PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/07/22	Prepared by	MINISH.	Serial no.	6263
Supplier name	Elegant Enterprises,			HO inward no.	
Firm/Company	MMRK LLP.	Project	GHT.	HO received date	
PO/WO date	12/07/22	PO/WO No.	89944	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0164	16/07/22	5,675/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		5675/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report ☑ Solid block report □ Installation report			
MRN nos.:	109729.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5675/-
Amount E – PO / WO value:			5664/-
Amount F – Difference (A – E):			(+) 11/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	01/08/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		22 JUL 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☑ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003
Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2223-0164		Vehicle/LR Number :	Not Applicable
Invoice Date : 16 July 2022		Date of Supply :	16 July 2022
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Mehta & Modi Realty Kowkur LLP-[89944]		Delivery Challan No. : Not Applicable	Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003		Purchase Order No. : 89944	Date : 12.07.2022
		Delivery Location : Greenwood Heights, Sy no: 196, Kowkur	
GSTIN : 36ABLFM7631F1Z3		Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.	
State : Telangana	State Code : 36		

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	8SWG Copper Wire	74081990	5.01	Kg(s)	9.00	9.00	0.00	960.00	4809.60
****	Purchase Order Received on 14.07.2022								

INWARD
Inward No: 12835 Dt: 18/07/22
MRN No: 109729 Dt: 19/07/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
16:57

Elegant Enterprises Secunderabad

Total Invoice Amount in Words:	Total Amount Before Tax:	4,809.60
Rupees: Five Thousand Six Hundred Seventy Five Only.	Add : C G S T :	432.86
	Add : S G S T :	432.86
Our Bank Details:	Add : I G S T :	0.00
Name of the Bank : HDFC Bank — Account No. : 50200009719725	R/o + Transportation :	-0.33
Branch Address : Paradise, S.D. Road, Sec-Bad-3 — IFS Code : HDFC0000042	Total Amount :	Rs. 5,675.00

Receiver's Seal and Signature with Name & Mobile Number	Terms and Conditions :	for Elegant Enterprises
8477633106	1. Goods once sold will not be taken back of exchanged 2. Interest at 24% P. A. will be charged affter .... Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.	Authorised Signatory E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Somesh (Driver) / Raghu
Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A / 413 / Shanti Bagh Apartments, Begumpet, Hyderabad - 500016

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 46906 Date: 19/7 Sign:

Purchase Order

 14-07-2022 2:18:33 PM

89944
29.06.22 2:19:00

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	89944	142058
	Doc Date	12-07-2022	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	09-07-2022	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4697 - Electrical - wires - Copper wire - NA - mtrs *Copper wire 8 guage-25 x 3mm*	5.00	960.00	0.00	18.00	5,664.00
					Total Order Value . . .	**5,664.00**

Rupees : Five Thousand Six Hundred Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for lift pit earthing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kpwkir LLP	Date:	09-07-2022			
Site & Phase :	GHT	Time:	15.25 PM			
Supplier:		Req. No.	142058			
Material required before	11-07-2022	ID No.	77917			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8573-Electrical-Copper Wire---4mm-Mtrs	5		5		
2						
3	89944.					
4						
5						
6						
7						
8						
9						
10						
Remarks:	Fire lift earthing work purpose					
	5 KGS REQUIRED					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	ASMA		6 JUL 2022			
Approved By:	A SURESH		P. PRABHAKAR St. MANAGER PURCHASE			
Sign & Date:	09-07-2022					