PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/07/22	Prepared by	MINISH.	Serial no.	6070
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	12/07/22	PO/WO No.	89956.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0163.	16/07/22	13,275/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		13,275/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	109313-	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,275/-
Amount E – PO / WO value:	29,049/-
Amount F – Difference (A – E):	15,774/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	01/08/22
Remarks:	Part Quantity received.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		22 JUL 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☑ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003
Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil	Transportation Mode : Not Applicable
Invoice Number : EE2223-0163	Vehicle/LR Number : Not Applicable
Invoice Date : 16 July 2022	Date of Supply : 16 July 2022
State : Telangana — State Code : 36	Place of Supply : Hyderabad

Details of Buyer I Billed to:

Name : M/s Summit Sales LLP	Delivery Challan No. : Not Applicable — Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003	Purchase Order No. : 89956 — Date : 12.07.2022
	Delivery Location : Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433
GSTIN : 36ACQFS2044C1Z7	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☐ Within 15 days from date of Invoice.
State : Telangana — State Code : 36	

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Southking 2.5Sq.mm x 2C WPTC Al. Service Wire	854460	900.00	Meter(s)	9.00	9.00	0.00	12.50	11250.00
****	Purchase Order Received on 14.07.2022								

INWARD
Inward No: 15439 Dt: 18/7/22
MRN No: 109713 Dt: 18/7/22
Received By: Sign:
SUMMIT SALES LLP

Total Invoice Amount in Words:
Rupees: Thirteen Thousand Two Hundred Seventy Five Only.

Total Amount Before Tax	11,250.00
Add : C G S T	1,012.50
Add : S G S T	1,012.50
Add : I G S T	0.00
R/o + Transportation	0.00
Total Amount	Rs. 13,275.00

SUMMIT SALES LLP IN WARD No: 8696 Date: 22/7 R.R. DIST.

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number
P.S 8977653100

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises
Authorised Signatory
E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.
Material Duly Checked By and Delivered to: Mr. Somesh (Driver) / Raghu
Eway Bill No. Not Applicable Dated: Not Applicable

minilec L&T SWITCHGEAR SIEMENS COOPER Bussmann dowells HMI PHILIPS TEKNIC SG POLYCAB Finolex Cables Limited legrand Capco

Head Office : Block - A / 413 Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

Purchase Order

 14-07-2022 2:18:33 PM .Copy

89956
29.06.22 2:19:00

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	89956	169965
	Doc Date	12-07-2022	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	06-07-2022	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4710 - Electrical - wires - TV wire - RG-6 - mtrs	800.00	16.71	0.00	18.00	15,774.24
2	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	900.00	12.50	0.00	18.00	13,275.00
					Total Order Value . . .	**29,049.24**

Rupees : Twenty Nine Thousand Fourty Nine and Paise Twenty Four Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	0163	16/07/22	13,275/-
2.			
3.			
4.			
5.			

Bal 15,774/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for Stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	06.07.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	169965			
Material required before date:	10.06.2022	ID No.	77858			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELCO3007-Electrical -Co-Axial Cable-RG 6 TV Cable-Finolex- 100mtr-Bundles	800	1100	800		
2	ELSW4560-Electrical -Al service wire -2 mm-South Kimg-90mtrs-Bundles 3/20	900	820	900		
3						
4						
5						
6	89956					
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Minish					
Sign & Date:	06.07.2022					

APPROVED BY
13 JUL 2022
SOHAM MODI
MANAGING DIRECTOR