PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/07/22	Prepared by	MINISH	Serial no.	6562
Supplier name	SSLLP.			HO inward no.	
Firm/Company	HMRK LLP.	Project	GHIT.	HO received date	
PO/WO date	16/07/22	PO/WO No.	90116.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24748	19/07/22	2,951/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,951/-		
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.: 109755.		Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges		-	
Amount C – Other Debits :		-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:		2,951/-	
Amount E – PO / WO value:		2,951/-	
Amount F – Difference (A – E):		- NIL.	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	25/07/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		23 JUL 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24748
Mehta & Modi Realty Kowkur LLP	Invoice Date.	19-07-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	90116
	PO Date.	16-07-2022
	Req ID	77923
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	01-07-2022
	Loc Req No	142028

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	5	231.00	1,155.00	18	207.90
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	88.20	441.00	18	79.38
3	4007 - Consumables - Cleaning Brush - NA - nos		2	60.00	120.00	18	21.60
4	4000 - Consumables - Acid - NA - ltrs	2806	2	21.00	42.00	18	7.56
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	5	16.75	83.75	5	4.20
6	4041 - Consumables - Mopping stick - NA - nos	9603	2	126.00	252.00	5	12.60
	Odonil						
7	4001 - Consumables - Air Freshner - NA - nos	3307	2	52.00	104.00	18	18.72
8	4014 - Consumables - Colin - 500ml - nos	3402	4	55.00	220.00	18	39.60
9	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	2	60.00	120.00	18	21.60
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,537.75	413.16
	206.58	206.58	Total Invoice Amount	2,950.90	

Rupees : Two Thousand Nine Hundred Fifty and Paise Ninty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 96514
Date: 29/7
Sign:

Purchase Order

 16-07-2022 12:26:48 Ori

90116
14.07.22 12:47:26

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	90116	142028
	Doc Date	16-07-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4006 - Consumables - Bucket - other - nos	5.00	231.00	0.00	18.00	1,362.90
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	88.20	0.00	18.00	520.38
3	4007 - Consumables - Cleaning Brush - NA - nos	2.00	60.00	0.00	18.00	141.60
4	4000 - Consumables - Acid - NA - ltrs	2.00	21.00	0.00	18.00	49.56
5	4040 - Consumables - Mopping Cloth - NA - nos	5.00	16.75	0.00	5.00	87.94
6	4041 - Consumables - Mopping stick - NA - nos *Odonil*	2.00	126.00	0.00	5.00	264.60
7	4001 - Consumables - Air Freshner - NA - nos	2.00	52.00	0.00	18.00	122.72
8	4014 - Consumables - Colin - 500ml - nos	4.00	55.00	0.00	18.00	259.60
9	4035 - Consumables - Harpic - Cleaner - 500ml - nos	2.00	60.00	0.00	18.00	141.60
				Total Order Value . . .		**2,950.90**

Rupees : Two Thousand Nine Hundred Fifty and Paise Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 16-07-2022 12:26:48 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Club House purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MEHTA & MODI REALTY KOWKUR LLP	Date:	01-07-2022				
Site & Phase :	GHT	Time:	16.35 pm				
Supplier:	SSLLP	Req. No.	142028				
Material required before	02-07-2022	ID No.	77923				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS2433-Consumable-Plastic Bucket-with mug-White---Nos	5	0	5			
2	CONS1056-Consumable-Mopping stick holder----Nos 90117	2		2			
3	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	5		5			
4	CONS4629-Consumables-Cleaning Brush----Nos	2		2			
5	CONS4717-Consumables-Acid---1Ltr-Nos	2		2			
6	CONS6493-Consumables-Mopping cloth----Nos 90116	5		5			
7	CONS8187-Consumables-Mopping Sitck----Nos	2		2			
8	CONS7227-Consumables-Air Freshner----Nos	2		2			
9	CONS6703-Consumables-Colin 500 ml----Nos	4		4			
10	CONS6394-Consumables-Toilet cleaner--Harpic-500-ml	2		2			
Remarks:	For club house purpose						
	Engineer	Project Manager	Purchase		MD		
Prepared By:	ASMA						
Approved By:	A SURESH						
Sign & Date:	01-07-2022						

APPROVED
20 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	21130
DC Date.	19-07-2022
PO No.	90116
PO Date.	16-07-2022
Req ID	77923
Req Date	01-07-2022
Loc Req No	142028

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	5
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
3	4007 - Consumables - Cleaning Brush - NA - nos		2
4	4000 - Consumables - Acid - NA - ltrs	2806	2
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	5
6	4041 - Consumables - Mopping stick - NA - nos	9603	2
7	4001 - Consumables - Air Freshner - NA - nos	3307	2
8	4014 - Consumables - Colin - 500ml - nos	3402	4
9	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	2
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INWARD
Inward No: 12840 Dt: 19/07/22
MRN No: 09755 Dt: 20/07/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
17:45

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 81456
Date: 23/7
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction