PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/07/22	Prepared by	MINISH	Serial no.	6565
Supplier name	Akshaya Trader's.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	18/07/22	PO/WO No.	90159	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	154	20/07/22	13,511/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			13,511/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				

MRN nos.:	109850	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,511/-
Amount E – PO / WO value:	13,511/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	01/08/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		23 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36 Contact : +91 9959611144	Invoice No. **2022-23/154**
	Dated **20-Jul-2022**
	Delivery Note
	Mode/Terms of Payment
	Supplier's Ref.
	Other Reference(s)
Consignee **SUMMIT SALES LLP** HYD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **90159**
	Dated **18-Jul-2022**
	Despatch Document No.
	Delivery Note Date
	Despatched through
	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** HYD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Hole Past**	7318	**50.0 Nos**	85.00	Nos	**4,250.00**
2	**Carpentry Hardware Palstic Gampas**	2148	**60.0 Nos**	120.00	Nos	**7,200.00**
						11,450.00
	Output CGST @ 9%			9	%	**1,030.50**
	Output SGST @ 9%			9	%	**1,030.50**
	Total		**110.0 Nos**			**₹ 13,511.00**

INWARD
Inward No: 18456 Dt: 23/7/22
MRN No: 109850 Dt: 23/7/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 36944
Date: 23/7
Sign:
R.R. DIST.

Amount Chargeable (in words)

E. & O.E

INR Thirteen Thousand Five Hundred Eleven Only

	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	11,450.00	9%	1,030.50	9%	1,030.50	2,061.00
Total:	**11,450.00**		**1,030.50**		**1,030.50**	**2,061.00**

Tax Amount (in words) : **INR Two Thousand Sixty One Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 19-07-2022 14:34:47

90159
14.07.22 12:47:27

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3
9381004542 9959611144

Doc No	90159	170001
Doc Date	18-07-2022	
Quote No	Nil	
Quote Date	18-07-2022	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	275200 - HARD-Hardware - Hold fast-- - 100mm - Kgs	50.00	85.00	0.00	18.00	5,015.00
2	717300 - TOOL-Tools - Plastic Gampa -- - 425mm - Nos	60.00	120.00	0.00	18.00	8,496.00

Total Order Value . . . 13,511.00

Rupees : Thirteen Thousand Five Hundred Eleven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name :

Date : __/__/__

Requisition Form					
Company Name:	SSLLP	Date:	16.07.2022		
Site & Phase :	SHLLP	Time:	11:00		
Supplier:		Req. No.	170001		
Material required before date:		ID No.	78137		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	HARD2752-Hardware-Hold fast---100mm-Kgs	50	201	50	
2	TOOL7320-Tools-Mesurment Tapes-Steel-Freemans-- 5m-Nos 90161	20	2	20	
3	TOOL2657-Tools-Mesurment Tapes -Fibre-Freemans-30m-Nos	5	0	5	
4	TOOL7173-Tools-Plastic Gampa ---425mm-Nos 90159	60	0	60	
5					
6					
7					
8					
9					
10					
Remarks:	For stock repleneshing Purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	N.Vanajakshi				
Approved By:					
Sign & Date:					

APPROVED BY
16 JUL 2022
SOHAM MODI
MANAGING DIRECTOR