PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/7/22	Prepared by	Manoj	Serial no.	6506
Supplier name	SShup			HO inward no.	
Firm/Company	Dr. NRK	Project	NRK	HO received date	
PO/WO date	18/7/22	PO/WO No.	90144	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24763	20/7/22	1,416/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,416/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109811	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,416/-
Amount E – PO / WO value:	1,416/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	1/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	22/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	Invoice No.	24763
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	Invoice Date.	20-07-2022
	PO No.	90144
	PO Date.	18-07-2022
	Req ID	77986
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Req Date	13-07-2022
	Loc Req No	186355

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	120	10.00	1,200.00	18	216.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,200.00	216.00
	108.00	108.00	Total Invoice Amount	1,416.00	

Rupees : One Thousand Four Hundred Sixteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 96836
Date: 20/7
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR NRK Biotech Private Limited	DC No.	21143
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	DC Date.	20-07-2022
	PO No.	90144
	PO Date.	18-07-2022
	Req ID	77986
GSTIN : 36AACCD2775Q1Z3	Req Date	13-07-2022
	Loc Req No	186355

	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	120
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22	TIME - 17:30		
23	V-No - TS10UA0143		
24	INWARD		
25			
26	MRN:-10981 Inward No: 2119 Dt: 20/7/22		
27	MRN No: 10981 Dt: 21/7/22		
28	Received By: Sign:		
29	NIRAJ		
30	DR NRK BIOTECH PVT LTD		

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 81430
Date: 22/7
Sign:
R.R. DIST.

Purchase Order

 19-07-2022 10:47:52

opy

90144
14.07.22 12:47:27

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, T
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	90144	186355
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-07-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	120.00	10.00	0.00	18.00	1,416.00
					Total Order Value . . .	**1,416.00**

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification /	As per given quotation.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for site electrical use Purpose.
Completion Date	Nil
Measurment	nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

Requisition Form

Company Name: DR.NRK BIOTECH PVT LTD

Site & Phase :	Nextopolis	Date:	13.07.2022				
Supplier:		Time:	11:30				
Material required before		Req. No.	186355				
		ID No.	77986				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	120		120			
2							
3							
4							
5							
6	90144						
7							
8							
9							
10							
Remarks:	Towards site electrical use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	S.Shravya						
Approved By:	C.Balamurali krishna						
Sign & Date:	13.07.2022						

APPROVED
14 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE