PURCHASE DIVISION

Advice for approval for credit to supplier

2

Date:	22/7/22	Prepared by	Deepa	Serial no.	6487
Supplier name	SCLLP			HO inward no.	
Firm/Company	SCLLP	Project	SOV-III	HO received date	
PO/WO date	7/7/22	PO/WO No.	89797	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24722	19/7/22	6272.88	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,272.88
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	109743	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,272.88
Amount E – PO / WO value:	14,636.72
Amount F – Difference (A – E):	8,364/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	1/8/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	[signature]			
Sign:	[signature]	[signature]			
Date	22/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
24 JUN 2022
...AKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	24722
Silver Oak Villas LLP		Invoice Date.	19-07-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	89797
		PO Date.	07-07-2022
		Req ID	77653
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	30-06-2022
		Loc Req No	184331

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4799 - Electrical - other - Change over - 25 Amps -	8536	3	1772.00	5,316.00	18	956.88
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	5,316.00		956.88
	478.44	478.44	Total Invoice Amount	6,272.88		

Rupees : Six Thousand Two Hundred Seventy Two and Paise Eighty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 7678 Date: 19/7 Sign:

Purchase Order

 08-07-2022 4:43:05 PM

89797
29.06.22 2:18:59

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89797	184331
Doc Date	07-07-2022	
Quote No	NIL	
Quote Date	30-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4799 - Electrical - other - Change over - 25 Amps - nos	7.00	1,772.00	0.00	18.00	14,636.72
					Total Order Value . . .	**14,636.72**

Rupees : Fourteen Thousand Six Hundred Thirty Six and Paise Seventy Two Only.

Terms and Conditions :-

Specification / All items shall be of "Gloster"brand, FRLSH grade.

Payment Terms Within 30 days of delivery.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty NI

Advance Paid Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	24641	14/7/22	8,364/-
2.			
3.			
4.			
5.			

Bln C: 6,273/-

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for villa no-110 to 116 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form						
Company Name	Silver Oak Villas	Date:	30-06-2022			
Site & Phase :	SOV-III	Time:	05:00			
Supplier:		Req. No.	184331			
Material required before date:	04-07-2022	ID No.	77653			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELSW5620-Electrical-ACCL- Automatic-2 Pole -L&T -10-30amps-Nos	7 (25Amp)	0	7 (25Amp)		
2						
3						
4						
5						
6						
7	89797					
8						
9						
10						
Remarks:	For villa no.110 to 116 Electrical purpose (25 Amps)					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K Tulasi Rani					
Approved By						
Sign & Date:						

APPROVED
09 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	21104
Silver Oak Villas LLP	DC Date.	19-07-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	89797
	PO Date.	07-07-2022
	Req ID	77653
	Req Date	30-06-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184331

	Description of Goods	HSN/SAC	Qty
1	4799 - Electrical - other - Change over - 25 Amps - nos	8536	3
2			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 2415	Dt: 19/7/22
MRN No: 109743	Dt: 19/7/22
Received By:	Sign:

(Silver Oak Villas-Part-III)

SUMMIT SALES LLP
IN WARD
No: 81470
Date: 23/7
Sign:
R.R. DIST.