PURCHASE DIVISION
Advice for approval for credit to supplier

⑩

Date:	22/07/22	Prepared by	Vanajakshi	Serial no.	6388
Supplier name	SSUP			HO inward no.	
Firm/Company	SOVUP	Project	SOV-III	HO received date	
PO/WO date	25/6/22	PO/WO No.	89422	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24696	18/7/22	79,002.23	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	79002.23
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	139407	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	79,002.23
Amount E – PO / WO value:	79,002.23
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	01/08/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	APPROVED			
Sign:					
Date	22/7/22	24 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24696
Silver Oak Villas LLP	Invoice Date.	18-07-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	89422
	PO Date.	25-06-2022
	Req ID	77291
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	16-06-2022
	Loc Req No	184262

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes	69072100	96	489.00	46,944.00	18	8,449.92
	Bibilos						
2	9080 - Tiles - Utility floor or Kitchen dado country		43	465.28	20,007.04	18	3,601.28
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	66,951.04		12,051.20
	6,025.60	6,025.60	Total Invoice Amount	79,002.23		

Rupees : Seventy Nine Thousand Two and Paise Twenty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 56719
Date: 18/7
Sign:

Purchase Order

 25-06-2022 13:49:14 Orig

89422
07.06.22 12:13:55

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor. M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	89422	184262
	Doc Date	25-06-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes *Bibilos*	96.00	489.00	0.00	18.00	55,393.92
2	9080 - Tiles - Utility floor or Kitchen dado country almond - 12 in X 12 in X 12 pieces - Boxes	43.00	465.28	0.00	18.00	23,608.31
					Total Order Value . . .	**79,002.23**

Rupees : Seventy Nine Thousand Two and Paise Twenty Three Only.

Terms and Conditions :-

Specification / Brand	Brand will be Ispira/Nitco box sft is 15.5, 4 tiles in a box, rate per sft Rs. 37/- including GST.
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for For villa no 19 purpose,purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Purchase Order

 25-06-2022 13:49:14 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89422	184262
Doc Date	25-06-2022	
Quote No	Nil	
Quote Date	25-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

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For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

89422

Requisition Form						
Company Name:	Silver Oak Villas LLP -III	Date:	16-06-2022			
Site & Phase :	SOV-III	Time:	01:26			
Supplier:		Req. No.	184262			
Material required before	20-06-2022	ID No.	77291			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TLFL4294-Tiles-Floor Tiles-Vitrified-Nitco-Biblios-600X600mm-sqm	1500 Sft	0	1500 Sft	96	
2	TLWF7116-Tiles-Wall & Floor Tiles-Ceramic-Nitco-Country Almond -300X300mm-sqm	500 Sft	0	500 Sft	43	
3	CHEM6251-Chemicals-Tile grout-Silk-MYK-1Kg-Kgs	12 Packs	0	12 Packs		
4	CHEM4119-Chemicals-Tile grout-White-MYK-1Kg-Kgs	12 Packs		12 Packs		
5				0		
6				0		
7				0		
8						
9						
10						
Remarks:	Villa no. 19 Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Purshotham					
Approved By:						
Sign & Date:	16-06-2022					

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver oak villas LLP

Site: SOV part III

DC No. : 1721
Date : 08/07/2022
Vehicle No. : TS 30 0780
P.O. / W.O. No. : 89422
P.O. / W.O. Date : 25/06/2022

Sl. No.	PARTICULARS	Quantity
1	Vitrified floor tiles 2ft x 2ft	96 Boxes
2	Country Almond	43 "
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		139 Boxes
20		

INWARD
Inward No: 2374 Dt: 8/7/22
MRN No: 109407 Dt: 9/9/22
Received By: Sign
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 8/427
Date: 22/7
Sign:

GSTIN :

Received the above materials in good condition.

Received by : Anji

Stamp:

Date : 08/07/2022

For SUMMIT SALES LLP

Authorised Signatory