

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/07/22	Prepared by	Vanajathi	Serial no.	6382
Supplier name	Shubam Enterprises			HO inward no.	
Firm/Company	SSUP	Project	SHUP	HO received date	
PO/WO date	12/07/22	PO/WO No.	89968	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	SE/22-23/1397	16/7/22	1,416/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,416/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	109716	Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,416/-	
Amount E – PO / WO value:				1,416/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		25/07/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi	Prabakar			
Sign:	<i>[Signature]</i>	<i>[Signature]</i>			
Date	21/7/22	24 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

3368

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderabad, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/1397 Date : 16-Jul-22 P.O. No. : 89968 // 169968 Date : 16-Jul-22
Reverse Charge (Y/N) : No D.C. No. : BY OWN VECHILE Date : 16-Jul-22
State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :
SUMMIT SALES LLP SUMMIT SALES LLP

Bill to Party : 5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : 5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs.	AMOUNT Rs.
1 MCB DUMMY	853710	200.00 NOS	6.08	1,200.00
CGST TAX 9 %				108.00
SGST TAX 9%				108.00
INWARD				1,416.00
INWARD No: 18442 Dt: 18/7/22				
MRN No: 109716 Dt: 18/7/22				
Received By: Sign: [Signature]				
SUMMIT SALES LLP				

Indian Rupees One Thousand Four Hundred Sixteen Only
Despatched Through :
Destination :



1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

1	2	3	4
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Purchase Order

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14-07-2022 2:18:33 PM



89968

29.06.22 2:19:00

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500
003

GSTIN 36AELFS6374J1ZC 6656-8151..
040-66318150/23468151 9849153774

Doc No	89968	169968
Doc Date	12-07-2022	
Quote No	NIL	
Quote Date	06-07-2022	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4608 - Electrical - other - MCB Dummy - NA - nos	200.00	6.00	0.00	18.00	1,416.00
Total Order Value . . .					1,416.00


Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact - -

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : _____

Date : ___/___/___

Requisition Form													
Company Name:	SLLP	Date:	06.07.2022										
Site & Phase :	SHLLP	Time:	12:00										
Supplier:		Req. No.	169968										
Material required before date:	10.07.2022	ID No.	77861										
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date							
1	ELSW8297-Electrical-Switch--Wipro NW-16amps-Nos. ✓	100	217	100									
2	ELSW5228-Electrical-Socket--Wipro NW-16amps-Nos. ✓ 89966	100	308	100									
3	ELSW2741-Electrical-Fan Dimmer--Wipro NW--Nos ✓	45	255	45									
4	ELSW9595-Electrical-DB-TPN-3-Phase--6Way-Nos. ✓ 89967	15	10	15									
5	ELSW5195-Electrical-MCB Dummies-PVC-Wipro NW--Nos. ✓ 89968	200	10	200									
6													
7													
8													
9													
10													
Remarks:	For Stock Replenishing Purpose.												
Prepared By:	Engineer	Project Manager		Purchase		MD							
Approved By:	N. Vanajakshi												
Sign & Date:	Mimish												

APPROVED BY
 13 JUL 2022
 SOHAM MOHI
 MANAGING DIRECTOR