PURCHASE DIVISION
Advice for approval for credit to supplier (8)

Date:	21/07/22	Prepared by	Vanajakshi	Serial no.	6384
Supplier name	Overseas Hardware & TOOLS			HO inward no.	
Firm/Company	SSUP	Project	SHUP	HO received date	
PO/WO date	11/7/22	PO/WO No.	89919	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	OHTC/0372	19/7/22	2,05,603/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2,05,603/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	109778	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,05,603
Amount E – PO / WO value:			2,11,798
Amount F – Difference (A – E):			6,195/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	25/07/22		
Remarks:	Part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	APPROVED			
Sign:	[signature]	[signature]			
Date	21/7/22	24 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware

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(ORIGINAL FOR RECIPIENT)

Invoice No. **OHTC/0372** Dated **19-Jul-22**
Ref. No.

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No.	Dispatch Doc No.	Delivery Note
89919-169975 11-Jul-22	Through : DELIVERED AT STORES	NIL dt. 19-Jul-22

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**DORSET SS CYLINDERICAL LOCK ETTOSS**	8301	**120.00 Nos**	1,060.00	Nos	45 %	**69,960.00**
2	**DORSET SS BEARING HINGES HG1151SS - 4"**	8302	**480.00 Nos**	395.00	Nos	45 %	**1,04,280.00**
							1,74,240.00
	CGST						**15,681.60**
	SGST						**15,681.60**
	Less : ***Round Off***						**(-)0.20**
	Total		**600.00 Nos**				**₹ 2,05,603.00**

INWARD
Inward No: 18447 Dt: 19/7/2022
MRN No: 109278 Dt: 20/7/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96848
Date: 20/7
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Two Lakh Five Thousand Six Hundred Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8301	69,960.00	9%	6,296.40	9%	6,296.40	12,592.80
8302	1,04,280.00	9%	9,385.20	9%	9,385.20	18,770.40
1234		9%		9%		
9969		9%		9%		
Total	**1,74,240.00**		**15,681.60**		**15,681.60**	**31,363.20**

Tax Amount (in words) : **INR Thirty One Thousand Three Hundred Sixty Three and Twenty paise Only**
Company's GSTIN/UIN : **36AAAFO5758M1ZR**
Company's PAN : **AAAFO5758M**

for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAFO5758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

AP10 W 3105 Shekar

e-Way Bill

1. E-WAY BILL Details

eWay Bill No: **1715 0150 5742** Generated Date:**19/07/2022 02:51 PM** Generated By: **36AAA FO575 8M1ZR** Valid Upto: **20/07/2022**

Mode: **Road** Approx Distance: **33km**

Type: **Outward - Supply** Document Details: **Tax Invoice - OHTC/0372 - 19/07/2022** Transaction type: **Bill To - Ship To**

2. Address Details

From

GSTIN : 36AAA FO575 8M1ZR
OVERSEAS HARDWARE AND TOOLS CENTRE
TELANGANA

:: Dispatch From ::
SHop No.2 Happy Trade Centre
62-d S.D.RoadSecunderabad
Rangareddy,TELANGANA-500003

To

GSTIN : 36ACQ FS204 4C1Z7
SUMMIT SALES LLP
TELANGANA

:: Ship To ::
SUMMIT SALES LLP
BEHIND KINGSTON PG COLLEGE
CHERLAPALLY HYDERABAD,TELANGANA-501301

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
8301	&	0.00	69960.00	9.000+9.000+NE+0.000+0.00
8302	&	0.00	104280.00	9.000+9.000+NE+0.000+0.00

Tot. Tax'ble Amt **174240.00** CGST Amt **15681.60** SGST Amt **15681.60** IGST Amt **0.00** CESS Amt **0.00** CESS Non.Advol Amt **0.00**

Other Amt **0.00** Total Inv.Amt **205603.20**

4. Transportation Details

Transporter ID & Name : **BY AUTO**

Transporter Doc. No & Date : **& 19/07/2022**

5. Vehicle Details

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP10W3105	Rangareddy	19-07-2022 02:51 PM	36AAAFO5758M1ZR	-	-

171501505742

For Overseas Hardware & Tools Centre

Partner

Purchase Order

 11-07-2022 16:22:29 Orig

89919
29.06.22 2:19:00

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Overseas Hardware &Tools Centre	**Doc No**	89919	169975
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad	**Doc Date**	11-07-2022	
	Quote No	nil	
GSTIN 36AAAFO5758M1ZR	**Quote Date**	09-07-2022	
040-27800734 9989000633	**SupplyType**	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	105.00	0.00	18.00	6,195.00
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	120.00	1,060.00	45.00	18.00	82,552.80
3	2285 - Carpentry - hardware - SS Hinges - Others - nos	480.00	395.00	45.00	18.00	123,050.40
				Total Order Value . . .		**211,798.20**

Rupees : Two Lakh(s) Eleven Thousand Seven Hundred Ninty Eight and Paise Twenty Only.

Terms and Conditions :-

Specification /	Hardware is Dorset Brand
Payment Terms	50% advance balanceafter delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 105899/-, by RTGS/NEFT, dated..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	OHTC/D372	19/7/22	2,05,603/-
2.			
3.			
4.			
5.			

Blnc; 6,195/-

APPROVED BY
13 JUL 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Overseas Hardware &Tools Centre*

Name : ____________

Date : __/__/____

Requisition Form					
Company Name:	SSLP	Date:	09.07.2022		
Site & Phase :	SHLLP	Time:	00:00		
Supplier:		Req. No.	169975		
Material required before date:		ID No.	77927		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	HARD6478-Hardware-Magnetic door stopper----Nos	50	150	50	
2	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos 89919	120	72	120	
3	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	480	220	480	
4					
5					
6					
7					
8					
9					
10					
Remarks:	For Stock Repleneshing Purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	Vanajakshhi				
Approved By:					
Sign & Date:					

APPROVED BY
13 JUL 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
[illegible] JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE