

PURCHASE DIVISION

Advice for approval for credit to supplier

Date: 21/7/22		Prepared by: P. N. W. K.		Serial no.	
Supplier name: V. G. N. C. E. R.				HO inward no.	
Firm/Company: M. O. O. P. R. O. P. A. T. I. O. N.		Project: R. V. G. I. D. M. P. L.		HO received date	
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	132	18/7/22	4895/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 109909	Proof of delivery matches MRN	☐ Yes ☐ No
------------------	-------------------------------	--

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value: 4895/-

Amount F - Difference (A - E): 4895/-

Quantity received as per PO / WO: ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date: 25/7/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	P. N. W. K.				
Sign:					
Date:	21/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bill is not received, the bill should be returned to the supplier.

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount 3. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/3, Street No.7, Himayathnagar
Opp. Lane of Minerva, Hyderabad - 500029
GIN: U74300AP2011PTC075248

To, M/s Modi Properties Pvt. Ltd 5-4-187/3 & 4, IInd Floor, M G Road Secunderabad - 500 003, India Phone no	Invoice No.	VGM-2223-132	Date : 18-07-2022
	Your P.O No.	89510	Date : 29-06-2022
	DC No :		Date : 20-04-2022
	Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "MPL Ad in Sakshi" Size:3.7x7 cm Publication:Sakshi Date of Pub:02-07-2022	998636	1 NOS	4662.00	2.50	2.50		4662.00

	OUR	CUSTOMER	Total Amount	4,662.00
GSTIN :	36AADC9375P1ZC	36AABCM4761E1ZM	Total CGST Amount	116.55
TIN No. :	36641857335		Total SGST Amount	116.55
STC No. :	AADC9375PSD001		Total IGST Amount	
IT PAN No.:	AADC9375P		Grand Total (INR)	4,895.10

- Payment should be made by Crossed Demand Draft / Cheque in favour of
M/s V GREEN MEDIA PVT. LTD. payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

- E & O. E.

Amount in Indian Rupees :

FOUR THOUSAND EIGHT HUNDRED AND NINETY
FIVE AND PAISE TEN ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE : HDFC0001228

Receiver's Signature & Stamp

Prepared by



Checked by

For V Green Media Pvt Ltd.

Authorised Signatory

Release Order

Page(s) 1 Of 1

29-06-2022 14:18:58

0



89510

29.06.22 2:18:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

V Green Media Pvt.Ltd.
#3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop)
Himayathnagar,Hyderabad.

GSTIN 36AADCV9375P1ZC
040 - 6646 4477

Doc No	89510	167160
Doc Date	29-06-2022	
Quote No		
Quote Date	29-06-2022	
SupplyType	Supply	

Kind Attn : Accounts Department

Release Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2501 - Ads and Printing - Classified Display - Others - nos MPL ad in Sakshi Hyd on 02-07-2022	1.00	4,662.00	0.00	5.00	4,895.10
Total Order Value . . .					4,895.10

Rupees : Four Thousand Eight Hundred Ninty Five and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	MPL ad in Sakshi Hyd on 02-07-2022
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	02-07-2022
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	02-07-2022
Measurment	NA
Security	.
Remarks	Nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **V Green Media Pvt.Ltd.**