PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/7/22	Prepared by	[signature]	Serial no.	
Supplier name	Leomind creatives			HO inward no.	
Firm/Company	Modi Properties Pvt Ltd	Project	MPL	HO received date	
PO/WO date	25/7/22	PO/WO No.	90086	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	~~[illegible]~~ 016	26/7/22	36,580/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by any of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	109948		
Amount B – Other Credits : Transportation charges		Proof of delivery matches MRN	☐ Yes ☐ No
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			36580/-
Amount E – PO / WO value:			36580/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	1/8/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
	[signature]				
	[signature]	[signature] APPROVED BY ... JUL 2022 ... PRASAD ... MANAGER PROMOTION			
	26/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. ...is set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order ...code, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate ...ents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount ...his report must reach HO within one working day of approval by purchase officer/purchase manager.

Leomind Creatives

#2-2-647/227/3, Street No.11, Central Excise Colony,
Lane Behind Divyanjali High School, Bagh Amberpet,
HYDERABAD - 500 013. Telangana State, India.
Phone: +91 40 3587 5843, Mobile: 905 905 0993
E-mail: leomindcreatives@gmail.com

GSTIN: 36DDCPG9552D1ZM
PAN: DDCPG9552D

TAX INVOICE

To,
Modi Properties Pvt.Ltd.
5-4-187/3 & 4, IInd Floor, M.G.Road,
Secunderabad - 500003.
Telangana State.

GSTIN No. : 36AABCM4761E1ZM

INVOICE No.	:	LMC-2022-23/016
DATE	:	26-07-2022
P. O./ Order No.	:	90086-167182
DATE	:	15-07-2022

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE (INR)	TOTAL (INR)
	Towards the Printing & Supply of				
1.	Modi Properties - Mayflower Platinum Mallapur, Brochures Front & Back Multicolour Printing on 300 GSM Art Card with Matt Lamination & Creasing. Open Size: 11.4" X 24 "	998912	*1,000*	31.00	31,000.00

INWARD
Inward No: Dt: 26/7/22
MRN No: Dt:
Received By: Sign:
M H P L-SOV-III

E.&O.E

TOTAL AMOUNT	31,000.00
CGST @ 9%	2,790.00
SGST @ 9%	2,790.00
IGST @ -	-
GRAND TOTAL (INR)	36,580.00

Grand Total (INR in words)

Thirty Six Thousand Five Hundred Eighty Only.

I hear by certify that this invoice shows the actual price of Creatives / Printing / Digital / Electronic / In & Outdoor media advertising promotional described, that no other invoice has been issued, and that all particulars are true and correct.

Payment Options :

Payment should be made by DD / Cheque in favour of "LEOMIND CREATIVES" or Online Transfer.

* Account No. : 24200200000965
  Bank Name & Branch : BANK OF BARODA, Tilak Nagar Branch, Hyderabad.
  IFSC Code : BARB0TILHYD (Fifth character is zero)

Terms & Conditions :

1. Complaints / Clarifications will not be entertained after 7 days of delivery.
2. Intrerest @ 24% p.a. is charged on unrealised payments.
3. All disputes subject to Hyderabad Jurisdiction only.

LEOMIND CREATIVES HYDERABAD UAM No.TS02D0050469

For Leomind Creatives

Authorised Signatory

Purchase Order

 15-07-2022 14:26:04

90086
14.07.22 12:47:26

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
LEOMIND CREATIVES	**Doc No**	90086	167182
#2-2-647/227/3, 1st floor, Street No.11, C.E. colony, Lane behind Divyanjali High School, Bagh Amberpet, Hyderabad - 500 013, T.S. INDIA	**Doc Date**	15-07-2022	
	Quote No		
GSTIN 36DDCPG9552D1ZM	**Quote Date**	15-07-2022	
90590 50993	**SupplyType**	Supply	

Kind Attn : SARATHI

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7609 - Stationery - printing - Brochure - other - nos *MPL Brochure Printing*	1,000.00	31.00	0.00	18.00	36,580.00
					Total Order Value . . .	**36,580.00**

Rupees : Thirty Six Thousand Five Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	MPL Brochure Printing
Payment Terms	After delivery
Tax	GST included in above price.
Delivery Date	18-07-2022
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.
Completion Date	18-07-2022
Measurment	24cm X 48cm
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***LEOMIND CREATIVES***