PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/7/22	Prepared by	Prabhakar	Serial no.	6512
Supplier name	Santosh Tarpaulin			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	5/7	PO/WO No.	89672	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	182	7/7/22	2362.50	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2362.50
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	109389	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2362.50
Amount E – PO / WO value:			2362.50
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	25/7		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
24 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To MODI PROPERTIES PVT.LTD
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AABCM4761E1ZM

Invoice No: **182**
Invoice Date: 07/07/2022
P.O.No.89672/178625
P.O.Date: 05.07.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	5 NOS	@ 450/-	2,250.00

INWARD
Inward No: 19932 Dt: 8/7/22
MRN No: 109389 Dt: 9/7/22
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Rupees in words TWO THOUSAND THREE HUNDRED SIXTY TWO AND FIFTY PAISE ONLY

Total ::	**2,250.00**
CGST @2.5 %	**56.25**
SGST @2.5 %	**56.25**
IGST 18% ::	
Grand Total ::	**2,362.50**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 56249
Date: 19/7
Sign:
R.R. DIST.

Purchase Order

 05-07-2022 2:13:18 PM

89672
29.06.22 2:18:56

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Santosh Tarpaulin	**Doc No**	89672	178625
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	05-07-2022	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	05-07-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos *XL-05*	5.00	450.00	0.00	5.00	2,362.50
					Total Order Value . . .	**2,362.50**

Rupees : Two Thousand Three Hundred Sixty Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Security Plumber & Driver purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 07/07/22

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ____________

Date : __/__/__

Requisition Form							
Company Name:	Modiproperties Pvt Ltd						
Site & Phase :	Mayflower Platinum	Date:	28.06.2022				
Supplier:		Time:	13:12				
Material required before date:	01.07.2022	Req. No.	178625				
S No	Item	ID No.	77561				
1	CONS6007-Consumables-Rain Coat----Nos	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
2		5	0	5			
3							
4							
5	89672						
6							
7							
8							
9							
10							
Remarks:							
	Engineer	Project Manager	Purchase		MD		
Prepared By:	R.Ashok						
Approved By:	K.Narender Reddy						
Sign & Date:	28.06.2022	28/6/2022					

APPROVED
28 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE