PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/07/22	Prepared by	Prashakar	Serial no.	6547
Supplier name	Priyanka Enterprises.			HO inward no.	
Firm/Company	MPPL	Project	MPL.	HO received date	
PO/WO date	28/8/22	PO/WO No.	86828	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1021	9/7/22	16,758-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			16,758-00.
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	109490	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			16,758-00
Amount E – PO / WO value:			16,785-00
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	25/7		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prashakar			
Sign:		APPROVED			
Date		24 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO: 36ADIPA6040M1ZL **TAX INVOICE** ORIGINAL

PRIYANKA ENTERPRISES

smile play® It's A Kids World

Since 1995

Distributors for: Ok Play, Little Genius,Creative Edu Aids

Shop No.12, City Towers, Opp: Metro Pillar No.1430, Malakpet, Hyderabad - 500 036

Cell: 9849112001, 9177776348, 98490 07177

EXCLUSIVE PLAY SCHOOL & PLAY GROUND EQUIPMENT HOUSE

QCL ISO 9001 : 2008

DATE 9-Jul-22 **INVOICE No. 1021**

Delivery At:
5-4-187/3&4,IInd Floor,M.G.Road, Secunderabad

M/s. Modi Properties Pvt Ltd
5-4-187/3&4,IInd Floor,M.G.Road, Secunderabad

Mobile **Mode of Payment:**

Lr No : Lr Dt : Transporter Name : SELVA NO. Of Packs:

P.O.No: 86828 P.O. Dt: Way Bill No. : Vehicle No: TS10UA9758 Desp.By:

Party's GST No : 36AABCM4761E1ZM Party's PAN No: **State : Telangana State Code: 36**

S.No	Name of the Product	HSN Code	Qty.	Unit Price	Total	Disc.	Taxable Value	CGST Rate	CGST Value	SGST Rate	SGST Value	Total Amount
1	Bucket Swing	9506	1.00	5,000.00	5,000.00	25 %	3,750.00	9 %	337.50	9 %	337.50	4,425.00
2	SP 5145 2 WA Y EASEL BOARD (PGS -701)	95030030	1.00	2,900.00	2,900.00	20 %	2,320.00	6 %	139.20	6 %	139.20	2,598.40
3	Fencing	9403	1.00	11,000.00	11,000.00	25 %	8,250.00	9 %	742.50	9 %	742.50	9,735.00
	Sub Total		**3**		**18,900.00**		**14,320.00**		**1,219.20**		**1,219.20**	**16,758.40**

INWARD
Inward No: 1995 Dt: 11/7/22
MRN No: 10949 Dt: 12/7/22
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9506	3,750.00	9%	337.50	9%	337.50	675.00
95030030	2,320.00	6%	139.20	6%	139.20	278.40
9403	8,250.00	9%	742.50	9%	742.50	1,485.00
Total	**14,320.00**		**1,219.20**		**1,219.20**	**2,438.40**

DELIVERED
CHECKED By:.......

Company's Bank Details:

Axis Bank Current Account, Branch
A/C No: 235010200010548,IFSC Code: UTIB0000235

Amount in words: Rs.Sixteen Thousand Seven Hundred Fifty Eight only

Total Amount Before Tax	**14,320.00**
Add:- CGST	**1,219.20**
Add:- SGST	**1,219.20**
Total GST TAX Amount	**2,438.40**
Round Off	**(-)0.40**
Total AMOUNT	**16,758.00**

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 9670 Date: 19/7 Sign:

TERMS & CONDITIONS
Payment to be made by Cheque/DD/NEFT /RTGS in favour of M/s. PRIYANKA ENTERPRISES
Our responsibility ceases as soon as the goods have been delivered to the carriers.
No claims for Breakages and shortage during transit will be entertained.
All disputes Subject to Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

Received By: 9246364748
Phone No.:

For PRIYANKA ENTERPRISES

Authorised Signatory

Form for closure of purchase order

Data required from site/engineers						
PO no	86828	PO date	28/3/22	Req no	178456	Advice Scan ID
MRN nos related to PO	106752					

✓	Part material received
☐	Full material received
☐	Material not received
☐	Close PO – Balance material will be re-ordered by new requisition
☐	Cancel PO. Material not required
☐	Cancel PO. Material will be re-ordered by new requisition
✓	Keep PO open. Material required
☐	Keep PO open. Work under progress

Remarks by engineer: Partly material Received.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaya.

Prepared by	Sign	Date	Project manager	Sign	Date
Sravani A		6/5/22			

Data required from accounts:

☐	Checked with E&D for receipt of bills.		
✓	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	

Remarks by Accountants: Srujh 6/5/22

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date

Advice by MD - action to be taken by purchase:

☐	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
☐	Barcoded PO missing – get certified copy from Accounts.		
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☐	Close PO	✓	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		

Remarks

Prepared by	Sign	Date

Purchase Order

 28-03-2022 3:22:58 PM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

86828
16.03.22 2:13:36

Supplier Details			
PRIYANKA ENTERPRISES # S.No.12, City Towers, Nalgonda X Roads, Malakpet, Hyderabad - 500 036.	**Doc No**	86828	178456
	Doc Date	28-03-2022	
GSTIN -	**Quote No**	Nil	
	Quote Date	28-03-2022	
040 - 24558658 / 24546704 9849007177	**SupplyType**	Supply	

Kind Attn : Mr.Janardhan.(janardhan.eduneeds@gmail.com)

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6250 - Miscellaneous - Creche Item - NA - Nos *Play junction SP5025- 20 Rft*	1.00	9,900.00	25.00	18.00	8,761.50
2	6250 - Miscellaneous - Creche Item - NA - Nos *2 way easel board SP145*	1.00	2,900.00	20.00	12.00	2,598.40
3	6250 - Miscellaneous - Creche Item - NA - Nos *Child bed- SP5174*	1.00	3,390.00	25.00	18.00	3,000.15
4	6250 - Miscellaneous - Creche Item - NA - Nos *Bucket swing-SP5032*	1.00	5,000.00	25.00	18.00	4,425.00
				Total Order Value . . .		**18,785.05**

Rupees : Eighteen Thousand Seven Hundred Eighty Five and Paise Five Only.

Terms and Conditions :-

Specification / All items shall be of ``SMILE PLAY`` brand.

Payment Terms After delivery and production of bill

Tax All taxes are included in above prices

Delivery Date With in a week to ten days

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Extra as per actuals

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for creche floor purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
30 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

DC/DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	253	2/5	7425
2.			
3.			
4.			
5.			

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : ______

Contact - -

Accepted the above Terms And Conditions
For *PRIYANKA ENTERPRISES*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	26.03.2022
Site & Phase :	May Flower Platinum	Time:	11:50
Supplier		Req.No.	178456
Material required before date: 28.03.2022		ID No.	75042

No	Description	Size	Quantity	Units	Inward No	Date
1	SP5025 Play junction	-	20	Rft		
2	SP5145 2 Way easel board	STD	01	No's		
3	SP5174 Child bed	STD	01	No's		
4	Bucket swing - 5032	STD	01	No's		
5						
6						
7						
8						
9						
10						

86828

APPROVED BY
30 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Remarks: Towards club house creche purpose .

Prepared By	A.Sravani	Approved by	S.V.Subba Reddy
Sign.& Date	26.03.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
28 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE