PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	23/07/22	Prepared by	Prabhakar	Serial no.	6534
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	MPPL	HO received date	
PO/WO date	18/7/22	PO/WO No.	89948	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24700	18/7	354-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	354-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	109718	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	354-00
Amount E – PO / WO value:	1180-00
Amount F – Difference (A – E):	826-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	25/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED Prabhakar			
Sign:					
Date		23 JUN 2022			
Approval limit	Upto 20k	Above 20k B. PRABHAKAR Sr. MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	24700
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	18-07-2022
	PO No.	89948
	PO Date.	12-07-2022
	Req ID	77894
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	08-07-2022
	Loc Req No	178638

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	30	10.00	300.00	18	54.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	300.00		54.00
	27.00	27.00	Total Invoice Amount	354.00		

Rupees : Three Hundred Fifty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 4726 Date: 19/7 Sign:

Authorised signatory

 14-07-2022 2:18:33 PM

Purchase Order

89948
29.06.22 2:19:00

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	89948	178638
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-07-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	100.00	10.00	0.00	18.00	1,180.00
					Total Order Value . . .	**1,180.00**

Rupees : One Thousand One Hundred Eighty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Within 30 days of delivery.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty NI

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	Modiproperties Pvt Ltd	Date:	08.07.2022			
Site & Phase :	Mayflower Platinum	Time:	04:48			
Supplier:		Req. No.	178638			
Material required before date:	11.07.2022	ID No.	77894			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	5	0	5		
2						
3						
4	89948					
5						
6						
7						
8						
9						
10						
Remarks:	Towards Site Use purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	R.Ashok					
Approved By:	K.Narender Reddy					
Sign & Date:		4/7/2022				

APPROVED
11 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No	21089
DC Date	18-07-2022
PO No.	89948
PO Date	12-07-2022
Req ID	77894
Req Date	08-07-2022
Loc Req No	178638

	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - insulation tape - NA - nos	8546	30
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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INWARD
Inward No: 19974 18/7/22
MRN No: 10971
Received
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

SUMMIT SALES LLP
IN WARD
No: 81390
Date: 21/7
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction