

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:	24/7/22	Prepared by	prashakar	Serial no.	6546
Supplier name	Sanyuka Enterprises			HO inward no.	
Firm/Company	MPL	Project	MPL	HO received date	
PO/WO date	28/2/22	PO/WO No.	86829	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	1022	21/7/22	7186-00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.			/	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				7186-00	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	109489		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				—	
Amount C –Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7186-00	
Amount E – PO / WO value:				34,808.65	
Amount F – Difference (A – E):				27,622-00	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		25/7			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		prashakar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier purchase bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

8248

ST NO: 36ADIPA6040M1ZL

TAX INVOICE

ORIGINAL



PRIYANKA ENTERPRISES

Since 1995

Distributors for: Ok Play, Little Genius, Creative Edu Aids
 Shop No.12, City Towers, Opp: Metro Pillar No.1430, Malakpet, Hyderabad - 500 036
 Cell: 9849112001, 917776348, 98490 07177



EXCLUSIVE PLAY SCHOOL & PLAY GROUND EQUIPMENT HOUSE

ISO 9001 : 2008

ATE 9-Jul-22

INVOICE No. 1022

Delivery At:

5-4-187/3&4, IInd Floor, M.G.Road, Secunderabad

M/s. Modi Properties Pvt Ltd

-4-187/3&4, IInd Floor, M.G.Road, Secunderabad

Mobile

Mode of Payment:

Lr No :

Lr Dt :

Transporter Name : SELVA

NO. Of Packs:

P.O.No: 86829 P.O. Dt:

Way Bill No. :

Vehicle No: TS10UA9758 Desp.By:

Party's GST No : 36AABCM4761E1ZM Party's PAN No:

State : Telangana State Code: 36

S.No	Name of the Product	HSN Code	Qty.	Unit Price	Total	Disc.	Taxable Value	CGST		SGST		Total Amount
								Rate	Value	Rate	Value	
1	Adj Basket Ball / Basket Ball Ring ✓	9503	1.00	1,600.00	1,600.00	20 %	1,280.00	6 %	76.80	6 %	76.80	1,433.60
2	SP 5003 TOY RACK	9403	1.00	6,500.00	6,500.00	25 %	4,875.00	9 %	438.75	9 %	438.75	5,752.50

INWARD	
Inward No: 19952	Dt: 11/7/22
MRN No: 109489	Dt: 12/7/22
Received By: [Signature]	Sign: [Signature]
MODI PROPERTIES PVT. LTD. (S.No. 32A)	

Sub Total

2

8,100.00

6,155.00

515.55

515.55

7,186.10

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9500	1,280.00	6%	76.80	6%	76.80	153.60
9400	4,875.00	9%	438.75	9%	438.75	877.50
	Total		515.55		515.55	1,031.10

Company's Bank Details:

Axis Bank Current Account, Branch

A/C No: 235010200010548, IFSC Code: UTIB0000235

Amount in words: Rs. Seven Thousand One Hundred Eighty Six only

Total Amount Before Tax	6,155.00
Add:- CGST	515.55
Add:- SGST	515.55
Total GST TAX Amount	1,031.10
Round Off	(-)0.10
Total AMOUNT	7,186.00

TERMS & CONDITIONS

Payment to be made by Cheque/DD/NEFT /RTGS in favour of M/s. PRIYANKA ENTERPRISES

Our responsibility ceases as soon as the goods have been delivered to the carriers.

No claims for Breakages and shortage during transit will be entertained.

All disputes Subject to Hyderabad Jurisdiction only.



Receiver's Signature & Stamp

Received By: [Signature]
 Phone No.: 9246364748

For PRIYANKA ENTERPRISES

Authorised Signatory

PRIVACY & CONFIDENTIALITY

SEARCHED	
INDEXED	SERIALIZED
FBI - [illegible]	
[illegible]	



Form for closure of purchase order

Data required from site/engineers:							
PO no.:	86829	PO date:	28/3/22	Req. no.:	178455	Advice Scan ID	
MRN nos. related to PO		106753					
<input checked="" type="checkbox"/>	Part material received.						
<input type="checkbox"/>	Full material received.						
<input type="checkbox"/>	Material not received.						
<input type="checkbox"/>	Close PO - Balance material will be re-ordered by new requisition.						
<input type="checkbox"/>	Cancel PO. Material not required.						
<input type="checkbox"/>	Cancel PO. Material will be re-ordered by new requisition.						
<input checked="" type="checkbox"/>	Keep PO open. Material required.						
<input type="checkbox"/>	Keep PO open. Work under progress.						
Remarks by engineer:							
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.							
Prepared by	Sign	Date	Project manager	Sign	Date		
Sravani	[Signature]	6/5/22					
Data required from accounts:							
<input type="checkbox"/>	Checked with E&D for receipt of bills.						
<input checked="" type="checkbox"/>	Bills not received against this PO.						
<input type="checkbox"/>	Part bill received against this PO.	Bill nos.					
<input type="checkbox"/>	All bills received against this PO.						
<input type="checkbox"/>	Advance paid against this PO.	Amount paid					
Remarks by Accountants:							
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.							
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date		
Advice by MD - action to be taken by purchase:							
<input type="checkbox"/>	Get certified bill from supplier (not original).						
<input type="checkbox"/>	Prepare bill in SLLP for material supplied.						
<input type="checkbox"/>	Get proof of delivery from site.						
<input type="checkbox"/>	Barcoded PO missing - get certified copy from Accounts.						
<input type="checkbox"/>	Thereafter, prepare advice to credit to supplier and send to HO for processing.						
<input type="checkbox"/>	Close PO	<input checked="" type="checkbox"/>	Keep PO open. Material awaited				
<input type="checkbox"/>	Send barcoded PO to MDs desk. PO to be closed thereafter.						
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.						
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.						
<input type="checkbox"/>	RMC supplier - suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.						
<input type="checkbox"/>	E&D to check receipt of bill and enter comments below.						
<input type="checkbox"/>	Details of material supplied and balance material to be supplied is required.						
Remarks:							
Prepared by		Sign		Date			

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author details the various methods used to collect and analyze the data. This includes both manual and automated processes. The goal is to ensure that the data is as accurate and reliable as possible.

The third part of the document focuses on the results of the analysis. It shows that there is a clear trend in the data, which is consistent with the initial hypothesis. This finding is significant as it provides strong evidence for the proposed model.

Finally, the document concludes with a summary of the findings and a list of recommendations for future research. It suggests that further studies should be conducted to explore the underlying causes of the observed trends.



Purchase Order



16.03.22 2:13:36

From Company : **Modi Properties Pvt.Ltd.**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36AABCM4761E1ZM

Supplier Details

PRIYANKA ENTERPRISES
 # S.No.12, City Towers, Nalgonda X Roads, Malakpet, Hyderabad - 500 036.
GSTIN -
 040 - 24558658 / 24546704 9849007177

Doc No	86829	178455
Doc Date	28-03-2022	
Quote No	Nil	
Quote Date	19-03-2022	
SupplyType	Supply	

Kind Attn : Mr.Janardhan.(janardhan.eduneeds@gmail.com)

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 6250 - Miscellaneous - Creche Item - NA - Nos Pony ride on- SP 1027	1.00	1,890.00	20.00	12.00	1,693.44
2 6250 - Miscellaneous - Creche Item - NA - Nos Scoot rider-SP 1023	1.00	940.00	20.00	12.00	842.24
3 6250 - Miscellaneous - Creche Item - NA - Nos Sitting swing car-SP1052	1.00	1,890.00	20.00	12.00	1,693.44
4 6250 - Miscellaneous - Creche Item - NA - Nos Junior rocker-SP1015	1.00	1,680.00	20.00	12.00	1,505.28
5 6250 - Miscellaneous - Creche Item - NA - Nos Giraffe slide-SP2025	1.00	2,000.00	20.00	12.00	1,792.00
6 6250 - Miscellaneous - Creche Item - NA - Nos Victor chair-SP3001	8.00	460.00	25.00	18.00	3,256.80
7 6250 - Miscellaneous - Creche Item - NA - Nos Front round table-SP3009	2.00	3,990.00	25.00	18.00	7,062.30
8 6250 - Miscellaneous - Creche Item - NA - Nos Book shelf-SP5002	1.00	3,800.00	25.00	18.00	3,363.00
9 6250 - Miscellaneous - Creche Item - NA - Nos Toy rack- SP5003	1.00	4,990.00	25.00	18.00	4,416.15
10 6250 - Miscellaneous - Creche Item - NA - Nos Basket ball set-SP5007	1.00	1,500.00	20.00	12.00	1,344.00
11 6250 - Miscellaneous - Creche Item - NA - Nos Floor matt- SP5131- 100 Sft	6.25	1,400.00	20.00	12.00	7,840.00
Total Order Value . . .					34,808.65

Rupees : Thirty Four Thousand Eight Hundred Eight and Paise Sixty Five Only.

Terms and Conditions :-

- Specification /** All items shall be of "SMILE PLAY" brand.
- Payment Terms** 50% Advance and balance 50% after delivery of balance material.
- Tax** All taxes are included in above prices
- Delivery Date** With in a week to ten days
- Delivery Location** May Flower Platinum

For MDs APPROVAL

- High Value/quantity beyond limits.
- Po/Req. processed-post approval.
- Approval for technical details/clarification.
- Replenishing SLLP stock



For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Contact :-

Name : _____

Accepted the above Terms And Conditions

For **PRIYANKA ENTERPRISES**

Date : ___/___/___

For MDS APPROVAL

- If the value is quantity beyond limits.
- If the process is not approved.
- If the value is not for technical identification.
- If the value is not in stock.
-

Purchase Order

Page(s) 2 OF 2

28-03-2022 3:22:58 PM

Original / Office Copy / Purchase Div.Copy

Sy 82/1, Mallapur, Nacharam.

Phone. 7680971999

Penalty For Delay Nil

Transportation Extra as per actuals

Warranty Nil

Advance Paid Rs.17, 500/- paid by cheque no....., dated.....

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for creche floor purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

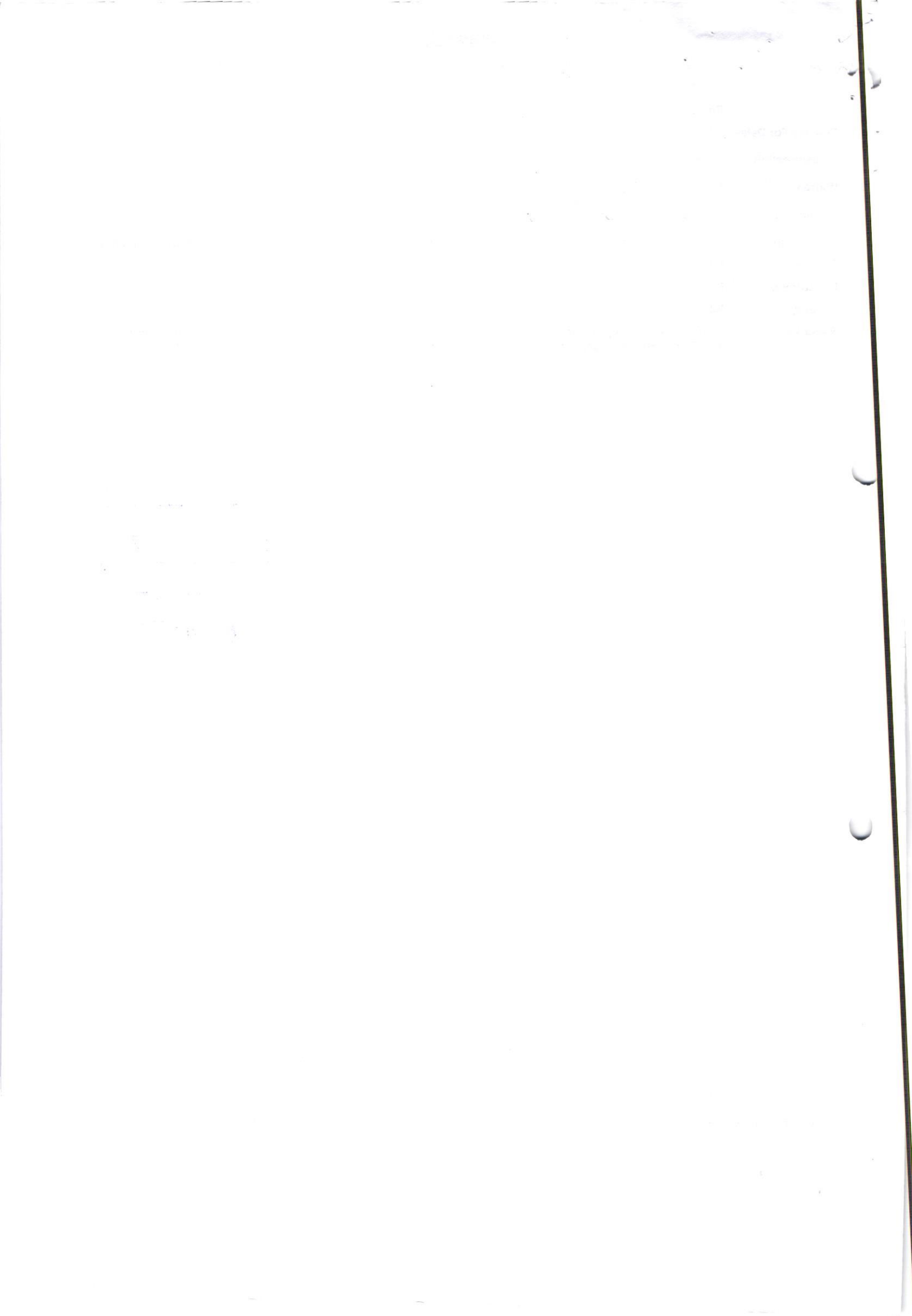
Contact :-

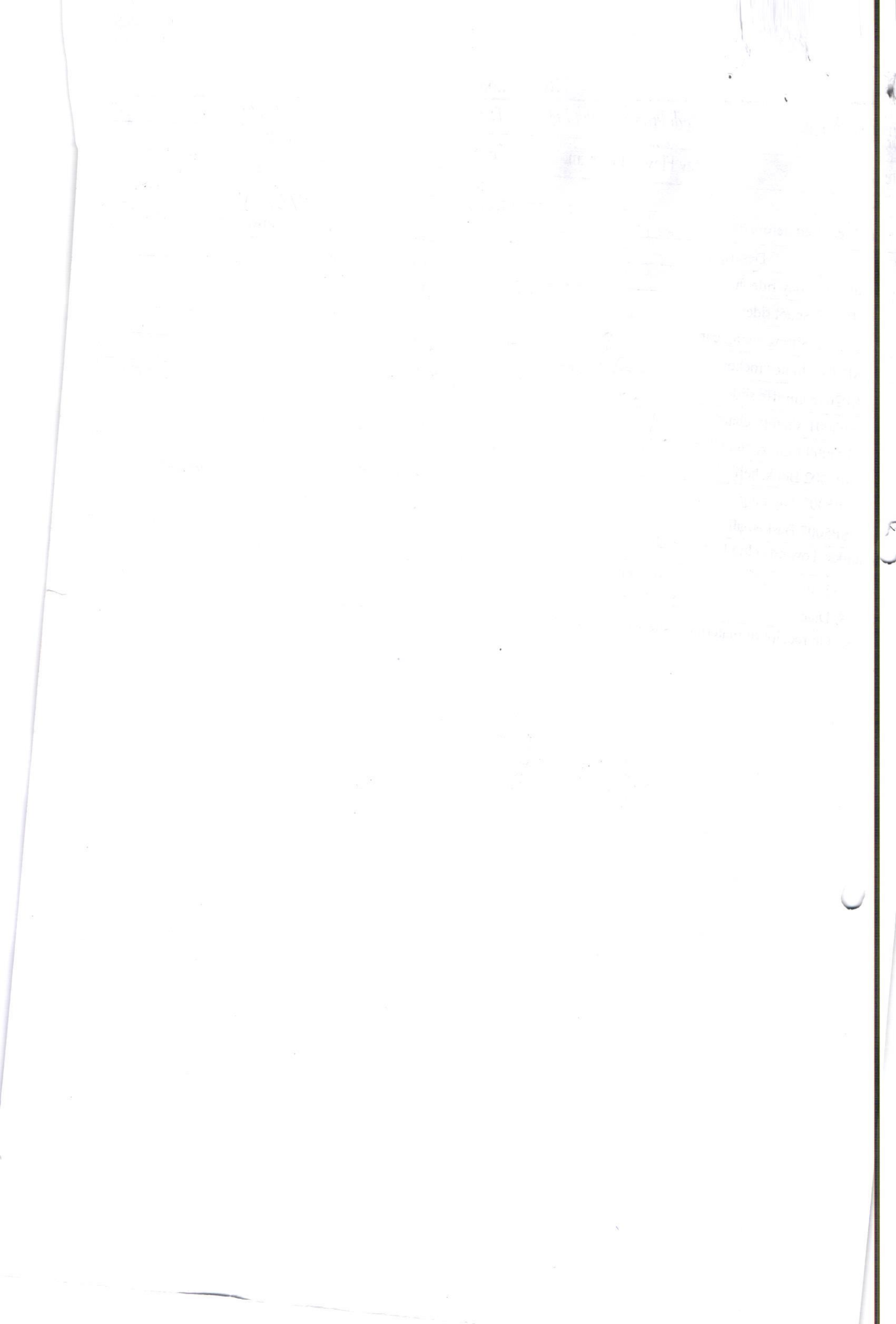
Accepted the above Terms And Conditions

For **PRIYANKA ENTERPRISES**

Name : _____

Date : __/__/__





Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		26.03.2022		
Site & Phase :		May Flower Platinum		Time:		11:50		
Supplier				Req.No.		178455		
Material required before date:			28.03.2022		ID No.			75043
No	Description	Size	Quantity	Units	Inward No	Date		
1	SP1027 Pony rideon	STD	✓01	No's				
2	SP1023 Scoot rider	STD	✓01	No's				
3	SP1052 Sitting swing car	STD	✓01	No's				
4	SP1015 Junior rocker	STD	✓01	No's				
5	SP2025 Giraffe slide	STD	✓01	No's				
6	SP3001 Victory chair	STD	✓08	No's				
7	SP3009 front round table	STD	✓02	No's				
8	SP5002 Bookshelf	STD	✓01	No's				
9	SP5003 Toy rang	STD	✓01	No's				
10	SP5007 Basketball	STD	✓01	No's				
Remarks: Towards club house creche room purpose .								
Prepared By		A.Sravani		Approved by		S.V.Subba Reddy		
Sign. & Date		26.03.2022		Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
30 MAR 2022
 SOHAM MODI
 MANAGING DIRECTOR

APPROVED
28 MAR 2022
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

185 sqmm / 50 mesh
 300 " / 200 mesh

GVDC
 ↓
 GMR

