PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 26/7/22 | Prepared by | Mani | Serial no. | 6607 |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm Company | MRP LLP | Project | NGH | HO received date | |
| PO WO date | 19/7/22 | PO/WO No. | 90205 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 24753 | 19/7/22 | 4,672/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 4,672/- |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos: 109765 | Proof of delivery matches MRN ☑ Yes ☐ No |
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4,672/- |
| Amount E – PO / WO value: | 4,672/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO / WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 1/8/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Mani | | | | |
| Sign: | Mani | | | | |
| Date | 26/7/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 24753 |
|---|---|---|
| Modi Realty Pocharam LLP | Invoice Date. | 19-07-2022 |
| Nilgiri Heights, Pocharam, 500088 | PO No. | 90205 |
| | PO Date. | 19-07-2022 |
| | Req ID | 78163 |
| GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H | Req Date | 18-07-2022 |
| | Loc Req No | 182046 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 283000 - CONS-Consumables - Floor cleaner --Lizol | 84807900 | 6 | 88.20 | 529.20 | 18 | 95.26 |
| 2 | 639400 - CONS-Consumables - Toilet | 84807900 | 4 | 60.00 | 240.00 | 18 | 43.20 |
| 3 | 663900 - CONS-Consumables - Handwash liquid-- - Hand wash | 34013090 | 6 | 88.00 | 528.00 | 18 | 95.04 |
| 4 | 722700 - CONS-Consumables - Air Freshner-- - - - Odonil | 96161010 | 6 | 52.00 | 312.00 | 18 | 56.16 |
| 5 | 905700 - CONS-Consumables - Coconut Brooms-- - | 96032900 | 6 | 16.75 | 100.50 | 0 | 0.00 |
| 6 | 649300 - CONS-Consumables - Mopping cloth-- - - - White-12 Yellow-12 | 680510 | 24 | 16.75 | 402.00 | 5 | 20.10 |
| 7 | 818700 - CONS-Consumables - Mopping Sitck-- - - - | 96039000 | 6 | 126.00 | 756.00 | 5 | 37.80 |
| 8 | 767300 - CONS-Consumables - Detergent --Vim - - - | 34022090 | 2 | 45.00 | 90.00 | 18 | 16.20 |
| 9 | 974800 - CONS-Consumables - Detergent powder-- - | 34022090 | 6 | 30.00 | 180.00 | 18 | 32.40 |
| 10 | 659600 - CONS-Consumables - Bombay Brooms Big | 96032900 | 6 | 88.20 | 529.20 | 0 | 0.00 |
| 11 | 668900 - CONS-Consumables - Wiper-- - - - Nos | 15042030 | 6 | 86.00 | 516.00 | 18 | 92.88 |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 4,182.90 | | 489.04 |
|---|---|---|---|---|---|---|
| | 244.52 | 244.52 | Total Invoice Amount | 4,671.94 | | |

Rupees : Four Thousand Six Hundred Seventy One and Paise Ninty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 5686
Date: 29/7
Sign:

# Purchase Order

 19-07-2022 14:34:47

90205
14.07.22 12:47:27

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36ABIFM1836H1Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 90205 | 182046 |
| **Doc Date** | 19-07-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 19-07-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos | 6.00 | 88.20 | 0.00 | 18.00 | 624.46 |
| 2 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500 - ml | 4.00 | 60.00 | 0.00 | 18.00 | 283.20 |
| 3 663900 - CONS-Consumables - Handwash liquid-- - - - Nos *Hand wash* | 6.00 | 88.00 | 0.00 | 18.00 | 623.04 |
| 4 722700 - CONS-Consumables - Air Freshner-- - - - Nos *Odonil* | 6.00 | 52.00 | 0.00 | 18.00 | 368.16 |
| 5 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos | 6.00 | 16.75 | 0.00 | 0.00 | 100.50 |
| 6 649300 - CONS-Consumables - Mopping cloth-- - - - Nos *White-12 Yellow-12* | 24.00 | 16.75 | 0.00 | 5.00 | 422.10 |
| 7 818700 - CONS-Consumables - Mopping Sitck-- - - - Nos | 6.00 | 126.00 | 0.00 | 5.00 | 793.80 |
| 8 767300 - CONS-Consumables - Detergent --Vim - - - Nos | 2.00 | 45.00 | 0.00 | 18.00 | 106.20 |
| 9 974800 - CONS-Consumables - Detergent powder-- - 500 - Gms | 6.00 | 30.00 | 0.00 | 18.00 | 212.40 |
| 10 659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos | 6.00 | 88.20 | 0.00 | 0.00 | 529.20 |
| 11 668900 - CONS-Consumables - Wiper-- - - - Nos | 6.00 | 86.00 | 0.00 | 18.00 | 608.88 |
| | | **Total Order Value . . .** | | | **4,671.94** |

Rupees : Four Thousand Six Hundred Seventy One and Paise Ninty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________ Date : __/__/____

# Purchase Order

 19-07-2022 14:34:47 Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

| Requisition Form | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | MRPLLP | Date: | 18-07-2022 | | | |
| Site & Phase : | NGH | Time: | 5:16 | | | |
| Supplier: | | Req. No. | 182046 | | | |
| Material required before date: | Urgent | ID No. | 78163 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | CONS2830-Consumables-Lizol 1 liter----Nos | 6 | 0 | 6 | | |
| 2 | CONS6394-Consumables-Cleaner--Harpic-500-ml | 2000 | 0 | 2000 | | |
| 3 | CONS6639-Consumables-Handwash--Dettol--Nos | 6 | 0 | 6 | | |
| 4 | CONS7227-Consumables-Air Freshner-Odonil----Nos | 6 | 0 | 6 | | |
| 5 | CONS9057-Consumables-Coconut Brooms----Nos | 6 | 0 | 6 | | |
| 6 | CONS6493-Consumables-Mopping cloth----Nos 90205 | 12 | 0 | 12 | | |
| 7 | CONS6615-Consumables-Cleaning Cloth----Nos | 12 | 0 | 12 | | |
| 8 | CONS8187-Consumables-Mopping Sitck----Nos | 6 | 0 | 6 | | |
| 9 | CONS7673-Consumables-Soap Detergent --Vim --Nos | 2 | 0 | 2 | | |
| 10 | CONS9748-Consumables-Detergent powder---500-Gms | 6 | 0 | 6 | | |
| 11 | CONS6596-Consumables-Bombay Brooms Big ----Nos | 6 | 0 | 6 | | |
| 12 | CONS6689-Consumables-Wiper----Nos | 6 | 0 | 6 | | |
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| | | | | | | |
| Remarks: | For new site office Cleaining purpose. | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Swetha.B | G. VIjay raj | | | | |
| Approved By: | | | | | | |

APPROVED
20 JUL 2022
PRABHAKAR
MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Realty Pocharam LLP | DC No | 21135 |
| Nilgiri Heights, Pocharam, 500088 | DC Date | 19-07-2022 |
| | PO No | 90205 |
| | PO Date | 19-07-2022 |
| | Req ID | 78163 |
| GSTIN : 36ABIFM1836H1Z7 | Req Date | 18-07-2022 |
| | Loc Req No | 182046 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos | 84807900 | 6 |
| 2 | 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500 - ml | 84807900 | 4 |
| 3 | 663900 - CONS-Consumables - Handwash liquid-- - - - Nos | 34013090 | 6 |
| 4 | 722700 - CONS-Consumables - Air Freshner-- - - - Nos | 96161010 | 6 |
| 5 | 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos | 96032900 | 6 |
| 6 | 649300 - CONS-Consumables - Mopping cloth-- - - - Nos | 680510 | 24 |
| 7 | 818700 - CONS-Consumables - Mopping Sitck-- - - - Nos | 96039000 | 6 |
| 8 | 767300 - CONS-Consumables - Detergent --Vim - - - Nos | 34022090 | 2 |
| 9 | 974800 - CONS-Consumables - Detergent powder-- - 500 - Gms | 34022090 | 6 |
| 10 | 659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos | 96032900 | 6 |
| 11 | 668900 - CONS-Consumables - Wiper-- - - - Nos | 15042030 | 6 |
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INWARD
Inward No: 11507 Dt: 19/07/22
MRN No: 109765 Dt: 20/07/22
Received By: Bhob Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES
IN WARD
No. 21502
Date: 26/7
Sign:
R.R. DIST