

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/7/22	Prepared by	Prabakaran	Serial no.	
Supplier name	Reflections Electricals Pvt. Ltd			HO inward no.	
Firm/Company	GURC	Project	Imperial	HO received date	
PO/WO date	8/7/22	PO/WO No.	89829	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	16/7	1455	883-40	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):		883-40
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.:	109809	Proof of delivery matches MRN ☒ Yes ☐ No
Amount B - Other Credits : Transportation charges		
Amount C - Other Debits :		
Amount D (D=A+B-C) - Amount to be credited to the supplier:		883-40
Amount E - PO / WO value:		847.83
Amount F - Difference (A - E):		35.17
Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO	☒ Yes ☐ No - wait for balance material ☐ Other	
Payment - due date	1/8	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Sales Invoice

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Venia 12M Plate BP9712	853890	18 %	5.0000 nos	127.50	nos	637.50
2	Venia 4M Plate BP944	853890	18 %	2.0000 nos	55.50	nos	111.00
							748.50
							67.37
							67.37
							(-)0.24
	Less :						
	OUTPUT CGST						
	OUTPUT SGST						
	Rounding Off						
	Total			7.0000 nos			₹ 883.00

Amount Chargeable (in words)

INR Eight Hundred Eighty Three Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853890	748.50	9%	67.37	9%	67.37	134.74
Total	748.50		67.37		67.37	134.74

Tax Amount (in words) : **INR One Hundred Thirty Four and Seventy Four paise Only**

Date & Time :

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : State Bank of India

A/c No. : 30033772668

Branch & IFS Code : M G Rod, Secunderabad & SBIN0003032
for Reflections Electricals Pvt Ltd.

Company's PAN **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

REFLECTIONS
ELECTRICALS PVT. LTD.

Phone : 040 - 27543785, 97055 77776

M/s.

M/s. GV Research Centre
Genome Valley Pvt Ltd.

Genome Valley

He described

Date: 16/07/22 No: 321

321

Invoice No. No. of Cases Date Way Bill No.

INWARD	
Inward No: 9602	Dt: 21/7/22
MAIN No: 109809	Dt: 21/07/22
Received By:	Sign:
D. P. Kumar D. P. Kumar	
Genome Valley Research Center Pvt. Ltd.	

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

Purchase Order

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08-07-2022 3:11:18 PM



29.06.22 2:18:59

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Doc No	89829	206085
Doc Date	08-07-2022	
Quote No	NIL	
Quote Date	06-07-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4624 - Electrical - other - Modular Plate - 12 Way - nos	5.00	405.00	70.00	18.00	716.85
2 4630 - Electrical - other - Modular Plate - 4way - nos	2.00	185.00	70.00	18.00	130.98
Rupees : Eight Hundred Fourty Seven and Paise Eighty Three Only.					
Total Order Value . . .					847.83

Terms and Conditions :-

Specification /	All items shall be of Wipro brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for 5600E lighting use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form							
Company Name:		GVRC		Date:		0.07.2022	
Site & Phase:		Immopolis		Time:		11:20	
Supplier:				Req. No.		206085	
Material required before date:		Urgent		ID No.		77822	
No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
	ELSW4199-Electrical-MCB---16 amps-Nos	1	0	1			
	ELSW2020-Electrical-MCB---10 amps-Nos	1	0	1			
	HARD3480-Hardware-SS Screws -CSK Head-6x25mm-Pkts	3	0	3			
	HARD3647-Hardware-SS Screws -Pan Head-8x38mm-Pkts	4	0	4			
	HARD1916-Hardware-SS Screws -CSK Head-6x50mm-Pkts	2	0	2			
	ELSW2354-Electrical-Module Plate--Wipro NW-12 Module-Nos	5	0	5			
	ELSW6992-Electrical-Module Plate--Wipro NW-8 Module-Nos	5	0	5			
	ELSW3874-Electrical-Module Plate--Wipro NW-6 Module-Nos	6	0	6			
	ELSW8275-Electrical-Module Plate--Wipro NW-4 Module-Nos	2	0	2			
0	ELSW1008-Electrical-Module Plate--Wipro NW-2 Module-Nos	2	0	2			
Remarks:							
Engineer		Project Manager		Purchase Manager		MD	
Prepared By:		V. Akhil					
Approved By:		Mr. Ramesh reddy					
Sign & Date:		07.07.2022					

89820
89826

APPROVED
P. PRABHAKAR
Sr. Manager - PURCHASE
06 JUL 2022

