## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silv	er Oak Villas part-III	[	Date:	30-07-2022			
Site: Silv		er Oak Villas part-III		Prepared by:	K.Tulasi Rani			
Report From / To		07-2022 to 30-07-202	2(fri to	Approved by:	K Purshotham			
Daniel	sat)							
Report Date		07-2022						
List of requisit	ions number	s missing in the repor	t*:					
Por No	ions where P	O/WO not prepared	3 workin	g days after requisition:				
Req No.	Req Date	item in Req		Item Description	Reason for not preparing PO/WO#			
184244	10-06-22	2 1	Alur	ninium windows mesh				
184288	21-06-22		Ope	enable windows 3 nos	*			
184417	19-07-22	2 1-2		CI Electrodes				
184418	19-07-22	2 1-2		CI Electrodes				
184420	19-07-22	2 1		Printer cable				
184421	20-07-22	2 1		Headset -JBL				
184425	20-07-22	2 1	False Ceiling Gypsum					
184426	20-07-22	2 1	False Ceiling Gypsum					
184427	20-07-22	2 1		lse Ceiling Gypsum				
List of requisit	ions where P	O/WO is prepared an	d items h	ave not been received at s	ite beyond the lead time:			
Req No.	Req Date	e Serial no of item in Req.	Item Description		Details of discussion with supplier <sup>s</sup>			
184169	13-05-22		Box	Beige 600x1200mm 50 es &Urbanwood dark 0x1200mm 20Boxes pending	Regal beige tiles not available at Supplier and Urbanwood dark Tiles available delivered by Monday			
184171	13-05-22	2 1	Carrara 600x1200mm 40 boxs pending		Material Not Available			
184229	01-06-22	2 1-2			Carrara material not available at suppiler & Urbanwood light tiles available delivered by Monday			
184324	30-06-22	2 1	Е	lectrical gate lamps	Material Available Delivered by Monday			
184367	02-07-22	1	Rı	ubber Mould Pavers	Material Available Delivered by Monday			
184368	02-07-22	1		Pad locks	Material Available Delivered by Monday			
184372	28-07-22	1-7	Carrara, Crema marfi Sprinkle HL, Luna DI		Part material available.It will delivered by Tuesday			
184389	11-07-22	1	Wall & Floor Tiles Country Almond 40 boxes pending		Material Available Delivered by Monday			
184404	15-07-22	1-12	Wall & Floor tiles		Part material available.It will delivered by Tuesday			
184405	15-07-22	1-8	,	Wall & Floor tiles	Part material available.It will delivered by Tuesday			
184406	15-07-22	1-12	,	Wall & Floor tiles	Part material available.It will delivered by Tuesday			
184408	18-07-22	1	V.Til	es Ispira Crema marfil	Material Available Delivered by Monday			
184409	184409 18-07-22 1-4		,	Wall & Floor tiles	Part material available.It will delivered by Tuesday			

18-07-22 18-07-22 19-07-22 20-07-22	1-3	Wal	l & Floor tiles	deliver Part m	ed by	l available.It Tuesday l available.It				
19-07-22 20-07-22	1-4		l & Floor tiles	Part m	aterial	Tuesday l available.It	will			
20-07-22		Le		deliver	Part material available.It will					
	1.7		Led Gate lights			delivered by Tuesday  Material Available Delivered by				
20-07-22	1-5	WPO	Materia	Monday  Material Available Delivered by						
	1-13	Ele	Electrical wires			Monday  Material Available Delivered by				
20-07-22	1-13	Ele	Monday Material Available Delivered by							
20-07-22	1-13	Ele	Electrical wires			Monday  Material Available Delivered by				
20-07-22	1-19	Elect	Electrical switches			ilable Delive	ered by			
184434 20-07-22		WPC	Door Frames	Material Available Delivered by						
20-07-22	1-5	WPC	Door Frames	Material Available Delivered by						
21-07-22	1-19	Elect	Electrical switches		Material Available Delivered by					
21-07-22	1-13	Ele	Electrical wires		Material Available Delivered by					
22-07-22	1-11	Plumbi	ng CP material	Material Not Available						
22-07-22	1-9	Plum	bing Sanitary	Material Available Delivered by						
22-07-22	1-11	Plumbi	ng CP material	Material Not Available						
22-07-22	1-9	Plumi	oing Sanitary	Material	Avail	lable Deliver	red by			
184445 22-07-22		Plur	nbing PVC	Material Available Delivered by Monday			red by			
gos issued this										
	week:	-,-				). 9	643			
	stock report em	ailed in pdf form	at to purchase?	-22		Vec				
						103				
ns & remarks:										
		T								
	kgs	rod – kgs	no of rods	Stock at site in Kgs		Previous stock in Kgs				
				-						
				-						
				-						
5mm	3.86		-	-						
2mm	6.32		-							
inding wire	-		Nill	Nill		Nill				
C stock   Nill   OPC last   N   weeks stock		Nill	PPC/PSC stock							
Petails ign		r	Admin Officer/M	anager						
	te		-							
	30zØ7-2022		30-07-2022							
	20-07-22 21-07-22 21-07-22 22-07-22 22-07-22 22-07-22 22-07-22 22-07-22 22-07-22 22-07-22  ses issued this te visit on: 1 MRN/other) & ed but received as & remarks: & cement stoc for size  mm 0mm 2mm 0mm 2mm 6mm 0mm 2mm 6mm 0mm 2mm inding wire iill	20-07-22	20-07-22	20-07-22	20-07-22	20-07-22	20-07-22			

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, <a href="mailto:ashaiya@modiproperties.com">ashaiya@modiproperties.com</a> and <a href="mailto:raikumarn@modiproperties.com">raikumarn@modiproperties.com</a> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Silver Oak Villas part-III	Company:	1	MHPLS	SOV		Date	:	$\neg$	30-0	7-2022				
Report Date	Site: Silver Oak Villas part-III			II	Prepared by:									
List of requisitions numbers missing in the report*:  List of requisitions where PO/WO not prepared 3 working days after requisition:  Req No. Req Date Serial no of item in Req  185259 26-07-22 1 Pump starters 3phase  185264 27-07-22 1 Agro Shade Net  List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:  Req No. Req Date Serial no of item in Req.  List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:  Req No. Req Date Serial no of item in Req.  185237 27-06-22 1 CC Hume pipes 600mm dia 28 nos pending will be delivered by Monday  185239 27-06-22 1 CC Hume pipes 200mm dia Material Available Delivered by Monday  185239 27-06-22 1 CC Hume pipes 200mm dia Material Available Delivered by Monday  No. of gate passes issued this week: Nil From No. Nil To No. Nil Delivery van site visit on: 1 27-07-22,28-07-22,29-7-22,30-7-22  Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes sitems not ordered but received:  Other corrections & remarks:  Details of steel & cement stock  SI. No Tor size Wt per mtr kgs rod - kgs - no of rods Kgs  1. 8mm 3.395 4.74 156 740	sat)					2(fri to Approved by:			K Pı	ırshotha	am			
List of requisitions numbers missing in the report*:  List of requisitions where PO/WO not prepared 3 working days after requisition:  Req No. Req Date Serial no of item in Req  185259 26-07-22 1 Pump starters 3phase  185264 27-07-22 1 Agro Shade Net  List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:  Req No. Req Date Serial no of item in Req.  List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:  Req No. Req Date Serial no of item in Req.  185237 27-06-22 1 CC Hume pipes 600mm dia 28 nos pending will be delivered by Monday  185239 27-06-22 1 CC Hume pipes 200mm dia Material Available Delivered by Monday  185239 27-06-22 1 CC Hume pipes 200mm dia Material Available Delivered by Monday  No. of gate passes issued this week: Nil From No. Nil To No. Nil Delivery van site visit on: 1 27-07-22,28-07-22,29-7-22,30-7-22  Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes sitems not ordered but received:  Other corrections & remarks:  Details of steel & cement stock  SI. No Tor size Wt per mtr kgs rod - kgs - no of rods Kgs  1. 8mm 3.395 4.74 156 740	Report Date			2022				$\neg$						
List of requisitions where PO/WO not prepared 3 working days after requisition:   Req No.		itions num	bers mi	ssing in the repo	ort*:									
185259   26-07-22   1   Pump starters 3phase     185263   27-07-22   1   Furniture & Fixtures Venetian blinds-Off white color   185264   27-07-22   1   Agro Shade Net						days	after requisition	1:						
185263   27-07-22   1	Req No. Req Date Serial no of		Item Description					Reason	for n	ot preparin	g PO/WO#			
185263   27-07-22	185259	26-07	7-22	1	Pur	Pump starters 3phase								
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:   Req No.	185263	27-07	7-22	1	Furniture & Fixtures Venetian		n							
Req No.   Req Date   Serial no of item in Req.   Item Description   Details of discussion with suppliers	185264	27-0	7-22	1										
Req No.   Req Date   Serial no of item in Req.   Item Description   Details of discussion with suppliers	List of requis	itions whe	re PO/\	WO is prepared a				at s	ite be	yond th	e lead	d time:		
No. of gate passes issued this week:   Nil	Req No.	Req 1	Date				-		Details of			of discussion with suppliers		
No. of gate passes issued this week:   Nil	185237	27-0	6-22	1	CC Hun				will	be deliv	rered by Monday			
Delivery van site visit on:1   27-07-22,28-07-22,29-7-22,30-7-22     Inward report (MRN/other) & stock report emailed in pdf format to purchase?   Yes	185239	27-0	6-22	1	CC Hu	ıme pi	pes 200mm dia		Mate	erial Av	ailabl	e Delivere	d by Monday	
Inward report (MRN/other) & stock report emailed in pdf format to purchase?   Yes	No. of gate p	No. of gate passes issued this week:			Nil	Nil From No.			Ni To No.		Nil			
Sitems not ordered but received:	Delivery van	site visit o	n:1		27-07-2	2,28-0	7-22,29-7-22,30	0-7-	22					
Other corrections & remarks:           Details of steel & cement stock         Wt per mtr kgs         Wt. for 12 mtr rod - kgs         Stock at site in - no of rods         Previous stock in Kgs           1.         8mm         .395         4.74         156         740           2.         10mm         .617         7.404         -         -           3.         12mm         .89         10.68         47         501           4.         16mm         1.58         18.96         -         -           5.         20mm         2.47         29.64         -         -           6.         25mm         3.86         46.32         -         -           7.         32mm         6.32         75.84         -         -           8.         Binding wire         -         Nill         Nill         Nill         Nill         Nill           OPC stock         Nill         OPC last weeks stock         Stock         Admin Officer/Manager         Admin Audit	Inward repor	t (MRN/ot	her) &	stock report ema	iled in pdf f	format	to purchase?					Yes		
Details of steel & cement stock   Sl. No	sItems not or	dered but r	eceived	i:										
Sl. No	Other correct	tions & ren	narks:											
kgs	Details of ste	el & cemer	nt stock											
2.         10mm         .617         7.404         -         -           3.         12mm         .89         10.68         47         501           4.         16mm         1.58         18.96         -         -           5.         20mm         2.47         29.64         -         -           6.         25mm         3.86         46.32         -         -           7.         32mm         6.32         75.84         -         -           8.         Binding wire         -         Nill         Nill         Nill         Nill           OPC stock         Nill         OPC last weeks stock         Nill         PPC/PSC - PPC/PSC last weeks stock         Weeks stock           Details         Project Manager         Admin Officer/Manager         Admin Audit	Sl. No	Tor size		•		mtr	I .				Previous stock in Kg		ock in Kgs	
3.   12mm   .89   10.68   47   501	1.	8mm				4.74 156		74	740					
4.         16mm         1.58         18.96         -         -           5.         20mm         2.47         29.64         -         -           6.         25mm         3.86         46.32         -         -           7.         32mm         6.32         75.84         -         -           8.         Binding wire         -         Nill         Nill         Nill         Nill           OPC stock         Nill         PPC/PSC         -         PPC/PSC last weeks stock           Details         Project Manager         Admin Officer/Manager         Admin Audit	2.	10mm						-	-					
5.         20mm         2.47         29.64         -         -           6.         25mm         3.86         46.32         -         -           7.         32mm         6.32         75.84         -         -           8.         Binding wire         -         Nill         Nill         Nill         Nill           OPC stock         Nill         PPC/PSC         -         PPC/PSC last weeks stock           Details         Project Manager         Admin Officer/Manager         Admin Audit	3.							50	501					
6.         25mm         3.86         46.32         -         -           7.         32mm         6.32         75.84         -         -           8.         Binding wire         -         Nill         Nill         Nill         Nill           OPC stock         Nill         PPC/PSC         -         PPC/PSC last weeks stock           Details         Project Manager         Admin Officer/Manager         Admin Audit		16mm						-						
7. 32mm 6.32 75.84   Nill Nill Nill Nill OPC stock Nill OPC last weeks stock   Project Manager   Admin Officer/Manager   Admin Audit   Sign   OPC Stock Nill OPC last weeks stock   OPC Stock Nill Nill Nill Nill Nill Nill Nill Nil								-	-					
8. Binding wire - Nill Nill Nill Nill OPC stock Nill OPC last weeks stock Details Project Manager Admin Officer/Manager Admin Audit Sign	6.	25mm							<u> </u>					
OPC stock Nill OPC last weeks stock Nill PPC/PSC - PPC/PSC last weeks stock Stock Stock Project Manager Admin Officer/Manager Admin Audit	7.			6.32	7	75.84								
weeks stock stock weeks stock  Details Project Manager Admin Officer/Manager Admin Audit  Sign			wire	-		2 1212		-						
Sign	OPC stock	Nill			Nill		stock			-				
Sign	Details Project N		Project Manage	er		Admin Officer/N		Manager		Adn	nin Audit			
00.07.0000	Sign							_						
Date  Date  1 * On I am of the missing restriction to Durchese immediately 2 Send this report to purchase@mediamparties com achievement in commediately 2 Send this report to purchase@mediamparties com achievement in commediately 2 Send this report to purchase@mediamparties com achievement in commediately 2 Send this report to purchase@mediamparties com achievement in commediately 2 Send this report to purchase@mediamparties.	Date													

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5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silv	er Oak welfare asso	Oak welfare association Da			3	30-07-2022					
Site:	Silv	er Oak Villas	ak Villas P			K	K.Tulasi Rani					
Report From	/ To 22-(sat)	07-2022 to 30-07-20	2022 to 30-07-2022(fri to		Approved by:		K Purshotham					
Report Date	30-0	07-2022										
		s missing in the repo										
	itions where P	O/WO not prepared				on:						
Req No. Req Date		e Serial no of it in Req	em I	tem Description		Reason for not preparing PO/WO#						
List of requis	itions where F	O/WO is prepared a	and items l	nave no	t been receive	d at site	beyond	the le	ad time:			
Req No. Req Date					scription				discussion with suppliers			
191021	01-06-22	2 1		Atlas cycle		Delivered by Next			eek			
No. of gate passes issued this week:				1	From No.	Nil	Nil To No			Nil		
Delivery van	site visit on:1		Nill									
Inward repor	& stock report ema	iled in pdf	d in pdf format to purchase?			Yes						
Items not ord	lered but recei	ved:										
Other correct	tions & remark	cs:										
Details of ste	el & cement s	tock										
Sl. No	Tor size	Wt per mtr	Wt. for 1		Stock at site		Stock at site in		Previous stock in Kgs			
		kgs	rod – kgs		- no of rods							
1.	8mm	.395		4.74	-	-						
2.	10mm	.617		7.404	-	-	-					
3.	12mm	.89		10.68	-	-	-					
4.	16mm	1.58		18.96	-	-	-					
5.	20mm	2.47		29.64	-	-	-					
6.	25mm	3.86		46.32	-	-	-					
7.	32mm	6.32		75.84	-	-						
8.	Binding wire				Nill	Nill			Nill			
OPC stock	Nill	OPC last	Nill		PPC/PSC	Nill			C/PSC last	Nill		
		weeks stock			stock				eks stock			
Details		Project Manage	Project Manager			Admin Officer/Manager			Admin Audit			
Sign		12	12			Chi.						
Date		30-07-2022			30-07-2022							

Date

30-07-2022

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