PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/7/22	Prepared by	Vanajakshi	Serial no.	6672
Supplier name	SSLLP			HO inward no.	
Firm/Company	SCLLP	Project	seene forms	HO received date	
PO/WO date	7/06/22	PO/WO No.	89002	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24849	27/7/22	881.46	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			881.46
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	110010	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			881.46
Amount E – PO / WO value:			881.46
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	5/08/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	30/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoicc No.	24849
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	27-07-2022
	PO No.	89002
	PO Date.	07-06-2022
	Req ID	76869
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Req Date	31-05-2022
	Loc Req No	150639

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5567 - Furniture - Boxes - Other - nos		1	747.00	747.00	18	134.46
	JBL Speaker box						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	747.00		134.46
	67.23	67.23	Total Invoice Amount	881.46		

Rupees : Eight Hundred Eighty One and Paise Fourty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97076 Date: 27/7 Sign:

Purchase Order

 23-06-2022 11:18:17

89002
07.06.22 12:13:52

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	89002	150639
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-06-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5567 - Furniture - Boxes - Other - nos *JBL Speaker box*	1.00	747.00	0.00	18.00	881.46
					Total Order Value . . .	**881.46**

Rupees : Eight Hundred Eighty One and Paise Fourty Six Only.

Terms and Conditions :-

Specification /	JBL Speaker box with mic
Payment Terms	After delivery and production of bill
Tax	Included
Delivery Date	With in day
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for site , purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Serene Constructions LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Serene construction llp	Date:	31.05.2022
Site & Phase :	Serene farms	Time:	10:45
Supplier		Req.No.	150639
Material required before date:	asap	ID No.	76869

No	Description	Size	Quantity	Units	Inward No	Date
1	JBL CSLM20	STD	1	Nos		
2				Nos		
3				Nos		
4				Nos		
5				Nos		
6				Nos		
7				Nos		
8				Nos		
9				Nos		
10						

89002

Remarks: The above material is ordered as per Viber message sent by Aruna madam and is required for Site use purpose .

Prepared By	M. Naveen reddy	Approved by	Syed Golam Sarwar
Sign.& Date	31.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
10 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

4/4

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter Copy

GSTIN/UNI: 36ACQFS2044C1Z7

DATE: 27/07/2022

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

DC No	21216
DC Date	27-07-2022
PO No	89002
PO Date	07-06-2022
Req ID	76860
Req Date	31-05-2022
Loc Req No	150639

GSTIN 36ACVFS7909P1ZV

	Description of Goods	HSN/SAC	Qty
1	5567 - Furniture - Boxes - Other - nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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30			

for Summit Sales LLP

INWARD

99 27/07/22

110010 28/07/22

pramod Roy.

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 81526
Date: 28/7
Sign: