PURCHASE DIVISION

Advice for approval for credit to supplier

R

Date:	30/7/22	Prepared by	Deepa	Serial no.	6669
Supplier name	veesamsetty srinivas			HO inward no.	
Firm/Company	sshp	Project	sshp	HO received date	
PO/WO date	5/7/22	PO/WO No.	89660	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2827	22/7/22	17,304/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,304/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	109895	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,304/-
Amount E – PO / WO value:	17,304/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	8/8/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	30/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

[illegible]

GSTIN : 36ABHPV6650M1ZX

TAX INVOICE

Cell : 9246154402

VEESAMSETTY SRINIVAS

HARDWARE, PAINTS, PLYWOOD, ELECTRICAL, SANITARY, P.V.C. & C.P.V.C. FITTINGS

Shop No. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500 003.

Credit

To,
M/s. SUMMIT SALES LLP
M.G. Road Sec-bad
Party's GST No. 36ACQFS2044C127

Invoice No. 2827
Date : 22/7/2022
P.O. No. 89660 Dt.

Sl. No.	HSN Code	QTY.	Particulars	Rate Per Unit	18% GST AMOUNT	
1	3209	8x	4 can Floor Paint Yellow. Indigo Make.	1833/-	14664	00

INWARD
Inward No: 18462 Dt: 25/7/22
MRN No: 1098951 Dt: 25/7/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 7695 Date: 25/7 Sign:

Goods once sold will not be taken back or exchanged.
Interest @ 24% will be charged, if payment is not made by the due date.
Subject to Secunderabad Jurisdiction only.
E. & O.E.

Rupees (in words) Paid cheque 20/7/22 694632 → 17,304/-

TOTAL	14,664	00
SGST	1319	76
CGST / IGST	1319	76
Round Off	+	48
TOTAL BILL VALUE	17,304	00

For VEESAMSETTY SRINIVAS

Receiver's Signature

9246364748

06-07-2022 11:32:50

Purchase Order

89660
29.06.22 2:18:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veesamsetty Srinivas
Shop no. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500003

GSTIN 36ABHPV6650M1ZX
040-66204402 9246154402

Doc No	89660	169946
Doc Date	05-07-2022	
Quote No	Nil	
Quote Date	10-06-2022	
SupplyType	Supply	

Kind Attn : Mr. V. Satish

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6527 - Paints - Enamel - 4ltrs - buckets *Indigo floor paint Yellow*	8.00	1,833.00	0.00	18.00	17,303.52

Rupees : Seventeen Thousand Three Hundred Three and Paise Fifty Two Only.

Total Order Value . . . **17,303.52**

Terms and Conditions :-

Specification /	As per details given in the quotation. Indigo brand.
Payment Terms	100% advance payment.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs.17,303.52/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above Order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Veesamsetty Srinivas*

Name : ____________

Date : __/__/__

Requisition Form						
Company Name:	SSLP	Date:	29.06.2022			
Site & Phase :	SHLLP	Time:	00:00			
Supplier:		Req. No.	169946			
Material required before		ID No.	77666			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAWP4741-Paints -Wall Putty- Cement --JK-20Kgs-bags	10	61	10		
2	PAOX9331-Paints -Black Oxide--Asian-1Kg -bags 89636	15	26	15		
3	PAOX3520-Paints -Red Oxide--Asian-1Kg-bags	20	22	20		
4	PAWC4259-Paints -White cement--JK-25Kgs-bags	5	20	5		
5	PAFP8539-Paints -Floor paint-Yellow-Indigo-4Ltrs-can 89660	8	0	8		
6						
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshhi					
Approved By:						
Sign & Date:						

APPROVED BY
30 JUN 2022
SOHAM MODI
MANAGING DIRECTOR