E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/7/22	Prepared by	Deepa	Serial no.	6653
Supplier name	SSHLP			HO inward no.	
Firm/Company	MRMHLP	Project	GMR	HO received date	
PO/WO date	25/7/22	PO/WO No.	90322	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24835	26/7/22	3621.34	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3621.34
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3621.34
Amount E – PO / WO value:	3425.86
Amount F – Difference (A – E):	196/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	8/8/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	30/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24835
Modi Reality Mallapur LLP	Invoice Date.	26-07-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	90322
	PO Date.	25-07-2022
	Req ID	78288
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	22-07-2022
	Loc Req No	193503

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	722700 - CONS-Consumables - Air Freshner-- - - - Odonil	96161010	4	52.00	208.00	18	37.44
2	663900 - CONS-Consumables - Handwash liquid-- - Hand wash	34013090	4	88.00	352.00	18	63.36
3	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
4	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	6	55.00	330.00	18	59.40
5	659600 - CONS-Consumables - Bombay Brooms Big	96032900	5	88.20	441.00	0	0.00
6	105600 - CONS-Consumables - Mopping stick		6	126.00	756.00	18	136.08
7	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	5	86.00	430.00	18	77.40
8	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,136.20	485.14
	242.57	242.57	Total Invoice Amount	3,621.34	

Rupees : Three Thousand Six Hundred Twenty One and Paise Thirty Four Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No. 97033 Date: 2/8/1 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 25-07-2022 14:57:51 Orig

90322
14.07.22 12:47:29

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90322	193503
Doc Date	25-07-2022	
Quote No	Nil	
Quote Date	25-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	722700 - CONS-Consumables - Air Freshner-- - - - Nos *Odonil*	4.00	52.00	0.00	18.00	245.44
2	663900 - CONS-Consumables - Handwash liquid-- - - - Nos *Hand wash*	4.00	88.00	0.00	18.00	415.36
3	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
4	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	6.00	55.00	0.00	0.00	330.00
5	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	5.00	88.20	0.00	0.00	441.00
6	105600 - CONS-Consumables - Mopping stick holder-- - - - Nos	6.00	126.00	0.00	0.00	756.00
7	668900 - CONS-Consumables - Wiper-- - - - Nos	5.00	86.00	0.00	18.00	507.40
8	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46

Total Order Value . . . **3,425.86**

Rupees : Three Thousand Four Hundred Twenty Five and Paise Eighty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ________, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 25-07-2022 14:57:51 Original / Office Copy / Purchase Div.Copy

Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	22.07.22			
Site & Phase :	GMR	Time:	03:00			
Supplier:		Req. No.	193503			
Material required before date:	24.07.22	ID No.	78288			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Air Freshner----Nos	4	0	4		
2	CONS6639-Consumables-Handwash liquid----Nos	4	0	4		
3	CONS6917-Consumables-Dish washing liquid/soap----	8	0	8		
4	CONS6703-Consumables-Colin 500 ml----Nos	6	0	6		
5	CONS6596-Consumables-Bombay Brooms Big ----Nos 90322	5	0	5		
6	CONS1056-Consumables-Mopping stick holder----Nos	6	0	6		
7	CONS6689-Consumables-Wiper----Nos	5	0	5		
8	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6	0	6		
9						
10						
Remarks:	For sales and site office purpose at GMR site.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Basaveshwari	ramprasad	APPROVED BY APPROVED			
Approved By:		22 JUL 2022	26 JUN 2022			
Sign & Date:			P. PRABHAKAR Sr. MANAGER PURCHASE			

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier Customer Transporter - Copy

Customer Details

Modi Reality Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN 36AAEFM1459R1ZP

DC No.	21204
DC Date.	26-07-2022
PO No.	90322
PO Date.	25-07-2022
Req ID	78288
Req Date	22-07-2022
Loc Req No	193503

	Description of Goods	HSN/SAC	Qty
1	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	4
2	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	4
3	4065 - Consumables - Vim bar - NA - nos	3405	2
4	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	6
5	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	5
6	105600 -CONS-Consumables - Mopping stick holder-- - - - Nos		6
7	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	5
8	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6

INWARD
MODI REALTY MALLAPUR
Ward No 8906 Dt. 28/7/22
GRN No 109964 Dt. 27/07/22
Sign.

SUMMIT SALES LLP
IN WARD
No: 8158
Date: 30/7
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory