

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 30/7/22		Prepared by: Vanajathi	Serial no.:	6694
Company name: Elegant Products Private Limited		Project: SCLP	HO inward no.:	
PO date: 28/06/22		PO/WO No.: 89493	HO received date:	
			Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EPLL/169	28/7/22	1,22,112/-	☒ Yes ☐ No
2.	EPLL/164	23/7/22	62,632/-	☒ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		1,84,744/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.:	110691, 109892	Proof of delivery matches MRN: ☒ Yes ☐ No
Amount B – Other Credits : Transportation charges		-
Amount C – Other Debits :		-
Amount D (D=A+B-C) – Amount to be credited to the supplier:		1,84,744/-
Amount E – PO / WO value:		180,422/-
Amount F – Difference (A – E):		4322
Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date	8/8/22	
Remarks: final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi	Prabha			
Sign:	[Signature]	[Signature]			
Date:	30/7/22	28 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

F. PRABHAKAR
Sr. MANAGER PURCHASE

4938

TAX INVOICE

ORIGINAL FOR RECIPIENT

ELEGANT PRODUCTS PRIVATE LIMITED

Factory : Sy No. 139, Kuntlur Village, Hayath Nagar Mandal,

R.R.Dist Telangana, India Tel:+91-7702182200/7337360937, E-mail ID: sales@elegantdoors.in

Telangana State

GSTIN No. : 36AAACE8285G1ZG

EPPL/169

28/07/2022

Transportation Name : MR. CHERALU
Vehicle No. : TS 07UG-0410
Time of Supply : 10:00 AM to 10:10 AM
Despatch Through :

Details of Receiver (Billed to)

M/S. SUMMIT SALES LLP
5-4-187/3 & 4 2ND FLOOR
M G ROAD
SECUNDERABAD-500003

36 Telangana

GSTIN No.: 36ACQFS2044C1Z7

P.O NO: 89493, DT-28.06.22

Details of Consignee (Shipped to)

Name : M/S. SUMMIT SALES LLP
Address : SUMMIT HOUSING LLP.CHARLAPALLY
BEHIND KINSTON PG COLLEGE,
HYDERABAD-501301
State : TELANGANA
GSTIN No. : 36ACQFS2044C1Z7

Sl No	Description of Goods	HSN/SAC Code	Qty No.	Un Sq Mtrs	Rate	Total	Freight	Taxable Value	CGST		SGST		IGST	
									Rate	Amt	Rate	Amt	Rate	Amt
1	32 MM 2.085 X 0.815.	4418.	20	33.985	1313.21	44629.44	1800	46429.44	9	4178.65	9	4178.65	0	
2	32 MM 2.035 X 0.660.	4418.	20	26.862	1313.21	35275.45		35275.45	9	3174.79	9	3174.79	0	
3	32 MM 2.035 X 0.815.	4418.	10	16.585	1313.21	21779.59		21779.59	9	1960.16	9	1960.16	0	
Total								103484.48		9313.60		9313.60		

INWARD	
Inward No:	Dr:
MRN No:	Dr:
Received By:	Sign:
SUMMIT SALES LLP	

In Words : One Lakh Twenty Two Thousand One Hundred And Eleven And Sixty Eight Paise Only				Amount Before Tax	103484.48
Qty	SqMtr	Taxable Amt		CGST	9313.60
Flush Door	0.00	0.000	0.000	SGST	9313.60
Pannel Doors	50.00	77.432	101684.480	IGST	
Block Boards	0.00	0.000	0.000	GST Amount	18627.20
Ply Wood	0.00	0.000	0.000	Round Off	0.00
				TCS@0.10%	
				Invoice Total	122111.68

BANK A/C DETAILS

BANK - KOTAK MAHINDRA BANK : A/C NO - 766044000782

BRANCH - NACHARAM : CITY - HYDERABAD

IFSC CODE - KKBK0007470

For ELEGANT PRODUCTS PVT LTD

INWARD	
Inward No: 18082	Dr: 28/7/22
MRN No: 110091	Dr: 29/7/22
Received By:	Sign:
SUMMIT SALES LLP	





12/1/2011

TAX INVOICE

ORIGINAL FOR RECIPIENT

ELEGANT PRODUCTS PRIVATE LIMITED

Factory : Sy No. 139, Kuntlur Village, Hayath Nagar Mandal,

R.R.Dist Telangana, India Tel:+91-7702182200/7337360937, E-mail ID: sales@elegantdoors.in

: Telangana State

GSTIN No. : 36AAACE8285G1ZG

Large :

o. : EPPL/164

: 23/07/2022

Transportation Name :

MR. CHERALU

Vehicle No. :

TS 07UG-0410

Time of Supply :

10 : 15 AM to 10 : 25 AM

Despatch Through :

Details of Receiver (Billed to)

Details of Consignee (Shipped to)

me : M/S. SUMMIT SALES LLP
ddress : 5-4-187/3 & 4 2ND FLOOR
M G ROAD
SECUNDERABAD-500003

State : 36 Telangana

GSTIN No.: 36ACQFS2044C1Z7

P.O NO: 89493, DT-28.06.22

Name : M/S. SUMMIT SALES LLP

Address : SUMMIT HOUSING LLP.CHARLAPALLY
BEHIND KINSTON PG COLLEGE,
HYDERABAD-501301

State : TELANGANA

GSTIN No. : 36ACQFS2044C1Z7

SNo	Description of Goods	HSN/SAC Code	Qty No.	Un Sq Mtrs	Rate	Total	Freight	Taxable Value	CGST		SGST		IGST	
									Rate	Amt	Rate	Amt	Rate	Amt
1	32 MM 2.035 X 0.965.	4418.	20	39.276	1313.21	51577.64	1500	53077.64	9	4776.99	9	4776.99	0	

INWARD

Inward No: 18460

Dr: 23/07/22

MRN No: 109892

Dr: 23/7/22

Received By:

Sign: K. V. Day

SUMMIT SALES LLP

SUMMIT SALES LLP

INWARD

No: 16596

Date: 25/7

Sign: [Signature]

P. R. DIST.

53077.64

4776.99

4776.99

Handwritten text, possibly a signature or date, located in the upper right quadrant of the page.



Purchase Order

28-06-2022 14:31:36

Or



07.06.22 12:13:55

Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details			
ELEGANT PRODUCTS PVT. LTD. H.No.1-4-6, Flat No.301. IIIrd floor, Bliss Apartment, Street No. 7, Habsiguda, Hyderabad - 500 007 GSTIN 36AAACE8285G1ZG 040 - 27178808. 040 - 27178301 / 8328 7702199222	Doc No	89493	169925
	Doc Date	28-06-2022	
	Quote No	Nil	
	Quote Date	24-06-2022	
	SupplyType	Supply	

Kind Attn : **Mr.A.V.Rao/ Srinivas.**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,223.00	0.00	18.00	52,462.80
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	20.00	2,576.00	0.00	18.00	60,793.60
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	20.00	1,762.00	0.00	18.00	41,583.20
4 2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	10.00	2,168.00	0.00	18.00	25,582.40
Total Order Value . . .					180,422.00

Rupees : One Lakh(s) Eighty Thousand Four Hundred Twenty One and Paise Only.

Terms and Conditions :-

Specification / All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.144/- including GST

Payment Terms 50% Advance balance after delivery

Tax Inclusive of all taxes

Delivery Date With in 8 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty 1 yr

Advance Paid Rs.90,211/-00, by cheque/RTGS....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock

For **Summit Sales LLP**

Authorised Signatory

Name :



Name : _____

Accepted the above Terms And Conditions
For **ELEGANT PRODUCTS PVT. LTD.**

Date : ___/___/___

