PURCHASE DIVISION

Advice for approval for credit to supplier

2

Date:	1/8/22	Prepared by	Bashyakar	Serial no.	6732
Supplier name	Shriram Computers.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	15/7/22	PO/WO No.	90092	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	G-4193	27/7/22	46,500-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	46,500-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	110090	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	46,500-00
Amount E – PO / WO value:	46,501.44
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	11/8
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bashyakar			
Sign:					
Date		APPROVED 01 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : **c2af3a6c117aa167437a26892f8c0369962cc288c63-f7944c0950397e94bdd78**
Ack No. : **112213651581839**
Ack Date : **27-Jul-22**

SHIVAM COMPUTERS
Shop No. 52 & 53,Ground Floor,
Chenoy Trade Centre,
Parklane,Secunderabad
PH NO.66382267/5713
GSTIN/UIN: 36ADVPM6562B1Z8
State Name : Telangana, Code : 36

Invoice No. **G-4193**	Dated **27-Jul-22**
Delivery Note	Mode/Terms of Payment **538461**
Reference No. & Date.	Other References
Buyer's Order No. **90092**	Dated **15-Jul-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Buyer (Bill to)
SUMMIT SALES LLP
5-4-187/3&4,2 FLOOR, MG ROAD
SEC-BAD -500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Amount
1	**EPSON M205 PRINTER** *Wlpy070066* *Wlpy070103* *Wlpy070099*	84433100	18 %	**3 no's**	15,500.00	13,135.59	no's	**39,406.77**
	CGST(OUTPUT)							**3,546.61**
	SGST(OUTPUT)							**3,546.61**
	ROUND OFF							**0.01**
	Total			**3 no's**				**₹ 46,500.00**

INWARD
Inward No: 18480 Dt: 28/7/22
MRN No: 110090 Dt: 29/7/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 97278
Date: 01/8
Sign:
R.R. DIST.

E. & O.E

Amount Chargeable (in words)
Indian Rupees Forty Six Thousand Five Hundred Only

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39,406.77	9%	3,546.61	9%	3,546.61	7,093.22
Total: 39,406.77		**3,546.61**		**3,546.61**	**7,093.22**

Tax Amount (in words) : **Indian Rupees Seven Thousand Ninety Three and Twenty Two paise Only**
Company's PAN : **ADVPM6562B**

Declaration
1. We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. 2. Goods once sold will not be taken back or exchanged. 3. All products carry Manufacturer's standard warranty. 4. Interest will be charged @ 24% P.A for delayed payment 5. Cheque bounce will be charged Rs. 500

Company's Bank Details
Bank Name : **HDFC BANK (SD ROAD)**
A/c No. : **00422290003883**
Branch & IFS Code: **S.D. ROAD, PARADISE & HDFC0000042**

Customer's Seal and Signature

for SHIVAM COMPUTERS
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

Purchase Order

 15-07-2022 14:07:32

90092
14.07.22 12:47:26

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shivam Computers	**Doc No**	90092	169998
Shop no-52753, ground floor,chenoy trade center,parklane,sedunderabad	**Doc Date**	15-07-2022	
	Quote No	Nil	
GSTIN 36ADVPM6562B1Z8	**Quote Date**	15-07-2022	
040-66382267	**SupplyType**	Supply	

Kind Attn :

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	3.00	13,136.00	0.00	18.00	46,501.44
					Total Order Value . . .	**46,501.44**

Rupees : Fourty Six Thousand Five Hundred One and Paise Fourty Four Only.

Terms and Conditions :-

Specification / Brand	Epson M 205 eifi printer
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 46,500-00, by cheque..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Stock replanishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PROVAL
beyond limits.
approval.
Approval for technical details/clarification
Replenishing SSL stock
Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Shivam Computers*

Name :

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	15.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	169998			
Material required before		ID No.	78033			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP6058-Peripherals-Ink Tank Printer--Epson-M205--Nos	3 5	0	3 5		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:						
Approved By:						
Sign & Date:						

90092

Shivam Gupta
15,500
[illegible]

APPROVED
15 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE