PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 03/08/22 | Prepared by | MINISH | Serial no. | 6824 |
| Supplier name | Ganji Venkaunah & Son's. | | | HO inward no. | |
| Firm/Company | GVRC | Project | Eunopoli's. | HO received date | |
| PO/WO date | 21/07/22 | PO/WO No. | 90285 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 2141 | 23/07/22 | 4,550/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 4,550/- | |

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 109874. | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4,550/- |
| Amount E – PO / WO value: | 4,550/- |
| Amount F – Difference (A – E): | -NIL. |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 08/08/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | 03 AUG 2022 | | | |
| Date | | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE (ORIGINAL FOR RECIPIENT)

**GANJI VENKANNAH & SONS-21-22**
5-5-97 GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

| | |
|---|---|
| Invoice No. 2141 | Dated 23-Jul-22 |
| Delivery Note | Mode/Terms of Payment CREDIT |
| Reference No. & Date | Other References |
| Buyer's Order No. | Dated |
| Dispatch Doc No. | Delivery Note Date |
| Dispatched through | Destination |
| Terms of Delivery | |

Consignee (Ship to)
**GV RESEARCH CENTER PVT LTD.,**
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD
MOB 8639649100
GSTIN/UIN 36AAHCG4562D1ZP
State Name Telangana, Code : 36

Buyer (Bill to)
**GV RESEARCH CENTER PVT LTD.,**
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD
MOB.8639649100
GSTIN/UIN 36AAHCG4562D1ZP
State Name Telangana, Code : 36

| Sl No | Description of Goods | HSN/SAC | Quantity | Rate (Incl. of Tax) | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | BLACK PGE 4 LTR | 32089090 | 2 Nos | 1,094.99 | 927.96 | Nos | | 1,855.92 |
| 2 | BR WHITE PGE WHITE 4 LTR | 32089021 | 2 Nos | 1,180.00 | 1,000.00 | Nos | | 2,000.00 |
| | | | | | | | | 3,855.92 |
| | *CGST* | | | | | | | 347.03 |
| | *SGST* | | | | | | | 347.03 |
| | *Round Off* | | | | | | | 0.02 |
| | Total | | 4 Nos | | | | | ₹ 4,550.00 |

INWARD
Inward No: 9618 Dt: 25/7/22
MRN No: 1098?4 Dt: 25/7/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

Amount Chargeable (in words) E. & O.E
**INR Four Thousand Five Hundred Fifty Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 32089090 | 1,855.92 | 9% | 167.03 | 9% | 167.03 | 334.06 |
| 32089021 | 2,000.00 | 9% | 180.00 | 9% | 180.00 | 360.00 |
| Total | 3,855.92 | | 347.03 | | 347.03 | 694.06 |

Tax Amount (in words) : **INR Six Hundred Ninety Four and Six Only**

SUMMIT SALES LLP
IN WARD
No: 97055
Date: 26/7
Sign:
R.R. DIST.

GANJI VENKANNA AND SONS SEC'BAD

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS
1. Goods once sold will not be taken back or exchanged
2. Interest @ 24% will be charged after 30 days from invoice date 3. Subject to secunderabad jurisdiction

for GANJI VENKANNAH & SONS-21-22

Authorised Signatory

This is a Computer Generated Invoice

# Purchase Order

 22-07-2022 11:09:57

Or

90285
14.07.22 12:47:28

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500(
G S T No. : 36AAHCG4562D1ZP

**Supplier Details**

Ganji Venkannah & sons (Asian Paints)
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.

**GSTIN** 36AABFG9288K1ZT
27710339,27719935,277807357

040-40146505

| | | |
|---|---|---|
| **Doc No** | 90285 | 206106 |
| **Doc Date** | 21-07-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 18-07-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr.Ganji Ashok**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 368400 - PAEN-Paints - Enamel-Black -Asian Apcolite - 1Ltr - can<br>*Black Paint* | 2.00 | 927.96 | 0.00 | 18.00 | 2,189.99 |
| 2 446300 - PAEN-Paints - Enamel-White-Asian Apcolite - 4Ltrs - can<br>*White Enamel* | 2.00 | 1,000.00 | 0.00 | 18.00 | 2,360.00 |
| **Total Order Value . . .** | | | | | **4,549.99** |

Rupees : Four Thousand Five Hundred Fourty Nine and Paise Ninty Nine Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / | All items shall be of "Asian" brand. |
| Payment Terms | After Delivery & Production of bill |
| Tax | All taxes included in above price. |
| Delivery Date | by next day |
| Delivery Location | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| Penality For Delay | Nil |
| Transportation | Transport cost shall be borne by us. |
| Warranty | NIl |
| Advance Paid | Nil |
| Other Terms | We reserve the right items not confirming to qlty & specs. Above order for Site use purpose. |
| Com letion Date | Nil |
| Meas irment | Nil |
| Secu ity | Nil |
| Remarks | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 25/07/22

Name : ______________________

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | Gvrc | Date: | 16.07.2022 | | | |
| Site & Phase: | innopolis | Time: | 14:50 | | | |
| Supplier: | | Req. No | 206106 | | | |
| Material required before date: | | ID No. | 78124 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | PAEN3684-Paints -Enamel-Black -Asian Apcolite-1Ltr-can (4 Liter's) | 2 | 0 | 2 | | |
| 2 | PAEN4463-Paints -Enamel-White-Asian Apcolite-4Ltrs-can 90285 | 2 | 0 | 2 | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | Towards site use purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | V.Akhil | | | | | |
| Approved By: | Mr.Madhu | | | | | |
| Sign & Date: | 16.07.2022 | | | | | |

APPROVED
[illegible] JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE