

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 03/08/22		Prepared by: Ranya		Serial no. 6849	
Supplier name: Gautham Enterprises		Project: SOV-III		HO inward no.	
Firm/Company: MHPvt Ltd		PO/WO No. 89889		HO received date	
PO/WO date: 11/07/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	840	27/07/22	2.500f	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2.500f

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 110000	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2.500f

Amount E – PO / WO value: 2.500f

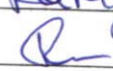
Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: final Bill (8/08/22)

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ranya				
Sign:					
Date	03/08/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

9483

Purchase Order

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11-07-2022 14:29:46



29.06.22 2:19:00

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Doc No	89889	185252
Doc Date	11-07-2022	
Quote No	Nil	
Quote Date	25-05-2022	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	5.00	500.00	0.00	0.00	2,500.00
Total Order Value . . .					2,500.00

Rupees : Two Thousand Five Hundred Only.

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Customer Refreshment purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Gautham Enterprises**

Name : _____

Date : __/__/__

Requisition Form		Company Name: MHPL SOV		Date: 06-07-2022	
Site & Phase : SOV-III				Time: 02:00	
Supplier:				Req. No. 185252	
Material required before date:		11-07-2022 ID No. 77883			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No. Inward Date
1	CONS7126-Consumables-Coffee Powder--Nescafe-1kg-Packets	5	0	5	
2					
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:		For Customer Refreshment purpose			
Engineer		Project Manager		Purchase	MD
Prepared By: K. Tulasi Rani					
Approved By:					
Sign & Date:					

APPROVED
11 JUL 2022
P. PRADHAKAR
Sr. MANAGER PURCHASE

68868