PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/8/22	Prepared by	Vanajakshi	Serial no.	6841
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	29/7/22	PO/WO No.	90527	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24961	1/8/22	4998.38	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,998.38
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110167 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,998.38
Amount E – PO / WO value:	4,998.38
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	8/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	3/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	24961
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	01-08-2022
	PO No.	90527
	PO Date.	29-07-2022
	Req ID	78450
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	28-07-2022
	Loc Req No	184455

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	462900 - CONS-Consumables - Cleaning Brush-- - -	96039000	1	50.00	50.00	18	9.00
2	639400 - CONS-Consumables - Toilet	84807900	6	60.00	360.00	18	64.80
3	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	12	16.75	201.00	5	10.06
4	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
5	974800 - CONS-Consumables - Detergent powder-- -	34022090	6	30.00	180.00	18	32.40
6	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	10	21.00	210.00	18	37.80
7	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	12	16.75	201.00	5	10.06
8	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	5	45.00	225.00	18	40.50
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6	52.00	312.00	18	56.16
10	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	6	86.00	516.00	18	92.88
11	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	6	88.00	528.00	18	95.04
12	663900 - CONS-Consumables - Handwash liquid-- - Hand wash	34013090	6	88.00	528.00	18	95.04
13	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	8	55.00	440.00	18	79.20
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,280.20	718.20
	359.10	359.10	Total Invoice Amount	4,998.38	

Rupees : Four Thousand Nine Hundred Ninty Eight and Paise Thirty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97308 Date: 01/8/22 Sign:

Purchase Order

 29-07-2022 14:27:40 Or

90527

29.07.22 12:09:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90527	184455
Doc Date	29-07-2022	
Quote No	Nil	
Quote Date	29-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	1.00	50.00	0.00	18.00	59.00
2	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500 - ml	6.00	60.00	0.00	18.00	424.80
3	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
5	974800 - CONS-Consumables - Detergent powder-- - 500 - Gms	6.00	30.00	0.00	18.00	212.40
6	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	10.00	21.00	0.00	18.00	247.80
7	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	5.00	45.00	0.00	18.00	265.50
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
10	668900 - CONS-Consumables - Wiper-- - - - Nos	6.00	86.00	0.00	18.00	608.88
11	722700 - CONS-Consumables - Air Freshner-- - - - Nos	6.00	88.00	0.00	18.00	623.04
12	663900 - CONS-Consumables - Handwash liquid-- - - - Nos *Hand wash*	6.00	88.00	0.00	18.00	623.04
13	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	8.00	55.00	0.00	18.00	519.20

Total Order Value . . . **4,998.38**

Rupees : Four Thousand Nine Hundred Ninty Eight and Paise Thirty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 02/08/22

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____

Date : __/__/____

Purchase Order

 29-07-2022 14:27:40 Original / Office Copy / Purchase Div.Copy

Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III
	Sy .No.11,12,14,15,16,17,18 , 294
	Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Club House site offce and Site purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 02/08/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas	Date:	28-07-2022			
Site & Phase :	SOV-III	Time:	11:30			
Supplier:		Req. No.	184455			
Material required before date:	30-07-2022	ID No.	78450			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS4629-Consumables-Cleaning Brush----Nos	5nos	0	5nos		
2	CONS6394-Consumables-Toilet cleaner--Harpic-500-ml	6nos	0	6nos		
3	CONS6615-Consumables-Cleaning Cloth----Nos	12nos	0	12nos		
4	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6nos	0	6nos		
5	CONS9748-Consumables-Detergent powder---500-Gms	6nos	0	6nos		
6	CONS4717-Consumables-Acid---1Ltr-Nos	10nos	0	10nos		
7	CONS6493-Consumables-Mopping cloth----Nos	12nos	0	12nos		
8	CONS6703-Consumables-Colin 500 ml----Nos 90527	10nos	0	10nos		
9	CONS7673-Consumables-Detergent --Vim --Nos	5nos	0	5nos		
10	CONS9989-Consumables-Phinyl---1 Ltr-Nos	6nos	0	6nos		
11	CONS6689-Consumables-Wiper----Nos	6nos	0	6nos		
12	CONS7227-Consumables-Air Freshner----Nos	12nos	0	12nos		
13	CONS6639-Consumables-Handwash liquid----Nos	6nos	0	6nos		
Remarks:	For office use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K Tulasi Rani					
Approved By:						
Sign & Date:						

APPROVED
02 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	21315
Silver Oak Villas LLP	DC Date.	01-08-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	90527
	PO Date.	29-07-2022
	Req ID	78450
	Req Date	28-07-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184455

	Description of Goods	HSN/SAC	Qty
1	462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	96039000	1
2	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500 - ml	84807900	6
3	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	12
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
5	974800 - CONS-Consumables - Detergent powder-- - 500 - Gms	34022090	6
6	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	10
7	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	12
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	5
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6
10	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	6
11	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	6
12	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	6
13	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	8
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD		
25	Inward No: 2495 Dt: 1/8/22		
26	MRN No: 110167 Dt: 1/8/22		
27	Received By: Sign:		
28			
29	(Silver Oak Villas Part III)		
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No. 81591 Date: 2/8 Sign: