PURCHASE DIVISION
Advice for approval for credit to supplier (B)

Date:	2/8/22	Prepared by	Vanajakshi	Serial no.	6834
Supplier name	SSCLP			HO inward no.	
Firm/Company	MLMFKLLP	Project	GHT	HO received date	
PO/WO date	27/7/22	PO/WO No.	90432	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24981	1/8/22	1,817-31/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,817·31/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	110264	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,817·31/-
Amount E – PO / WO value:			1,817·31/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	□ ✓Yes □ No – wait for balance material □ Other		
Payment – due date	8/8/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	2/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24981
Mehta & Modi Realty Kowkur LLP	Invoice Date.	01-08-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	90432
	PO Date.	27-07-2022
	Req ID	78374
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	26-07-2022
	Loc Req No	142099

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	20	16.75	335.00	5	16.76
2	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	15	16.75	251.25	5	12.56
3	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	5	16.75	83.75	0	0.00
4	659600 - CONS-Consumables - Bombay Brooms Big	96032900	10	88.20	882.00	0	0.00
5	468000 - ELCD-Electrical - Insulation tapes-- - 20nos	85469090	20	10.00	200.00	18	36.00
6							
7							
8							
9							
10							
11							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,752.00		65.32
	32.66	32.66	Total Invoice Amount	1,817.31		

Rupees : One Thousand Eight Hundred Seventeen and Paise Thirty One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 97328
Date: 01/8/22
Sign:

 27-07-2022 17:07:39

Purchase Order

90432
14.07.22 12:47:30

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	90432	142099
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-07-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 649300 - CONS-Consumables - Mopping cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
2 661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	15.00	16.75	0.00	5.00	263.81
3 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	5.00	16.75	0.00	0.00	83.75
4 659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	10.00	88.20	0.00	0.00	882.00
5 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	20.00	10.00	0.00	18.00	236.00
			Total Order Value . . .		**1,817.31**

Rupees : One Thousand Eight Hundred Seventeen and Paise Thirty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & modi realty kowkur llp	Date:	26-07-2022			
Site & Phase :	GHT	Time:	10:30			
Supplier:	SSLLP	Req. No.	142099			
Material required before date:	27-07-2022	ID No.	78374			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6493-Consumables-Mopping cloth----Nos	20		20		
2	CONS6615-Consumables-Cleaning Cloth----Nos	15		15		
3	CONS9057-Consumables-Coconut Brooms----Nos 90432	5		5		
4	CONS6596-Consumables-Bombay Brooms Big ----Nos	10		10		
5	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	2		2		
6						
7						
8						
9						
10						
Remarks:	GHT site cleaning purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ASMA					
Approved By:	A SURESH					
Sign & Date:	26-07-2022					

APPROVED
JUL 2022
P. PRA
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

~~Supplier~~ / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	21335
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	01-08-2022
	PO No.	90432
	PO Date.	27-07-2022
	Req ID	78374
	Req Date	26-07-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	142099

	Description of Goods	HSN/SAC	Qty
1	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	20
2	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	15
3	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	5
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	10
5	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	85469090	20
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20			
21			
22	INWARD		
23	Inward No: 12889 Dt: 01/08/22		
24	MRN No: 110264 Dt: 04/08/22		
25	Received By: Sign:		
26	Lohet		
27	MEHTA & MODI REALTY KOWKUR LLP		
28			
29			
30			

SUMMIT SALES LLP
IN WARD
No: 8728
Date: 5/8/22
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory