PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/8/22	Prepared by	Bassyakar	Serial no.	6923
Supplier name	Kaveri Timber Depot			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP	HO received date	
PO/WO date	28/7/22	PO/WO No.	90472	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	061	29/7/22	13,816-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	13,816-00
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110192	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges 600	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,816-00
Amount E – PO / WO value:	13,216-00
Amount F – Difference (A – E):	~~600~~-00 .
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bassyakar			
Sign:		APPROVED			
Date		04 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 061

Date : 29.07.2022

M/s. Summit Sales LLP

GST:- 36ACQFS2044C1Z7. [P.O:- 90492 | 170023] 28.07.22.

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	INDP WOOD CUTSIZES.					
	7' - 1½ x ¾ =	100Nos	- 700FT	@ 16L	11,200 =	00
	E. & O.E.		TOTAL		11,200 =	00
			CGST	9 %	1,008 =	00
			SGST	9 %	1,008 =	00
			IGST	%		
			TRANSPORT.		600 =	00
			TOTAL AMOUNT GST		13,816 =	00

SUMMIT SALES LLP IN WARD No: 97391 Date: 3/8/22 Sign: R.R. DIST.

INWARD
Inward No: 18489 Dt: 29/7/22
MRN No: 110192 Dt: 2/8/22
Received By: Sign:
SUMMIT SALES LLP

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS08UG 4206

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

GST NO. 36AAFFK7078K1ZT | Subject to Hyderabad Jurisdiction | 040-27157218

CASH / CREDIT MEMO

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Softwood, Non-Teak, Moulding & Plywood
Plot No. ?, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. : 0 [illegible] | Date : 19.01.2022

M/s Summit Sales LLP

GST:- 36ACQFS2044C1Z7. [P.O:- 30473/MCP-3] 28.01.22.

PARTICULARS	QTY	RATE	AMOUNT Rs.
Indo Wood Cutsizes			
4' - 12 x 3/4 = 100Nos.	400	@ 119/-	11,900 = 00
Total			11,900 = 00
CGST		9	[illegible] = 00
SGST		9	[illegible] = 00
Transport			600 = 00
Total			[illegible] = 00

Vehicle No. TS08UC4996

For Kaveri Timber Depot

Purchase Order

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90472
14.07.22 12:47:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	90472	170023
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	28-07-2022	
	Quote No	nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	22-07-2022	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hmm - Nos *7'X1.5"3/4"*	700.00	16.00	0.00	18.00	13,216.00
	Total Order Value . . .					**13,216.00**

Rupees : Thirteen Thousand Two Hundred Sixteen Only.

Terms and Conditions :-

Specification /	Salwood from Malyasia with design.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock repleneshing purpose
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	22.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	170023			
Material required before date:		ID No.	78325			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75Hmm-Nos 90472	100	150	100		
2	HARD8541-Hardware-Mortise Lock--Dorset--Nos	16	14	16		
3	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos	72	120	72		
4	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	200	279	200		
5	HARD6478-Hardware-Magnetic door stopper----Nos	50	57	50		
6						
7						
8						
9						
10						
Remarks:	For Stock repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						APPROVED BY 23 JUL 2022 SOHAM MODI MANAGING DIRECTOR