PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/8/22	Prepared by	Deepa	Serial no.	6948
Supplier name	Sri sai vishal Enterprises			HO inward no.	
Firm/Company	MRGr	Project	BRGr	HO received date	
PO/WO date	31/5/22	PO/WO No.	88757	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	018	27/7/22	20900	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	20,900/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report ☑ Solid block report □ Installation report

MRN nos.:	Bill attached	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	20,900/-
Amount E – PO / WO value:	22,800/-
Amount F – Difference (A – E):	1900/-
Quantity received as per PO /WO	☑ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/8/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	6/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality Genome Valley LLP

Party GSTIN 36ABFFM3063P1ZU

Inv. No. 018 Date : 27-07-22
D.C. No. 040 Date :
P. O. 88757 Date :
Payment
State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks**					
	4X8X16					
	6X8X16 →		550	38	No	20,900=00
	6X8X12					

SUMMIT SALES LLP IN WARD No. 97464 Date 4/8/24 Sign. R.R. DIST.

Rupees in words Twenty Thousand Nine Hundred only

TOTAL	20,900=00
SGST @ %	-
CGST @ %	-
GRAND TOTAL	20,900=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch :** Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Gudumakunta Vill, Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Realty [illegible]	Inv. No. 018 Date 27-07-22
[illegible]	D.C. No. 040 Date
	P.O. 884[illegible] Date
	Payment
Party GSTIN 36ABFFM3083P1ZU	State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY	RATE	UNIT	AMOUNT Rs.	Ps.
1.	20 mm Metal						
2.	Baby Chips						
3.	Stone Dust						
4.	Sand						
5.	Red Mutti						
6.	Granite						
7.	40mm Hand Metal						
8.	Crusher Sand						
9.	12mm Metal						
10.	Cement Solid Bricks						
	4X8X16						
	6X8X16		950	22	No	20,900	00
	6X8X12						

Rupees in words: Twenty Thousand Nine Hundred only

TOTAL		20,900=00
SGST @	%	-
CGST @	%	-
GRAND TOTAL		20,900=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042547345
IFSC Code : HDFC0000568 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

[illegible]

Purchase Order

 31-05-2022 13:08:42 Original /

88757

20.05.22 3:37:22

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	88757	95134
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	31-05-2022	
	Quote No	NIL	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	23-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	600.00	38.00	0.00	0.00	22,800.00
					Total Order Value . . .	**22,800.00**

Rupees : Twenty Two Thousand Eight Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Curb stone in front site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form - Cement Blocks

Company		MRGV		Site & Phase		BRGV	
Req. no.		95134		Req. Date		24.05.2022	
Material required before		26.05.2022		ID no.	76881		
Prepared by:		Pushpalatha		Approved by (sign):		Sarwar	
Flat / Block no:		Towards Curbstone purpose in front of Site office.					

APPROVED
31 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa -4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type A - 3BHK - 1,210 sft	Nos	-	1,261.0	1,082.0	-	-
2	Type C - 2BHK - 1,110 sft	Nos	-	1,145.0	980.0	-	-
3	Type C - 1BHK - 540 sft	Nos	-	755.0	420.0	-	-
4	Type D - 2BHK - 840 sft	Nos	-	560.0	140.0	-	-
	Total					-	-

88757

S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered
1	Hollow Brick 4"x8"x16"	Nos	-	-	-
2	6" Cement blocks (16"x8"x6")	Nos	600.0	-	600.0
3	4" Cement blocks (16"x8"x4")	Nos	-	-	-
	Total		600		600

Note: 10% of blocks must be half size

Internal memo no. 903/35/A

Annexure -D

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRGV	Requisition nos.:	95134	Total PO quantity:	600
Project:	BRGV	PO No.	88757	Quantity delivered in earlier period:	550
Block /Flat / Villa no.:	for curbstone work infront of site office.	Total material delivered	Yes/ No	Quantity delivered during week:	–
Supplier:	Sri sai vishal Enterprises	Close PO:	Yes / No	Balance quantity to be delivered:	–
Sign of security		Sign of Admin		Sign of Project manager	
Date	10/06/2022	Date	10/06/202	Date	10/06/2022.

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
11.	9-06-2022	11:30	6"x8"x16"	550	40	1879	108294
12.							
13.							
14.							
15.							
	Total:			550			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
3.							
4.							
5.							
	Total						

Remarks:

Note: 1. Report to be mailed to purchase@modiproperties.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.