

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	6.08.22
Site:	Gulmohar Residency	Prepared by:	Basaveshwari
Report From / To	1.08.22	Approved by:	
Report Date	6.08.22		

List of requisitions numbers missing in the report*: Req no : 193215,193275, 193318,193356,193563,

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
193295	6.06.22	1	Visiting cards	Promotion to follow up
193465	13.07.22	1 to 10	Plumbing material	Po to be issue.
193467	13.07.22	1 to 10	Plumbing material	Po to be issue.
193496	20.07.22	1	Camera --cannon	Local purchase.
193508	23.07.22	6	Electrical copper wire	Partly received PO.
193527	27.07.22	1 to 3	Laptop &laptop bags	Note with MD approval.
193536	28.07.22	1 to 7	Electrical material	Po to be issue.
193546	30.07.22	1 to 10	Plumbing material ms material	Po to be issue.
193566	3.08.22	1	Verified nitco tiles	Po to be issue.
193567	3.08.22	1	Reflector	Po to be issue.
193568	3.08.22	1 to 10	Cp material	Po to be issue.
193569	3.08.22	1 to 10	Cp material	Po to be issue.
193570	3.08.22	1,2,3	GI -U -clamp	Po to be issue.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
193204	11.05.22	1	Tiles real beige	No stock at SLLP.
193218	16.05.22	2	Pressure switch	Supplier not responding.
193250	20.05.22	1	Tiles real beige	No stock at SLLP.
193300	7.06.22	1	Glass balcony railing	Work in progress.
193398	29.06.22	1	False ceiling	Work in progress.
193399	29.06.22	1	False ceiling	Work in progress.
193400	29.06.22	6	Door beading	Monday will be delivered.
193406	30.06.22	1	False ceiling	Work in progress.
193407	30.06.22	1	False ceiling	Work in progress.
193414	1.07.22	9	short body	No stock at SLLP.
193428	2.07.22	1	MS z angle templates	No stock at SLLP.
193437	07.07.22	1 to 4	UPVC windows	Ready with supplier we arranging vehicle.
193440	8.07.22	1	Tiles carrara	No stock SLLP
193442	8.07.22	9	short body	No stock SLLP
193447	11.07.22	2	Tiles carrara	No stock SLLP
193448	11.07.22	1 to 6	Tiles(Ceramic , metal nitco black berry,regal beige)	No stock SLLP

193451	11.07.22	1,2	Luna LT, Luna DK	No stock SSLLP
193452	11.07.22	1 to 4	Tiles(metal nitico,malaysian,brown DK,LT,HL)	No stock SSLLP
193454	12.07.22	1to 2	UPVC ventilator	Work in progress
193461	12.07.22	8	Short body	No stock SSLLP
193465	13.07.22	1 to 10	Plumbing material	Ready with supplier we arranging vehicle.
193467	13.07.22	1 to10	Plumbing material	Monday will be delivered
193469	13.07.22	1	Tan brown granite	Partly delivered.
193470	13.07.22	3	Plumbing GI pipe -b class	Ready with supplier we arranging vehicle.
193471	13.07.22	3	Plumbing GI pipe -b class	Partly delivered.
193473	13.07.22	2 to6	CPVC material	Tuesday will be delivered.
193504	21.07.22	1 to 5	Ms grills	No stock SSLLP
193505	21.07.22	1 to 4	Ms grills	No stock SSLLP
193513	25.07.22	1 to8	Panel door	Monday will be delivered.
193514	25.07.22	1 to 4	Granite &general material	Ready with supplier we arranging vehicle.
193529	27.07.22	1 to 5	MS round pipe, ms flat,ms L angle	Ready with supplier we arranging vehicle.
193532	28.07.22	1 to 5	UPVC sliding with mesh,UPVC ventilator ,UPVC french door	Supplier arranging material.
193533	28.07.22	1	Floor paint	Monday will be delivered.
193534	28.07.22	1 to 4	Ms L angle ,ms flat patti	Supplier arranging material.
193535	28.07.22	1 to 3	Electrical material	Less stock at SSLLP
193537	29.07.22	1,2	Labour helmets	Monday will be delivered.
193538	29.07.22	1	Square manhole	No stock SSLLP
193540	29.07.22	1 to 4	Electrical material	Monday will be delivered.
193541	29.07.22	1	Inter locking pavers	Supplier arranging material.
193542	30.07.22	1 to10	Ms material	Supplier arranging material.
193543	30.07.22	1	SS plate	Supplier arranging material.
193545	30.07.22	1 to5	Hardware material	No stock SSLLP.

No of gate passes issued this weak

From No.

9738

To No.

9740

Delivery van site visit on :

26.07.22,28.07.22,30.07.22

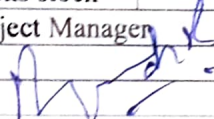
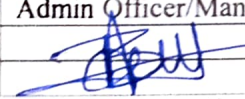
Inward report (MRN/other) &stock report emailed in pdf format to purchase

Yes

Item not ordered but received : Nill

Detail of steel & cement stock

SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs
1.	8mm	0.395	4.74	150	711	
2.	10mm	0.617	7.41	NILL	NILL	
3.	12mm	0.888	10.6	56	593	
4.	16mm	1.580	18.9	NILL	NILL	
5.	20mm	2.469	29.6	5	148	

6.	25mm	3.86	46.32	24	1,112		
7.	32mm	66.67		NILL	NILL		
8.	Binding wire				50		
OPC stock	160	OPC last weeks stock	250	PPC/PSC stock	0	PPC/PSC last weeks stock	71
Details	Project Manager			Admin Officer/Manager		Admin Audit	
Sign							
Date							

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rakumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!