PURCHASE DIVISION
Advice for approval for credit to supplier

3

Date:	9/8/22	Prepared by	Vanajarthi	Serial no.	7007
Supplier name	SSLLP			HO inward no.	
Firm/Company	mlmftLLP	Project	Gctt	HO received date	
PO/WO date	4/8/22	PO/WO No.	90713	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25070	6/8/22	10,260.42	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,260.42
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110365	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,260.42
Amount E – PO / WO value:	10,260.42
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	15/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarthi				
Sign:	[signature]				
Date	9/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Mehta & Modi Realty Kowkur LLP	
Sy No. 196, Kowkur, Hyderabad, 500010	
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F

Invoice No.	25070
Invoice Date.	06-08-2022
PO No.	90713
PO Date.	04-08-2022
Req ID	78599
Req Date	03-08-2022
Loc Req No	142120

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	474600 - CHEM-Chemical - Araldite-- - 450gms -	39174000	10	630.00	6,300.00	18	1,134.00
2	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	100	9.00	900.00	18	162.00
3	722700 - CONS-Consumables - Air Freshner-- - - - Room Freshners	96161010	3	88.00	264.00	18	47.52
4	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5	231.00	1,155.00	12	138.60
5	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
6							
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IGST	CGST	SGST			
			Total Taxable Amount	8,754.00	1,506.42
	753.21	753.21	Total Invoice Amount	10,260.42	

Rupees : Ten Thousand Two Hundred Sixty and Paise Fourty Two Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97544 Date: 6/8/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 04-08-2022 11:11:26

Purchase Order

90713
29.07.22 12:09:35

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90713	142120
Doc Date	04-08-2022	
Quote No	Nil	
Quote Date	04-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	10.00	630.00	0.00	18.00	7,434.00
2	368900 - GENE-General Items - Sponges-- - 12pack - Nos	100.00	9.00	0.00	18.00	1,062.00
3	722700 - CONS-Consumables - Air Freshner-- - - - Nos *Room Freshners*	3.00	88.00	0.00	18.00	311.52
4	466300 - STAT-Stationary - Paper A4-- - - - Bundles	5.00	231.00	0.00	12.00	1,293.60
5	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
					Total Order Value . . .	**10,260.42**

Rupees : Ten Thousand Two Hundred Sixty and Paise Fourty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : __________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : __________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & modi realty kowkur llp	Date:	03-08-2022			
Site & Phase :	GHT	Time:	10:30			
Supplier:	SSLLP	Req. No.	142120			
Material required before date:	04-08-2022	ID No.	78599			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM4746-Chemicals-Araldite---450gms-Nos	10		10		
2	GENE3689-General Items-Sponges---12pack-Nos	10		10		
3	CONS7227-Consumables-Air Freshner----Nos 90713	3		3		
4	STAT4663-Stationary-Paper A4----Bundles	5		5		
5	CONS6917-Consumables-Dish washing liquid/soap----	3		3		
6						
7						
8						
9						
10						
Remarks:	GHT site purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ASMA					
Approved By:	A SURESH					
Sign & Date:	03-08-2022					

APPROVED
04 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	21411
DC Date.	06-08-2022
PO No.	90713
PO Date.	04-08-2022
Req ID	78599
Req Date	03-08-2022
Loc Req No	142120

#	Description of Goods	HSN/SAC	Qty
1	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	39174000	10
2	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	100
3	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	3
4	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5
5	4065 - Consumables - Vim bar - NA - nos	3405	3
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INWARD
Inward No: 12912 Dt: 06/08/22
MRN No: 110365 Dt: 08/08/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

SUMMIT SALES LLP
IN WARD
No: 81796
Date: 9/8/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory