PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	9/8/22	Prepared by	Vanajakshi	Serial no.	7000
Supplier name	Reflections Electricals Pvt-Ltd			HO inward no.	
Firm/Company	SSUP	Project	SHUP	HO received date	
PO/WO date	14/07/22	PO/WO No.	90039	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1576	26/7/22	22,396/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	22,396/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109978 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,396/-
Amount E – PO / WO value:	96,624/-
Amount F – Difference (A – E):	74228/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	15/8/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	Prabhakar			
Sign:	[signature]	APPROVED [signature]			
Date	9/8/22	09 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1576**	Dated **26-Jul-2022**
	Delivery Note **336**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **1576 dt. 26-Jul-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **90039/169986**	Dated **14-Jul-2022**
	Dispatch Doc No.	Delivery Note Date **26-Jul-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Plate 8M(S) BP968S**	853810	18 %	**50.0000 nos**	91.50	nos	**4,575.00**
2	**Venia 2M Plate BP922**	853810	18 %	**21.0000 nos**	34.50	nos	**724.50**
3	**Venia Switch 6A 1way B0110**	853650	18 %	**380.0000 nos**	36.00	nos	**13,680.00**
							18,979.50
	OUTPUT CGST						**1,708.16**
	OUTPUT SGST						**1,708.16**
	Rounding Off						**0.18**
	Total			**451.0000 nos**			**₹ 22,396.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 920 Date 27/7/22 Sign.

Amount Chargeable (in words) *E. & O.E*

INR Twenty Two Thousand Three Hundred Ninety Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
853810	5,299.50	9%	476.96	9%	476.96	953.92
853650	13,680.00	9%	1,231.20	9%	1,231.20	2,462.40
Total	**18,979.50**		**1,708.16**		**1,708.16**	**3,416.32**

Tax Amount (in words) : **INR Three Thousand Four Hundred Sixteen and Thirty Two paise Only**

Date & Time :

8977633106

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No.: **1576** Dated: **26-Jul-2022** Delivery Note: **336** Mode/Terms of Payment: **Against Delivery** Reference No. & Date.: **1576 dt. 26-Jul-2022** Other References:
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No.: **90039/169986** Dated: **14-Jul-2022** Dispatch Doc No.: Delivery Note Date: **26-Jul-2022** Dispatched through: **Your Self** Destination: **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Plate 8M(S) BP968S**	853810	18 %	**50.0000 nos**	91.50	nos	**4,575.00**
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3	**Venia Switch 6A 1way B0110**	853650	18 %	**380.0000 nos**	36.00	nos	**13,680.00**
							18,979.50
	OUTPUT CGST						**1,708.16**
	OUTPUT SGST						**1,708.16**
	Rounding Off						**0.18**
	Total			**451.0000 nos**			**₹ 22,396.00**

INWARD
Inward No: 18472 Dt: 27/7/22
MRN No: 109928 Dt: 27/7/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Twenty Two Thousand Three Hundred Ninety Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853810	5,299.50	9%	476.96	9%	476.96	953.92
853650	13,680.00	9%	1,231.20	9%	1,231.20	2,462.40
Total	**18,979.50**		**1,708.16**		**1,708.16**	**3,416.32**

Tax Amount (in words) : **INR Three Thousand Four Hundred Sixteen and Thirty Two paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. SECUNDERABAD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 26-07-2022 4:01:51 PM

90039
14.07.22 12:47:26

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	90039	169986
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	14-07-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	11-07-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4605 - Electrical - other - MCB - 6Amps - nos	48.00	105.00	0.00	18.00	5,947.20
2	4798 - Electrical - other - FP Isolator - NA - nos	24.00	450.00	0.00	18.00	12,744.00
3	4632 - Electrical - other - Modular Plate - 8way - nos	95.00	305.00	70.00	18.00	10,257.15
4	4631 - Electrical - other - Modular Plate - 6way - nos	120.00	250.00	70.00	18.00	10,620.00
5	4628 - Electrical - other - Modular Plate - 2 way - nos	45.00	115.00	70.00	18.00	1,831.95
6	4681 - Electrical - switches - Switch - 6Amps - nos	600.00	36.00	0.00	18.00	25,488.00
7	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	200.00	70.00	18.00	21,240.00
8	4713 - Electrical - switches - Switch - 16-amps - nos	100.00	240.00	70.00	18.00	8,496.00
				Total Order Value . . .		**96,624.30**

Rupees : Ninty Six Thousand Six Hundred Twenty Four and Paise Thirty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	1570	19/7	72686
2.	1576	26/7	22,396
3.			
4.			
5.			

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

Purchase Order

 26-07-2022 4:01:51 PM Original / Office Copy / Purchase Div.Copy

Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	11.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	169986			
Material required before date:		ID No.	77983			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELSW4375-Electrical-MCB---06 amps-Nos	48	146	48		
2	ELSW4374-Electrical-Isolater-4 Pole--40 amps-Nos	24	0	24		
3	ELSW5620-Electrical-ACCL- Automatic-2 Pole -L&T -10-30amps-Nos 90040.	10	5	10		
4	ELSW1243-Electrical-Change Over Switch - Manual-2 Pole -L&T -25 amps-Nos Havells.	18	9	18	90041	
5	ELSW6992-Electrical-Module Plate--Wipro NW-8 Module-Nos	95	250	95		
6	ELSW3874-Electrical-Module Plate--Wipro NW-6 Module-Nos	120	1314	120		
7	ELSW1008-Electrical-Module Plate--Wipro NW-2 Module-Nos 90039.	45	391	45		
8	ELSW6868-Electrical-Switch--Wipro NW-6amps-Nos	600	1810	600		
9	ELSW8500-Electrical-Socket--Wipro NW-6amps-Nos	300	1211	300		
10	ELSW8297-Electrical-Switch--Wipro NW-16amps-Nos	100	111	100		
Remarks:	For SSLLP site office Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					
Approved By:						
Sign & Date:						

APPROVED BY
13 JUL 2022
SOHAM MODI
MANAGING DIRECTOR