PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/8/22	Prepared by	Pushpakar	Serial no.	6858
Supplier name	Shweta Computers			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	21/7	PO/WO No.	90253	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	13979	1/8	1,14,000-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,14,000-00
Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 110250	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,14,000-00
Amount E – PO / WO value:	1,14,000-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	15/8
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Pushpakar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PO - 90253.

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
Phone:040-66143437,66143438,66143439,
Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
SUMMIT SALES LLP
9502516262
5-4-187 / 3 AND 4, 3RD FLOOR, SOHAM MANSION, M.G ROAD,
SECUNDERABAD, Ranga Reddy, Telangana, 500003
HYDERABAD - 500003
Phone :
State : 36 - Telangana
PO NO:90253 DATED:21-07-022

Ship to:
SUMMIT HOUSING LLP
CHERLAPALLY , BEHIND KINGSTON PG
COLLEGE HYDERABAD-501301

Invoice No. : 00013979
Invoice Date : 01/08/2022
GSTIN : 36ACQFS2044C1Z7
PAN : ACQFS2044C
Due Date : 01/08/2022

SR : IRFAN
IRN : 5c6ed925e9c81fc048966f0d67f3876616902d29f0547da659a51deafe74fc53

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	LAPTOP LENOVO 81X800LAIN I3-1115G4-8GB-512SSD-W11- SPF3RXQ32;SPF3RVFHK;SPF3S0TNL	84713010	3	37000.00	31355.93	94067.80	9	8466.10	9	8466.10	0	0.00
2	CARRY CASE (42022220)	42022220	3	1000.00	847.46	2542.37	9	228.81	9	228.81	0	0.00
						96610.17						
	CGST				9.00	8694.91						
	SGST				9.00	8694.91						
	ROUND OFF				0.00	0.01						
	Grand Total:		6			**114000.00**						

INWARD
Inward No: 18500 Dt: 2/8/22
MRN No: 110250 Dt: 4/8/22
Received By: Sign:
SUMMIT SALES LLP

9246364748

Rupees One Lakhs Fourteen Thousand Only.

E.&O.E

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

SUMMIT SALES LLP
IN WARD
No: 9744
Date: 4/8/22
Sign:
R.R. DIST.

For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

Purchase Order

 21-07-2022 13:12:24

90253
14.07.22 12:47:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shweta Computers
Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane, Secunderabad - 500 003.

GSTIN 36ACUFS2935A1ZZ

9248091726

Doc No	90253	170008
Doc Date	21-07-2022	
Quote No	Nil	
Quote Date	08-07-2022	
SupplyType	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 112000 - COMP-Peripherals - Laptop computer-- - - - Nos *DELL 3681*	3.00	38,000.00	0.00	0.00	114,000.00
				Total Order Value . . .	**114,000.00**

Rupees : One Lakh(s) Fourteen Thousand Only.

Terms and Conditions :-

Specification /	Lenovo idea pad slim3 L8IN core i3 11th gen/ 8/ 512/win/11 2yrs warranty /Bag
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	Two year
Advance Paid	Rs. 114,000-00 by cheque....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account, above order is for Stock Repleshing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Shweta Computers***

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	18.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	170008			
Material required before date:		ID No.	78186			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1120-Peripherals-Laptop computer----Nos 90253	3	0	3		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
18 JUL 2022
SOHAM MODI
MANAGING DIRECTOR