PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/8/22	Prepared by	Prabhakar	Serial no.	7072
Supplier name	Supreme Agencies.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	27/7/22	PO/WO No.	910442	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2352	8/8/22	18,657-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,657-00.
Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	110564	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,657-00
Amount E – PO / WO value:	18,657-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	15/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		10 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PO-90442

Original For Buyer

Supreme Agencies

GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer
C2260
SUMMIT SALES LLP
3 5-4-187/3&4 , II ND FLOOR
M G ROAD
SECUNDERABAD.-500003.,Telangana

Buyer's GSTIN No: 36ACQFS2044C1Z7

Consignee Delivery Address
C2260
SUMMIT SALES LLP
SUMMIT HOUSING LLP
CHERLAPALLY,BESIDE KINGSTON PG COLLAGE
HYDERABAD,Telangana
State Code : 36.

GSTIN No : 36ABWPS5297A1Z1

Tax Invoice No.	2352	Invoice Date	08-Aug-22
DC No. & Date.	/	Due Date	08-Aug-22
P.O. No.	TELEPHONIC	P.O. Date	8-Aug-22
Terms of Payment	AGANIST DELIVERY	Mode Of Dispatch	ROAD
Transporter Name	RAOD	Vehicle No	TS10UA9758
L/R No.		L/R Date	
Freight Terms		Bill Type	GST Bill

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
1	DURA FIL 25MMX1220MMX2000MM DAWN - DURA FIL Each Sheet of 1.22x2=2.44 ,Sqmtr,24 Sheetx2.44=58.56 Sqmtr	39211900	1	58.56 SQM	270.00	15811.20	18.00	2846.02
Total			1	58.56 SQM		15811.20		2846.02

SUMMIT SALES LLP IN WARD No: 97630 Date: 10/8/22 Sign: R.R. DIST.

9246364748

GST Sum In Words:
Rupees Two Thousand Eight Hundred Forty-Six And Two Paisa Only

Bill Amount In Words:
Rupees Eighteen Thousand Six Hundred Fifty-Seven Only

INWARD
Inward No: 18527 Dt: 9/8/22
MRN No: 10564 Dt: 9/8/22
Received By: Sign:
SUMMIT SALES LLP

Gross Total	15811.20
Freight Amt	0.00
CGST Amt	1,423.01
SGST Amt	1,423.01
IGST Amt	0.00
Round off	-0.22
Total Amount	18657.00

Terms & Conditions:
1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made throgh a crossed cheque / NEFT / RTGS
4. Goods Once Sold Cannot be taken back or Exchange.
5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

 27-07-2022 14:45:18 Ori

90442
14.07.22 12:47:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Supreme Agencies	**Doc No**	90442	170029
Fatehnagar	**Doc Date**	27-07-2022	
	Quote No	Nil	
GSTIN 36ABWPS5297A1Z1 23771946	**Quote Date**	14-06-2022	
23776002 9849137074	**SupplyType**	Supply	

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6066 - Miscellaneous - Armor Board - NA - Nos *8' x 4'*	24.00	658.80	0.00	18.00	18,657.22
			Total Order Value . . .		**18,657.22**

Rupees : Eighteen Thousand Six Hundred Fifty Seven and Paise Twenty Two Only.

Terms and Conditions :-

Specification /	All items shall be of "Supreme" brand,according to above size, each board 2 mtrs x 1.22 mtrs @ 270/- / sq.mtr.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by you us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Stock maintanace Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Supreme Agencies*

Name :

Date : __/__/____

quisition Form						
Company Name:	SSLLP	Date:	23.07.2022			
Site & Phase :	SHLLP	Time:	11..00			
Supplier:		Req. No.	170029			
Material required before date:		ID No.	78395			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE1719-General Items-Mastic Pad-Armour Board--1200Wx11800LMM-Nos 90442	24	0	24		
2	GENE4510-General Items-GI Buckets----Nos 90444	24	20	24		
3	GENE3681-General Items-Blue Sheet---7200Wx5400LMM-Sft 24 18 90443	4320	1728	4320		
4	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400LMM-Sft 12	4320	1610	4320		
5	GENE2337-General Items-Helmets Labour Female----Nos 18	100	210	100		
6	HARD6418-Hardware-Hacksaw blade Double----Boxes	200	20	200		
7	HARD4242-Hardware-Hacksaw blade Single----Boxes	100	7	100		
8	GENE9357-General Items-Helmets Labour Male----Nos 90445	100	230	100		
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
25 JUL 2022
SOHAM MODI
MANAGING DIRECTOR