

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date: 10/8/22		Prepared by: P. Babhakar		Serial no. 7079	
Supplier name: Kossing Steel Rolling and Pipes		Project: AGH		HO inward no.	
Firm/Company: MRM LLD		PO/WO date: 10/5/21		HO received date	
PO/WO No. 79509		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	028	23/7/22	55,224-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 55,224-00

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report

MRN nos.: Proof of delivery matches MRN ☒ Yes ☐ No

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 55,224-00

Amount E – PO / WO value: 3.31, 344 20.

Amount F – Difference (A – E): 2,76,120-00

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☒ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 15/8/22

Remarks: Part 10511

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

1018

Cell: 7416664533

TAX INVOICE

Cell: 8125065219

KRISHNA STEEL RAILING AND GLASS RAILING

Mfg: All Kinds of Stainless Steel Railings, Furniture,
Kitchen Tralleys 202, 304, 316 & All Interior Decorative Items

1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad.
steelkrishna53@gmail.com

Buyer MODI REALITY MALLAPUR
LLP

Invoice No. 028

Date: 23/7/22

5-4-187/343 IInd floor, Soham

Delivery Note : Mode of Payment

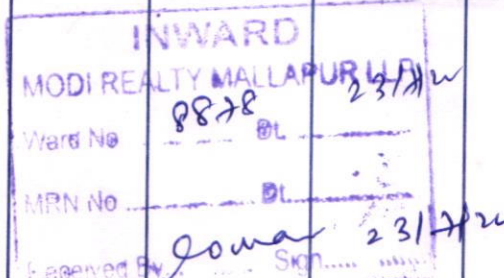
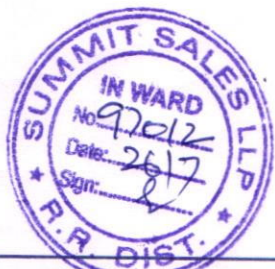
Mansion, MG Road, Secunderabad.

Buyers Order No. 79509 Date: 10-5-21

GSTIN 36AAEFM2459R1ZP

Dispatched Through

Sl.No.	DESCRIPTION OF GOODS	HSN/ SAC	QTY	RATE	AMOUNT
1.	SS Balcony Glass Railing A-504, 505, 509, 409, 203 & 207.		60 Pft	780/-	46,800/-



GSTIN : 36GZLPK9302R1ZG

GROSS VALUE

46,800/-

Bank Details :

Add CGST 9%

4212

Add SGST 9%

4212

Rupees in Words : Fifty five thousand

Add IGST - %

-

two hundred and twenty thousand

GRAND TOTAL

55224

1. Our Risk and Responsibility Ceases on Delivery of Goods and we are
not Responsible for Damages, Shortages or Theft in Transit.

2. 27% Interest Will be Charged on Bills Remaining unpaid after due date

3. Payment within _____ days

E.&O.E

FOR KRISHNA STEEL RAILING
AND GLASS RAILING

Authorised Signature

INSTALLATION REPORT

Company/ firm:	M R M L P	Requisition nos.:	187226
Project:	GMR	PO no.:	79509
Supplier:	Krishna Steel Railing	Material type:	SS Railing Glass

Details of installation: Glass Railing

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	10-5-22	-	Glass Balcony Railing	10'X3'	6 nos
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Total: 6 nos

Remarks:	ALL work Completed
	'A' Block A-504 505, 509 409
	203, 207

Approved by	Project manager	Security	Admin (Audit)
	<i>[Signature]</i> 23/07/22	<i>[Signature]</i> 23/07/22	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

Account Branch : SECUNDERABAD
Address : USHA KIRAN COMPLEX, GR FLOOR
PARADISE CIRCLE
SARAJINI DEVI ROAD
SECUNDERABAD 500 003
City : TELANGANA
State : TELANGANA
Phone no. : 040-61606161
OD Limit : 0.00
Currency : INR
Cust ID : 55050382
Account No : 50100042079049
A/C Open Date : 09/04/2014
Account Status : Regular
RTGS/NEFT IFSC : HDFC00000042
Branch Code : 42
MICR : 500240003
Product Code : 105

MR. SRIKANTA JENA
3-1-11/64
CHANDRA NAGAR
MALLAPUR UPPL
RANGA REDDY 500076
TELANGANA INDIA
JOINT HOLDERS :
Nomination : Registered

From : 01/11/2021 To : 30/11/2021

Statement of account

Date	Narration	Chq./Ref.No.	Value Dt	Withdrawal Amt	Deposit Amt	Closing Balance
01/11/21	UPI-PRAVATI JENA-6371107851@AXL-UCBA0001	0000130532925966	01/11/21		1,000.00	1,751.23
01/11/21	UPI-SUSSHANT JENA-JSUSSHANT499@OKICICI-UCB	0000130508501693	01/11/21	1,500.00		251.23
01/11/21	A0001777-130508501693-UPI					
01/11/21	UPI-PRAVATI JENA-6371107851@AXL-UCBA0001	0000130500577161	01/11/21		5,000.00	5,251.23
01/11/21	777-130500577161-PAYMENT FROM PHONE					
01/11/21	UPI-SURESH CHANDRA JENA-SURESH.JENA5@YBL	0000130553417184	01/11/21	600.00		4,651.23
01/11/21	-UCBA0001777-130553417184-PAYMENT FROM P					
01/11/21	UPI-XXXXXXX4957-UCBA0001777-130510753448-	0000130510753448	01/11/21	2,000.00		2,651.23
01/11/21	UPI-XXXXXXX4957-UCBA0001777-130511201527-	0000130511201527	01/11/21	1,000.00		1,651.23
01/11/21	UPI-BASANTA SAMAL-7735313399@YBL-FIN0000	0000130567509932	01/11/21	500.00		1,151.23
01/11/21	0001-130567509932-PAYMENT FROM PHONE					
01/11/21	UPI-PRAVATI JENA-6371107851@AXL-UCBA0001	0000130501231914	01/11/21		6,000.00	7,151.23
01/11/21	777-130501231914-PAYMENT FROM PHONE					
01/11/21	UPI-SUSSHANT JENA-JSUSSHANT499@OKICICI-UCB	0000130520494151	01/11/21	3,300.00		3,851.23
01/11/21	A0001777-130520494151-UPI					
02/11/21	UPI-PRADIPTA NAYAK-9937331604@OKBIZAXIS-	0000130674710879	02/11/21	60.00		3,791.23
02/11/21	UTTB00000000-130674710879-PAYMENT FROM PH					
02/11/21	NEFT CR-KKKBK0000958-MODI REALTY MALLAPUR	KKBK213061674971	02/11/21		3,960.00	7,751.23
02/11/21	LLPRERA AC-SRIKANTH JENA-KKKBK2130616749					
02/11/21	NEFT CR-KKKBK0000958-MODI REALTY MALLAPUR	KKBK213061674995	02/11/21		30,000.00	37,751.23
02/11/21	LLPRERA AC-SRIKANTH JENA-KKKBK2130616749					
02/11/21	UPI-SUSSHANT JENA-JSUSSHANT499@OKICICI-UCB	0000130625839668	02/11/21		3,000.00	34,751.23
02/11/21	UPI-SUSSHANT JENA-JSUSSHANT499@OKICICI-UCB					

HDFC BANK LIMITED
This statement includes funds earmarked for hold and uncleared funds
This statement will be considered correct if no error is reported within 30 days of receipt of statement. The address on this statement is that on record with the Bank as at the day of requesting
account branch GSTIN : 50AAACH2702H1Z1
number details are available at <https://www.hdfcbank.com/personal/making-payments/online-tax-payment/goods-and-service-tax>

Form for closure of purchase order

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Data required from site/engineers:					
PO no.:		PO date:		Req. no.:	
MRN nos. related to PO					
☐	Part material received.				
☐	Full material received.				
☐	Material not received.				
☐	Close PO – Balance material will be re-ordered by new requisition.				
☐	Cancel PO. Material not required.				
☐	Cancel PO. Material will be re-ordered by new requisition.				
☐	Keep PO open. Material required.				
☐	Keep PO open. Work under progress.				
Remarks by engineer:					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
Data required from accounts:					
☐	Checked with E&D for receipt of bills.				
☐	Bills not received against this PO.				
☒	Part bill received against this PO.	Bill nos.	008 2 013 Scan. Id no. 95311		
☐	All bills received against this PO.				
☐	Advance paid against this PO.	Amount paid	96653		
Remarks by Accountants: bill no 20 not received in books of Accounts					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Rajendra		6/8			
Advice by MD - action to be taken by purchase:					
☐	Get certified bill from supplier (not original).				
☐	Prepare bill in SSSLP for material supplied.				
☐	Get proof of delivery from site.				
☐	Barcoded PO missing – get certified copy from Accounts.				
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
☐	Close PO	☐	Keep PO open. Material awaited		
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
☐	E&D to check receipt of bill and enter comments below.				
☐	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by		Sign		Date	

Purchase Order

Page(s) 1 Of 1

24-04-2022 1:42:36 PM

Original / Office Copy / Purchase Div. Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Krishna Steel Railing & Glass Railing
#1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp.
Vijaya Diagnostic, Uppal, Hyderabad.

7416664533

Doc No 79509 187226
Doc Date 16-08-2021
Quote No Nil
Quote Date 03-04-2021
SupplyType Supply

Kind Attn : Mr. Ashok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft 10'0 x 3'0 x 10mm thick glass - 36 nos	360.00	780.00	0.00	18.00	331,344.00

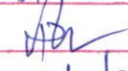
Total Order Value . . . 331,344.00

Rupees : Three Lakh(s) Thirty One Thousand Three Hundred Fourty Four Only.

bill's received 1,38,060
bills pending 1,93,284

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.
Payment Terms	10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	To be delivered over 3 months to be delivered in parts as given by site through email and approved by purchase division.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Extra.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 33,134/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for A-102 to 108, 204, 209, 301 to 309, 401 to 409, 501 to 509. Ftg charges including in above price.
Completion Date	Work shall be completed in the month of September 2021. Penalty of 5% of order value per week shall be levied for delay.
Measurement	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Prices shall remain fixed (Subject to change in GST) for a period of 6 months.

Books of accounts verified and no bills wrt this PO were received by accounts	
Name:	Periyalau
Sign:	
Date:	3/6/22

For: **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Krishna Steel Railing & Glass Railing**

Name : _____

Name : _____

Date : ____/____/____

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