PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:	10/8/22	Prepared by	Prabhakar	Serial no.	7078
Supplier name	Sri Shirdi Sai Enterprises.			HO inward no.	
Firm/Company	MRMLLP	Project	AGH .	HO received date	
PO/WO date	1/8/22	PO/WO No.	—	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SSS/468/8/22	8/8/22	10,130-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,130-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN: ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,130-00
Amount E – PO / WO value:	10,130-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	15/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
10 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SRI SHIRIDI SAI ENTERPRISES

#Plot No.33, Srinivas Nagar Colony, Boduppal, Hyderabad-500039. (T.S)
Cell: 9848886365, 9985480270

GSTIN : 36BGWPG5733K1ZS

M/S. Modi Realty Miryalaguda llp Add; 2nd floor ,5-4-187/3 & 4 Soham mansion M.G road, Secunderabad	Date:	8/8/2022
	Invoice No.	sss/468/aug/22

Party GSTIN; 36ABCFM6774G2ZZ

Sl No.	DESCRIPTION	HSN Code	QTY	Rate	CGST 9%	SGST 9%	TOTAL
1	Twoline m/c deposite	84762120	1	6000			6000.00
2	Cardamom tea (18%)	21012090	5	350	157.5	157.5	2065.00
3	Coffee premix (18%)	21011200	5	350	157.5	157.5	2065.00
Grand Total							**10130.00**

Total Invoice amount in words:

IGST:
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

For **SRI SHIRIDI SAI ENTERPRISES**

SRI SHIRIDI SAI ENTERPRISES BODUPPAL HYDERABAD

Authorised Signature

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 97595
Date: 10/8/22
Sign:

Modi Realty (Miryalguda) LLP

MODI PROPERTIES
Head Office: 5-4-187/3&4, II Floor, M. G. Road,
Secunderabad - 500 003. ☏ +91 40 66335551,
✉ info@modiproperties.com www.modiproperties.com

To,

Date: 01.08.2022

Sri Shiridi Sai Enterprises,
Boduppal,
Hyderabad.

Dear Sir,

Kind Attention: Mr. Raju

Sub: Annual Rate contract for the supply of Tea / Coffee etc. & other beverages through your vending machine.

This is with reference to the discussions you had with us for the supply of Tea / Coffee & other products through Vending Machine. We are pleased to confirm that M/s Modi Realty (Miryalguda) LLP in principle agrees to buy the above products on the following terms & conditions.

1. PRICE:

a) Sri Shiridi Enterprises would install "***ONE***" coffee/tea vending machine at our site. Ownership of the machine supplied will remain with M/s. Sri Shiridi Sai Enterprises. And the machine shall be maintained by them.

- Machines will be installed against Refundable Security Deposit of **Rs. 6,000/-** per machine.
- Along with vending machine 5 kg of coffee premix and 5 kg of tea premix will be given at cost of Rs.413 per kg including GST-**Rs 4,130-00.**
- Service & Maintenance charges of **Rs. 500/-** per Machine per Month.
- Technically trained person from your end will provide free of costs services for the machine and inspect the same monthly twice.

Consumable Commercials (Billing Details)

Sr. No.	Item	Quantity	Existing Prices
1.	Coffee premix	Per Kg	Rs.413/-
2.	Tea premix	Per Kg	Rs.413/-

2. VALIDITY OF CONTRACT:

This Contract Offer is valid for a period of 1 year applicable from date of installation of machine. However, M/s Modi Realty (Miryalguda) LLP, the management at its sole discretion may extend the validity of the contract for a further period of one year, if the performance of the contract is satisfactory. Machine can be asked to pull back with one-month prior notice by either party after 1 year of locking period.1 Year is the locking period.

a) In case of termination of the contract, either party has to give prior notice of one month.

3. PAYMENT:

a) Payment of monthly maintenance charges as well for the consumables supplied will be made to Sri Shiridi Sai Enterprises.

Head Office: 5-4-187/3&4, II Floor, M. G. Road,
Secunderabad - 500 003. ☏ +91 40 66335551,
✉ info@modiproperties.com www.modiproperties.com

We hope the above is in mutual interest and are looking forward towards long-term association with your organization.

Thanking You,

Yours truly,

For M/s Modi Realty (Miryalguda) LLP

Prabhakar

Sr. Purchase Manager
MPPL.

ACCEPTANCE:

We have read and understood the above terms and conditions and hereby accept and undertake to abide by them

For Sri Shiridi Sai Enterprises

AUTHORISED SIGNATORY