PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/8/2	Prepared by	Mom	Serial no.	7110
Supplier name	SSLN			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	9/8/2	PO/WO No.	90873	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25110	10/8/2	82.60/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	82.60/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110647	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	83/-
Amount E – PO / WO value:	83/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/8/2
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Moni				
Sign:	Moni				
Date	11/8/2				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	25110
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	10-08-2022
	PO No.	90873
	PO Date.	09-08-2022
	Req ID	78730
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	08-08-2022
	Loc Req No	178699

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	3.50	70.00	18	12.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	70.00		12.60
	6.30	6.30	Total Invoice Amount		82.60	

Rupees : Eighty Two and Paise Sixty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97645 Date: 10/8/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

 09-08-2022 17:08:24

Purchase Order

90873
29.07.22 12:09:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90873	178699
Doc Date	09-08-2022	
Quote No	NIL	
Quote Date	08-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	3.50	0.00	18.00	82.60
Rupees : Eighty Two and Paise Sixty Only.					**Total Order Value . . .**	**82.60**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Modi praperties pvt ltd	Date:	8/8/2022			
Site & Phase :	May flower platinum	Time:				
Flat/Block no.						
Supplier:		Req. No.	178699			
Material required before date:	11/8/2022	ID No.	78730			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos 90873	20				
2	PROM1816-Promotions-MPPL Brown Envelops-MPPL Logo--A4-Nos	50				
3	PROM9524-Promotions-MPPL White Envelops-MPPL Logo--Small-Nos	50				
4						
5						
6						
7						
8						
9						
10						
Remarks.						
	Engineer	Project Manager		Purchase		MD
Prepared By:	N Divya					
Approved By:	K Narender reddy	8/8/22				
Sign & Date:						

APPROVED
10 AUG 2022
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,.

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No	21447
DC Date	10-08-2022
PO No	90873
PO Date	09-08-2022
Req ID	78730
Req Date	08-08-2022
Loc Req No	178699

	Description of Goods	HSN/SAC	Qty
1	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
2			
3			
4			
5			
6			
7			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 20094	Dt: 10/8/22
MRN No: 110647	Dt: 10/8/22
Received By:	Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 81877
Date: 11/8/22
Sign:

for Summit Sales LLP

Authorised signatory