

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:		13/8/22		Prepared by		Prabhakar		Serial no.		7136	
Supplier name		Pratul Sanitary						HO inward no.			
Firm/Company		SSUP		Project		SHIP		HO received date			
PO/WO date		25/7/22		PO/WO No.		90361		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	PS/22-23/393			3/08/22		5,898/-			☒ Yes ☐ No		
2.	PS/22-28/393								☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):									5,898/-		
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		110329				Proof of delivery matches MRN			☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges									-		
Amount C – Other Debits :									-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:									5,898/-		
Amount E – PO / WO value:									5,898/-		
Amount F – Difference (A – E):									-		
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				22/8/22							
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Prabhakar									
Sign:		13/8 AUG 2022									
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

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(ORIGINAL FOR RECIPIENT)

Invoice No. PS/22-23/ 393	Dated 3-Aug-22
Delivery Note Invoice	
Reference No. & Date.	Other References Credit
Buyer's Order No. 90361	Dated 25-Jul-22
Dispatch Doc No. Invoice	Delivery Note Date 3-Aug-22
Dispatched through Self	Destination Cherlapally

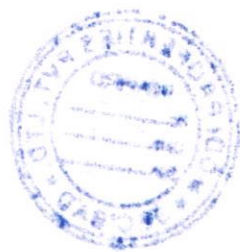
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<i>E. & O.E</i>

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3214	4,998.00	9%	449.82	9%	449.82	899.64
99		9%		9%		
99		14%		14%		
Total	4,998.00		449.82		449.82	899.64

Authorised Signatory

INWARD		This is a Computer	
Inward No: 18515	Dr: 4/8/22		
MRN No: 110329	Dr: 6/8/22		
Received By:	Sign:		
		89	
SUMMIT SALES LLP			



100-100000-1

100-100000-1

Purchase Order

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25-07-2022 16:14:47



90361

14.07.22 12:47:29

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary

3-6-138/5, Himayat Nagar, Hyderabad.

Doc No 90361 170021

Doc Date 25-07-2022

Quote No Nil

Quote Date 25-07-2022

SupplyType Supply

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	70.00	42.00	15.00	18.00	2,948.82
2 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	70.00	42.00	15.00	18.00	2,948.82

Total Order Value . . . 5,897.64

Rupees : Five Thousand Eight Hundred Ninty Seven and Paise Sixty Four Only.

Terms and Conditions :-

Specification / All items shall be of MYK 'Laticrete' brand.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order is for Stock maintain purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : ____/____/____

Requisition Form									
Company Name:		SSLLP		Date:		22.07.2022			
Site & Phase :		SHLLP		Time:		11:00			
Supplier:				Req. No.		170021			
Material required before date:				ID No.		78323			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No				
1	CHEM6602-Chemical-Tiles Adhesive--Roff -25Kgs-Bag	60	2	60					
2	CHEM6251-Chemical-Tile grout cement based-Silk-MYK-1Kg-Kgs	70	40	70					
3	CHEM4119-Chemical-Tile grout cement based-White-MYK-1Kg-Kgs	70	37	70					
4	CHEM2022-Chemical-CC Bonding Agent--RBR Roff -5Ltrs-Ltrs	5	5	5					
5									
6									
7									
8									
9									
10									
Remarks:		For stock replenishing Purpose.		APPROVED BY		23 JUL 2022			
				SOFAM MODI		MANAGING DIRECTOR			
Engineer				Project Manager		Purchase			
Prepared By:		N. Vanajakshi							
Approved By:		Prabhakar							
Sign & Date:									

