PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/8/22	Prepared by	Prabhakar	Serial no.	7123
Supplier name	~~Elegant Enterprises~~ Akshaya Traders			HO inward no.	
Firm/Company	SSLLP	Project	SAHLP	HO received date	
PO/WO date	4/8	PO/WO No.	90712	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2022-23/188	~~20~~ 6/8	7611.00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7611.00
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110605	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7611.00
Amount E – PO / WO value:	7611.00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	15/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED [signature]			
Date		13 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : , Code : Contact : +91 9959611144	Invoice No. **2022-23/188**	Dated **6-Aug-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** HYD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **90712 170048**	Dated **4-Aug-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** HYD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Carpentry Hardware Holdfast**	2105	**50 KGS**	85.00	KGS	**4,250.00**
2	**Chicken Mesh**	7314	**20.0 Nos**	110.00	Nos	**2,200.00**
						6,450.00
	Output CGST @ 9%			*9*	*%*	**580.50**
	Output SGST @ 9%			*9*	*%*	**580.50**
	Total					**₹ 7,611.00**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 97693
Date: 11/8/22
Sign:

92463 64748

Amount Chargeable (in words)

E. & O.E

INR Seven Thousand Six Hundred Eleven Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	6,450.00	9%	580.50	9%	580.50	1,161.00
Total:	**6,450.00**		**580.50**		**580.50**	**1,161.00**

Tax Amount (in words) : **INR One Thousand One Hundred Sixty One Only**

INWARD
Inward No: 18534 Dt: 11/8/22
MRN No: 110605 Dt: 11/8/22
Received By: Sign:
SUMMIT SALES LLP

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200044551375**
Branch & IFS Code : **SECUNDERABAD & HDFC0002479**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for AKSHAYA TRADERS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 04-08-2022 12:41:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

90712
29.07.22 12:09:35

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3
9381004542 9959611144

Doc No	90712	170048
Doc Date	04-08-2022	
Quote No	Nil	
Quote Date	04-08-2022	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	275200 - HARD-Hardware - Hold fast-- - 100mm - Kgs	50.00	85.00	0.00	18.00	5,015.00
2	449400 - HARD-Hardware - Chicken Mesh -12.7mm holex0.376mm- - 1000 x 30000mm - Bundles	20.00	110.00	0.00	18.00	2,596.00
			Total Order Value . . .			**7,611.00**

Rupees : Seven Thousand Six Hundred Eleven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Summit Sales LLP*
Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions
For *Akshaya Traders*

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	29.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	170048			
Material required before date:		ID No.	78538			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD1307-Hardware-SS Screws -CSK Head--6x32mm-Pkts	20	3	20		
2	HARD6360-Hardware-SS Screws -CSK Head--8x38mm-Pkts	20	2	20		
3	HARD1916-Hardware-SS Screws -CSK Head--6x50mm-Pkts	20	2	20		
4	HARD2752-Hardware-Hold fast---100mm-Kgs	50	201	50		
5	HARD1898-Hardware-SS Screws-CSK Head--8x32mm-Pkts 90712	20	1	20		
6	HARD4494-Hardware-Chicken Mesh -12.7mm holex0.376mm--1000 x 30000mm-Bundles	20	37	20		
7						
8						
9						
10						
Remarks:	For stock repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					APPROVED BY
Approved By:	Prabhakar					30 JUL 2022
Sign & Date:						SOHAM MODI MANAGING DIRECTOR