PURCHASE DIVISION

Advice for approval for credit to supplier

①

Date:	13/8/22	Prepared by	Prabhakar	Serial no.	7140
Supplier name	Ganesh tube Traders			HO inward no.	
Firm/Company	SSUP	Project	SHUP	HO received date	
PO/WO date	2/8/22	PO/WO No.	90627	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	258	5/8/22	32,096/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	32,096/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110337 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32,096/-
Amount E – PO / WO value:	32,096/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	22/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Prabhakar				
Sign:					
Date	13/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 13 AUG 2022 P. PRABHAKAR SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor: Clair

Bill To :	
SUMMIT SALES LLP 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **258** Ref. No. : **90627** Invoice Date : **5-Aug-2022**
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Destination : Vehicle No. : E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**J PASTE**	350699	18 %	**40 NO**	80.00	NO		**3,200.00**
2	**ARALDITE 500GMS**	350699	18 %	**40 NO**	600.00	NO		**24,000.00**
								27,200.00
	CGST							**2,448.00**
	SGST							**2,448.00**
					Total:			**32,096.00**

SUMMIT SALES LLP IN WARD No: 97525 Date: 6/8/22 Sign: R.R. DIST.

INWARD
Inward No: 8521 Dt: 5/8/22
MRN No: 10237 Dt: 6/8/22
Received By: Sign:
SUMMIT SALES LLP

Total Amount In Words: **INR Thirty Two Thousand Ninety Six Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
350699	27,200.00	9%	2,448.00	9%	2,448.00	4,896.00
Total	**27,200.00**		**2,448.00**		**2,448.00**	**4,896.00**

Tax Amount (in words) : **INR Four Thousand Eight Hundred Ninety Six Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

For GANESH TUBE TRADERS

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 02-08-2022 14:37:30

90627
29.07.22 12:09:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751
9246330441. 9949248666

Doc No	90627	170044
Doc Date	02-08-2022	
Quote No	Nil	
Quote Date	02-08-2022	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	515300 - CHEM-Chemical - Jantha Paste-Epoxy--Bharat Polymers - 400gms - Nos	40.00	80.00	0.00	18.00	3,776.00
2	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	40.00	600.00	0.00	18.00	28,320.00
				Total Order Value . . .		**32,096.00**

Rupees : Thirty Two Thousand Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Summit Sales LLP*
Authorised Signatory

Name : 02/08/22

Accepted the above Terms And Conditions
For *Ganesh Tube Traders*

Name : ____________

Date : __/__/____

Requisition Form					
Company Name:	SSLLP	Date:	29.07.2022		
Site & Phase :	SHLLP	Time:	12:00		
Supplier:		Req. No.	170044		
Material required before date:		ID No.	78534		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	CHEM5153-Chemical-Jantha Paste-Epoxy--Bharat Polymers-400gms-Nos	40	12	40	
2	CHEM4746-Chemical-Araldite---450gms-Nos 90627	40	0	40	
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:	For Stock repleneshing purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	N.Vanajakshi				
Approved By:	Prabhakar				
Sign & Date:					

APPROVED BY
30 JUL 2022
SOHAM MODI
MANAGING DIRECTOR

Inward Date
MD