PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/8/22	Prepared by	[illegible]	Serial no.	7124
Supplier name	ARON UPVC windows and door			HO inward no.	
Firm/Company	MRMCLP	Project	AIMR	HO received date	
PO/WO date	18/8/22	PO/WO No.	79557	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	004	01/6/22	3,80,620-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,80,620-00
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,80,620-00
Amount E – PO / WO value:	9,51,552-00
Amount F – Difference (A – E):	3,80,620-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	15/8/22
Remarks: Part Delivery	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		[signature]			
Date		13 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36BNJPC2335M1ZY

TAX INVOICE

Original for Recipient
Duplicate for Supplest / Transport
Triplicate for Supplier

004 **ARN UPVC WINDOWS AND DOORS**

Plot No. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad. Mob. : 9700057664

DETAILS OF RECEIVER (BILLED TO)

M/s- Modi Reality Mallapur LLP
5-4-187/3 &3, II floor, Soham Mansion
M.G Road, Sec-bad

STATE CODE : 36 GSTIN NO. 36AAEFM1459R1ZP

TRANSPORTATION NAME :
VEHICLE NO. : L/R No.
DATE & TIME OF SUPPLY 21-06-2022
PLACE OF PF SUPPLY

DETAILS OF CONSIGNEE (SHIPPED TO)

16 Flats P.O
PO NO - 79557

STATE CODE : GSTIN NO.

S.No.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
1	39252000	upvc french window 8'x7'	16 Nos	20,160/-	3,22,560 =00
		3/8			
		Flat no:- B-108, B-107, B-305 B-306, B-307, B-308, B-405 B-406, B-407, B-408, B-505 B-506, B-507, B-601, B-602 B-603.			
			TOTAL BEFORE TAX		3,22,560 =00
			ADD : CGST	9%	29,030 =00
			ADD : SGST	9%	29,030 =00
			ADD : IGST		
			TAX AMOUNT GST		58,060 =00
			GRAND TOTAL		3,80,620 =00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 95828 Date: 23/6/22 Sign:

BANK DETAILS : STATE BANK OF INDIA, MOULALI BRANCH
ARN UPVC WINDOWS AND DOORS
A/C. No. 39583763458 IFSC Code : SBIN0020096

Rupees in words :

Once goods will not be taken back
Interest @24% p.a. will be charged if payment not made within 15 days from the date of the Bill.
Subject to Secunderabad Jurisdiction only.
We are not Responsibility Cases sooner the goods leave our premises
E.O.E.,

APPROVED BY
21/06/2022
M. RAM PRASAD. (G.M.R.)
Project Manager

Reviver Stamp & Signature

For ARN UPVC WINDOW AND DOORS

Authorsed Signatature

Purchase Order

 21-06-2022 3:41:07 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
ARN UPVC Windows and Doors	**Doc No**	79557	187211
Plot no. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad - 500040	**Doc Date**	16-08-2021	
	Quote No	Nil	
	Quote Date	03-04-2021	
9700057664	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Rohith Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	2292 - Carpentry -glass - Glass French Window - Other - Nos *2.5 track with mesh - 8' x 7' x 6mm thick*	40.00	20,160.00	0.00	18.00	951,552.00
					Total Order Value . . .	**951,552.00**

Rupees : Nine Lakh(s) Fifty One Thousand Five Hundred Fifty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 21/01/2021.
Payment Terms	10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	To be delivered over 3weeks to be delivered in parts as given by site through email and approved by purchase divison.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 95,155/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 40 flats in B block.
Completion Date	Work to be completed in the month of October 2021. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 12 months.

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalaxmi
Sign:
Date: 22/6/22

For *Modi Reality Mallapur LLP*
Authorised Signatory
21/06/22

Name : ______________

Contact : ..

Accepted the above Terms And Conditions
For *ARN UPVC Windows and Doors*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	04.08.21
Site & Phase :	GMR	Time:	12:46
Supplier		Req. No.	187211
Material required before date:	15.08.2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	UPVC sliding Windows(French Door) with 6 mm thickness of glass	8'X7'	40	Nos		
		21/06/22				

Remarks: For B-Block total 40 flats , 3 track with mesh as per MD sir's finalization ,
Flat no - 101,102,103,106,107,108, 204 , 205, 301 to 308, 401 to 408, 501 to 508 & 601 to 608 of A-Block .

Prepared By	A.Sravani	Approved by	
Sign.& Date	04.08.2021	Sign. & Date	

Note:

04 AUG 2021

INSTALLATION REPORT

Company/ firm:	MRMHP	Requisition nos.:	187217
Project:	GMR	PO no.:	79557
Supplier:	ARN UPVC Windows and Doors	Material type:	UPVC french windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	21/6/22	No's	UPVC french windows	8'x7'	16 No's
2.			Flat No: B108, B-107,		
3.			B-305, B-306, B-307, B-		
4.			308, B-405, B-406, B-407		
5.			B-408, B-505, B-506, B-507		
6.			B-601, B-602, B-603		
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	16 No's

Remarks: All works completed.

Approved by	Project manager	~~Security~~	Admin (Audit)
	APPROVED BY 21/06/22 21 JUN 2022 RAMPRASAD (GMR) Project Manager	INWARD MODI REALTY MALLAPUR LLP Ward No: MRN No: ____ Dt: ____ Received By: [signature] Sign: 21/6/22	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.