

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/8/22		Prepared by: [Signature]		Serial no. 7199	
Supplier name: [Signature]				HO inward no.	
Firm/Company: [Signature]		Project: CMR		HO received date	
PO/WO date: 12/7/22		PO/WO No. 89995		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24658	14/7/22	2166.48	☒ Yes ☐ No
2.			2166.48	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2166.48
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 109593	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2166.48
Amount E – PO / WO value:			2166.48
Amount F – Difference (A – E):			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		22/8	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[Signature]			
Sign:		[Signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

2017

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	24658		
Modi Reality Mallapur LLP				Invoice Date.	14-07-2022		
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076				PO No.	89995		
				PO Date.	13-07-2022		
				Req ID	77952		
				Req Date	12-07-2022		
				Loc Req No	193453		
GSTIN : 36AAEFM1459R1ZP				PAN AAEFM1459R			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12		1080	1.70	1,836.00	18	330.48
	5 nos						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				1,836.00		330.48	
Total Invoice Amount				2,166.48			

Rupees : Two Thousand One Hundred Sixty Six and Paise Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

13-07-2022 15:20:00



89995

29.06.22 2:19:01

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	89995	193453
Doc Date	13-07-2022	
Quote No	Nil	
Quote Date	13-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft 5 nos	1,080.00	1.70	0.00	18.00	2,166.48
Total Order Value . . .					2,166.48

Rupees : Two Thousand One Hundred Sixty Six and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone: Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site usepurpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name :

14/07/22

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Requisition Form									
Company Name: MRMLLP		Date: 11.07.22							
Site & Phase : Gulmohar residency		Time: 04:30							
Supplier:		Req. No. 193453							
Material required before date: 13.07.22		ID No. 77952							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400Lmm-Sft	5	0	5					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks: gmr site work purpose.									
Engineer		Project Manager		Purchase		MD			
Prepared By: Basaveshwari		Ramprasad		4 JUL 2022					
Approved By:		4 JUL 2022		4 JUL 2022					
Sign & Date:				MINISH PARIKH		MANAGER PROCUREMENT			

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 14-07-2022

For Customer / Transporter - Copy

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN: 36AAEFM1459R1ZP

Doc No: 71056
Doc Date: 14-07-2022
PU No: 89995
PU Date: 13-07-2022
Reg No: 77952
Reg Date: 12-07-2022
Loc Reg No: 193453

B5N/SAC

Qty

1080

Description of Goods

1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sq

2

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8813
109593
15/07/22
14121



For Summit Sales LLP

Unauthorized signature

Subject to Hyderabad Jurisdiction