PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 16/8/22 | Prepared by | Prabhakar | Serial no. | 7133 |
| Supplier name | Shubham Enterprises. | | | HO inward no. | |
| Firm/Company | SSLLP | Project | SSHLP. | HO received date | |
| PO/WO date | 9/8/22 | PO/WO No. | 90863 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 1741 | 11/8/22 | 59,293-00 | ☑ Yes □ No |
| 2. | 1742 | 11/8/22 | 1628-00 | ☑ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | / | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 60,921-00 |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 110609, 1805 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 60,921-00 |
| Amount E – PO / WO value: | 60,920.71 |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 02/8 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Prabhakar | | | |
| Sign: | | APPROVED | | | |
| Date | | 16 AUG 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

**TAX INVOICE**

# SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

# 5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/1741 Date : 11-Aug-22 P.O. No. PO NO : 90863 // 170059 Date : 11-Aug-22

Reverse Charge (Y/N) : No D.C. No. BY MAIL Date : 11-Aug-22

State : Telangana State Code : 36 Vehicle No. : TS08UB2192 E-Way Bill No. 1015 1176 5760

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

| | DESCRIPTION | HSN CODE | QUANTITY | RATE Rs. Ps. | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|
| 1 | 2515 SUDHAKAR 25MM x 1.5MM PVC PIPE | 39172310 | 200.00 NOS. | 84.24 | 16,848.00 |
| 2 | INSULATION TAPES | 85469090 | 500.00 NOS. | 9.00 | 4,500.00 |
| 3 | FAN BOX | 39174000 | 100.00 NOS. | 22.50 | 2,250.00 |
| 4 | SPRING WIRE 30 METERS | 72299032 | 10 BOXES | 380.00 | 3,800.00 |
| 5 | Finolex R.G.6 T.V Wire | 85446090 | 8 COILS | 1,700.00 | 13,600.00 |
| 6 | 7/20 SERVICE WIRE | 85446090 | 500 METER | 18.50 | 9,250.00 |
| | | | | | 50,248.00 |
| | CGST TAX 9 % | | | | 4,522.32 |
| | SGST TAX 9% | | | | 4,522.32 |
| | ROUNDED | | | | 0.36 |
| | | | | | 59,293.00 |

SUMMIT SALES LLP
INWARD
No. 97837
Date 16/8/22
Sign.
R.R. DIST.

INWARD
Inward No: 18535 Dt: 11/8/22
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Fifty Nine Thousand Two Hundred Ninety Three Only
Despatched Through :
Destination :



1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

# e-Way Bill

| | |
|---|---|
| E-Way Bill No: | 1015 1176 5760 |
| E-Way Bill Date: | 11/08/2022 11:12 AM |
| Generated By: | 36AEL FS637 4J1ZC - SHUBHAM ENTERPRISES |
| Valid From: | 11/08/2022 11:12 AM [100Kms] |
| Valid Until: | 12/08/2022 |

## Part - A

| | |
|---|---|
| GSTIN of Supplier | 36AELFS6374J1ZC,SHUBHAM ENTERPRISES |
| Place of Dispatch | Hyderabad,TELANGANA-500003 |
| GSTIN of Recipient | 36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP |
| Place of Delivery | SECUNDERABAD,TELANGANA-500003 |
| Document No. | SE/22-23/1741 |
| Document Date | 11/08/2022 |
| Transaction Type: | Regular |
| Value of Goods | 59293 |
| HSN Code | 8544 - SERVICE WIRE( +3 ) |
| Reason for Transportation | Outward - Supply |
| Transporter | |

## Part - B

| Mode | Vehicle / Trans Doc No & Dt. | From | Entered Date | Entered By | CEWB No. (If any) | Multi Veh.Info (If any) |
|---|---|---|---|---|---|---|
| Road | TS08UB2192 | Hyderabad | 11/08/2022 11:12 AM | 36AELFS6374J1ZC | - | - |

101511765760

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

**TAX INVOICE**

Ph : (O) : 66318150
: 66568151
: 66568150

# SHUBHAM ENTERPRISES

# 5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

**Invoice No. :** SE/22-23/1742 **Date :** 11-Aug-22 P.O. No. :PO NO : 90863 // 170059 Date : 11-Aug-22

Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 11-Aug-22

State : Telangana State Code : 36 Vehicle No. : TS08UB2192 E-Way Bill No. :

| Bill to Party : | Ship to Party : |
|---|---|
| SUMMIT SALES LLP<br>5-4-187 / 3& 4, II ND FLOOR,<br>MG ROAD , SECUNDERABAD - 500003<br>SECUNDERABAD<br>State: Telangana(36)<br>GSTIN No.: 36ACQFS2044C1Z7 | SUMMIT SALES LLP<br>5-4-187 / 3& 4, II ND FLOOR,<br>MG ROAD , SECUNDERABAD - 500003<br>SECUNDERABAD<br>State: Telangana(36)<br>GSTIN No.: 36ACQFS2044C1Z7 |

| DESCRIPTION | HSN CODE | QUANTITY | RATE Rs. Ps. | AMOUNT Rs. Ps. |
|---|---|---|---|---|
| 1 EARTHING POWDER - 5 | 25081090 | 10.00 NOS | 155.00 | 1,550.00 |
| | | | | 1,550.00 |
| CGST TAX 2.5% | | | | 38.75 |
| SGST TAX 2.5% | | | | 38.75 |
| ROUNDED | | | | 0.50 |
| Indian Rupees One Thousand Six Hundred Twenty Eight Only | | | | 1,628.00 |

SUMMIT SALES LLP
IN WARD
No: 97838
Date: 16/8/3
Sign:
R.R. DIST.

INWARD
Inward No: 18538 Dt: 11/8/22
MRN No: 110609 Dt: 11/8/22
Received By: Sign:
SUMMIT SALES LLP

Despatched Through :
Destination :



1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

# Purchase Order

 09-08-2022 4:25:05 PM

90863
29.07.22 12:09:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Shubham Enterprises | **Doc No** | 90863 | 170059 |
| 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 | **Doc Date** | 09-08-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AELFS6374J1ZC 6656-8151.. | **Quote Date** | 03-08-2022 | |
| 040-66318150/23468151 9849153774 | **SupplyType** | Supply | |

**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 422000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.5mm - Nos | 200.00 | 191.46 | 56.00 | 18.00 | 19,881.21 |
| 2 | 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes | 500.00 | 9.00 | 0.00 | 18.00 | 5,310.00 |
| 3 | 889300 - ELCD-Electrical - Fan box -PVC- - 25mm - Nos | 100.00 | 22.50 | 0.00 | 18.00 | 2,655.00 |
| 4 | 803400 - ELCD-Electrical - Spring wire-- - 30mtrs bundle - Bundles | 10.00 | 380.00 | 0.00 | 18.00 | 4,484.00 |
| 5 | 300700 - ELCO-Electrical - Co-Axial Cable-RG 6 TV Cable-Finolex - 100mtr - Bundles | 8.00 | 1,700.00 | 0.00 | 18.00 | 16,048.00 |
| 6 | 802400 - ELSW-Electrical - Al service wire -4 mm-South Kimg - 90mtrs - Bundles | 500.00 | 18.50 | 0.00 | 18.00 | 10,915.00 |
| 7 | 897300 - ELEA-Electrical - Bentonite Powder-- - 25Kgs - Nos | 10.00 | 155.00 | 0.00 | 5.00 | 1,627.50 |
| | | | | | **Total Order Value . . .** | **60,920.71** |

Rupees : Sixty Thousand Nine Hundred Twenty and Paise Seventy One Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per given in the quotation |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | GST included in the above prices |
| **Delivery Date** | With in 4 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | NIL |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose |
| **Completion Date** | Nil |

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

# Purchase Order

 09-08-2022 4:25:05 PM Original / Office Copy / Purchase Div.Copy

**Measurment** Nil

**Security** Nil

**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

12.67130

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | SSLLP | Date: | 03.08.2022 | | | |
| Site & Phase : | SHLLP | Time: | 12:00 | | | |
| Supplier: | | Req. No. | 170059 | | | |
| Material required before date: | | ID No. | 78629 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELCD4220-Electrical-Conducting Pipe -PVC--25X1.5mm-Nos. | 200 | 1095 | 200 | | |
| 2 | ELCD4680-Electrical-Insulation tapes---20nos-Boxes | 500 | 523 | 500 | | |
| 3 | ELCD8893-Electrical-Fan box -PVC--25mm-Nos. | 100 | 75 | 100 | | |
| 4 | ELCD8034-Electrical-Spring wire---30mtrs bundle -Bundles 90863. | 10 | 361 | 10 | | |
| 5 | ELCO3007-Electrical -Co-Axial Cable-RG 6 TV Cable-Finolex- 100mtr-Bundles | 8 | 400 | 8 | | |
| 6 | ELSW8024-Electrical -Al service wire -4 mm-South Kimg-90mtrs-Bundles | 500 | 1700 | 500 | | |
| 7 | ELEA8973-Electrical -Bentonite Powder---25Kgs-Nos. | 10 | 10 | 10 | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Stock Repleneshing Purpose. | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | N.Vanajakshi | | | | | |
| Approved By: | Prabahkar | | | | | |
| Sign & Date: | | | | | | |

APPROVED BY
03 AUG 2022
SOHAM MODI
MANAGING DIRECTOR