PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/08/22	Prepared by	MANISH	Serial no.	7065
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Ecopolis	HO received date	
PO/WO date	02/08/22	PO/WO No.	90635	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25160	12/08/22	755/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	755/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110694	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	755/-
Amount E – PO / WO value:	3,163/-
Amount F – Difference (A – E):	2,408/
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/08/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		16 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	25160
GV Research center Pvt Ltd		Invoice Date.	12-08-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		PO No.	90635
		PO Date.	02-08-2022
		Req ID	78506
GSTIN : 36AAHCG4562D1ZP	PAN AAHCG4562D	Req Date	01-08-2022
		Loc Req No	206143

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	276700 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
2	587600 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	640.00	115.20
	57.60	57.60	Total Invoice Amount	755.20	

Rupees : Seven Hundred Fifty Five and Paise Twenty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No. 97730
Date: 12/8/22
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-08-2022 15:09:57

90635
29.07.22 12:09:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90635	206143
Doc Date	02-08-2022	
Quote No	nil	
Quote Date	01-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	40.00	16.00	0.00	18.00	755.20
2	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	40.00	16.00	0.00	18.00	755.20
3	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	40.00	3.50	0.00	18.00	165.20
4	875300 - STAT-Stationary - Ring Binder Files-- - A3&A5 - Nos	5.00	187.00	0.00	18.00	1,103.30
5	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	40.00	3.50	0.00	18.00	165.20
6	908700 - STAT-Stationary - Stapler-SMALL-- - - - Nos	3.00	36.50	0.00	18.00	129.21
7	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	2.00	6.00	0.00	18.00	14.16
8	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	2.00	32.00	0.00	18.00	75.52
					Total Order Value . . .	**3,162.99**

Rupees : Three Thousand One Hundred Sixty Two and Paise Ninty Nine Only.

PART DELIVERY DETAILS

S.no.	Bill No.	Date	Amount
1.	25020	03/08/22	2,408/-
2.			
3.			
4.			
5.			

Bal. 755/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

 02-08-2022 15:09:57 Original / Office Copy / Purchase Div.Copy

Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form							
Company Name:	GVRC						
Site & Phase :	Innopolis	Date:	01.08.2022				
Supplier:		Time:	10:30				
Material required before date:	03.08.2022	Req. No.	206143				
S No	Item	ID No.	78506				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT2767-Stationary-Permanent Marker ---Black-Nos	40		40			
2	STAT5876-Stationary-Permanent Marker ---Red-Nos	40		40			
3	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	40		40			
4	STAT8753-Stationary-Ring Binder Files---A3&A5-Nos	5		5			
5	STAT9137-Stationary-pen-Red color-Cello Fine grip--Nos	40		40			
6	STAT9087-Stationary-Stapler-SMALL----Nos	3		3			
7	STAT7883-Stationary-Stapler Pins-10----Boxes	2		2			
8	STAT7726-Stationary-Stamp Pad----Nos	2		2			
9							
10							
Remarks:	Towards site office Purpose.						
	Engineer						
Prepared By:	P.Sridevi	Project Manager		Purchase		MD	
Approved By:	T.Madhu						
Sign & Date:	01.08.2022	Madhu					

PO: 90635

APPROVED
04 AUG 2022
P. PRA[illegible]AR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details

GV Research center Pvt Ltd

Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No	21478
DC Date	12-08-2022
PO No	90635
PO Date	02-08-2022
Req ID	78506
Req Date	01-08-2022
Loc Req No	206143

	Description of Goods	HSN/SAC	Qty
1	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	20
2	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	96082000	20
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 81968
Date: 17/8/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised Signatory

INWARD

Inward No: 9727 Dt: 12/8/22

MRN No: 110699 Dt: 16/08/22

Received By: Sign:

Genome Valley Research Center Pvt. Ltd.