PURCHASE DIVISION
Advice for approval for credit to supplier

0

Date:	17/8/22	Prepared by	Vanajakshi	Serial no.	1247
Supplier name	Maa. Sai Seatings			HO inward no.	
Firm/Company	GHT	Project	GHT	HO received date	
PO/WO date	29/7/22	PO/WO No.	90549	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	91	8/8/22	10,266/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,266/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 11053)	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,266/-
Amount E – PO / WO value:	10,266/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	22/8/22
Remarks: Final bill.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	17/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **91**	Dated **8-Aug-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **MEHTA&MODI REALITY KOWKUR LLP** 5-4-187/3&4,11ND FLOOR, MG ROAD,SOHAM MANSION, SECUNDERABAD. DELIVERY AT : GREENWOOD HEIGHTS SY.NO:196,KOWKUR. GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **90549/142103**	Dated **29-Jul-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**STORAGE UNITS** *SIZE ; 1200X600X450*	9403	**1 nos**	8,700.00	nos	**8,700.00**
	CGST 9%					**783.00**
	SGST 9%					**783.00**
	Total		**1 nos**			**₹ 10,266.00**

INWARD
Inward No: 12917 Dt: 08/08/22
MRN No: 10531 Dt: 09/08/22
Received By:
MEHTA & MODI REALITY ... LLP
17:37

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 97810
Date: 16/8/22
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Ten Thousand Two Hundred Sixty Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	8,700.00	9%	783.00	9%	783.00	1,566.00
Total	**8,700.00**		**783.00**		**783.00**	**1,566.00**

Tax Amount (in words) : **INR One Thousand Five Hundred Sixty Six Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **91**	Dated **8-Aug-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **MEHTA&MODI REALITY KOWKUR LLP** 5-4-187/3&4,11ND FLOOR, MG ROAD,SOHAM MANSION, SECUNDERABAD. DELIVERY AT : GREENWOOD HEIGHTS SY.NO:196,KOWKUR. GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **90549/142103**	Dated **29-Jul-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**STORAGE UNITS** *SIZE ; 1200X600X450*	9403	**1 nos**	8,700.00	nos	**8,700.00**
	CGST 9%					**783.00**
	SGST 9%					**783.00**
	Total		**1 nos**			**₹ 10,266.00**

INWARD
Inward No: 12917 Dt: 08/08/22
MRN No: Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No:
Date:
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Ten Thousand Two Hundred Sixty Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	8,700.00	9%	783.00	9%	783.00	1,566.00
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for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1 29-07-2022 17:48:47

90549
29.07.22 12:09:34

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Maa Sai Seatings	**Doc No**	90549	142103
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	29-07-2022	
	Quote No	NIL	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	04-06-2022	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	5584 - Furniture - Storage Unit - Na - Sft *Low storage unit- wenge colour 4'x30"x18"-1 no*	10.00	870.00	0.00	18.00	10,266.00
					Total Order Value . . .	**10,266.00**

Rupees : Ten Thousand Two Hundred Sixty Six Only.

Terms and Conditions :-

Specification / Brand	Specifications and brands as per the quote given on 25-06-2021, colour should be wenge
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	Within 4day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order is for GHT Clubhouse Association office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

02/08/22

Name : ______________

Accepted the above Terms And Conditions

For *Maa Sai Seatings*

Name : ______________

Date : __/__/____

Purchase Order

 29-07-2022 17:48:47 Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Maa Sai Seatings	**Doc No**	90549	142103
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	29-07-2022	
	Quote No	NIL	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	04-06-2022	
9246243243	**SupplyType**	Supply	

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Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

02/08/22

Name : ____________

Accepted the above Terms And Conditions

For ***Maa Sai Seatings***

Name : ____________ Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	29-07-2022
Site & Phase :	GHT	Time:	18:00
Supplier	SSLLP	Req. No.	142103
Material required before date:	30-07-2022	ID No.	78462

No	Description	Size	Quantity	Units	Inward No	Date
1	Low storage unit	4'X 18"X30"	01	No		
2						
3	90549					
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Association office at GHT site

Prepared By	A Suresh	Approved by	
Sign.& Date	29-07-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
29 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE