PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/08/22	Prepared by	MINISH	Serial no.	7287
Supplier name	Safety House.			HO inward no.	
Firm/Company	GVRC	Project	Eunopolis.	HO received date	
PO/WO date	27/06/22	PO/WO No.	89470	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	8621	27/07/22	6,643/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,218/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges courier 360+18%.	425/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,643/-
Amount E – PO / WO value:	6,218/-
Amount F – Difference (A – E):	425/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	100% Advance Paid.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		18 AUG 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SAFETY HOUSE

12/16, 3rd Floor,Ashok Nagar, New Delhi - 110 018
Ph : 9971087519, 9999656979
Email : safetyhouse7@gmail.com
PAN No.AZRPK7108B
GSTIN No.07AZRPK7108B1ZE

TAX INVOICE

Original for Recipient

Date : 27.07.2022

Invoice no. SH/22-23/8621

Bank Name - HDFC Bank	Branch code - 2035	MICR Code	110240228
Current A/c no. - 20352000000731		RTGS No.	HDFC0002035

Bill to : G V Research Centre
5-4-187/3 & 4,
MG Road,
Secunderabad - 03

Email: mahender.nakha@modiproperties.com

Ship to : G V Research Centre
5-4-187/3 & 4,
MG Road,
Secunderabad - 03

Mr.
M : 7780120664

Buyer's P.O.Number	Received on	Buyer GSTIN No.	Vendor code
89470 27.06.2022	28.06.2022	36AAHCG4562D1ZP	

S.No.	HSN Code	Product Description	Unit	Quantity	Unit Price	Amount
1	39033000	616800 - Lockout Rackout	Nos	17	70.00	1,190.00
2	83011000	708500 - Safety Isolation Padlock Yellow	Nos	17	240.00	4,080.00

Remarks :

INWARD
Inward No: 9676 Dt: 6/8/22
MRN No: 110297 Dt: 18/8/22
Received By: Sign:
Genome Valley Research Center Pvt. Lt

Basic Value	5,270.00
Courier charges	360.00
Packing charges	0.00
Subtotal	5,630.00
IGST : 18%	1,013.40
Total	6,643.40

SUMMIT SALES LLP
IN WARD
No: 97818
Date: 16/8/22
Sign:
R.R. DIST

Authorised Signatory

This is a computer generated invoice

Purchase Order

 27-06-2022 14:53:13

89470
07.06.22 12:13:55

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Safety House 12/16,3rd floor, Ashok Nagar, New Delhi - 110018	**Doc No**	89470	206056
	Doc Date	27-06-2022	
	Quote No	SH/22-23/1	
GSTIN 07AZRPK7108B1ZE	**Quote Date**	23-06-2022	
9971087519	**SupplyType**	Supply	

Kind Attn : Mr. Sonakshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	616800 - Hardware - Lockout Rackout-Loto-SH-PACKC - - - Nos	17.00	70.00	0.00	18.00	1,404.20
2	708500 - Hardware - Safety Padlock--SH-PLLS - 6lever - Nos	17.00	240.00	0.00	18.00	4,814.40
					Total Order Value . . .	**6,218.60**

Rupees : Six Thousand Two Hundred Eighteen and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 28/05/2022
Payment Terms	100% Advance payment.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Extra as per actuals.
Warranty	Nil
Advance Paid	Rs. 6,219/- payment to be pay through RTGS.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use(Control panel locking purpose).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

27/06/22

Name :

Name :

Accepted the above Terms And Conditions

For ***Safety House***

Date : __/__/____

Requisition Form						
Company Name:	GV Reserch Centers Pvt. Ltd.	Date:	27-06-2022			
Site & Phase :	Innopolis	Time:	13:30			
Supplier:	Safety House	Req. No.	206056			
Material required before	Urgent!	ID No.				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD6168-Hardware-Lockout Rackout--Loto-SH-PACKC--Nos	17	0	17		
2	HARD7085-Hardware-Safety Padlock--SH-PLLS-6lever-Nos	17	0	17		
3						
4						
5						
6	89470					
7						
8						
9						
10						
Remarks:	Above order for site use. Control panel locking purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	T.D. [signature]			[signature] 27/06/22		
Approved By:						
Sign & Date:	27/6/22					

MEMO

DATE & FROM:	TO & REMARKS.
23/06/22	MD Sir
N. Mahender	Please find enclosed Quotations
	and technical approval email Copy's
	for Loto Lock requirement for GVRL
	for your approval Sir
	Details as follow
①	Lock out Rackout 17Nos Rs 70/- 1190/-
②	Lock SHPLLS ~~[illegible]~~ 17Nos Rs 240/- 4080/-
	5270/-
	GST @ 18% 949/-
	Total Amt 6219/-
	[signature] 23/06/22

APPROVED BY
23 JUN 2022
SOHAM MODI
MANAGING DIRECTOR