Remarks from site on the 'Requisition by Site Report' of purchase division

		-				n of bite repor	t OI	purch	asc div	131011			
Company: MH		MHPL	PLSOV			Date:		20-08-2022					
Site: Silv		Silver	ver Oak Villas part-III			Prepared by:		K.Tulasi Rani					
Report From / To 12-0 sat)			08-2022 to 20-08-2022(fri to			Approved by:		K Purshotham					
2			8-2022										
List of requ	isitions nu	mbers m	issing in the re	port* 185266	 5								
List of requ	isitions wh	ere PO/	WO not prepare	ed 3 working	day	s after requisition							
Req No. Req Dat		Date	Serial no or item in Rec	$f \mid I$	3 working days after requisition: Item Description)II.	Reason for not preparing PO/WO#					
List of requ	isitions wh	ere PO/	WO is prepared	and items ha	ive n	ot been received	f at s	ite be	yond th	e lead	time:		
Red No.	Req No. Req Date		Serial no of item in Req	Item		Description		Details of			f discussion with suppliers		
185270	02-0	08-22	1		ical (Guard alert siren		Material Availa			lable Delivered by Monday		
No. of gate passes issued this week:				Nil		From No.	-	Nil To No			27"		
Delivery van site visit on:1					Nil From No. Nil To No. 16-8-22,17-08-22,18-08-22,20-08-22					10.	Nil		
Inward repo	rt (MRN/o	ther) & s	stock report em	ailed in pdf f	orma	t to purchase?	20-00	-22			Yes		
sItems not o	rdered but	received	1.			to purchase:					1 65		
Other correct													
Details of st	eel & ceme	nt stock											
Sl. No			Wt per mtr	Wt. for 12	mtr	Stock at site	St	Stock at site in I		Pre	Previous stock in Kgs		
			kgs	rod – kgs		- no of rods		(gs		1 revious stock in rigs			
1.	8mm		.395		4.74	156		00					
2.	10mm		.617	7	404	-	-						
3.	12mm		.89	1	0.68	47	50	01					
4.	16mm		1.58	13	8.96	-	-						
5.	20mm		2.47		9.64	-	-						
6.	25mm		3.86		5.32	-	-						
7.	32mm		6.32	75	5.84	-	-						
8.	Binding v		-			Nill	Nil			Nil	Nill		
OPC stock	Nill		OPC last	Nill		PPC/PSC	-0.0	PPC/PSC last -		-			
Details			weeks stock Project Manager			stock Admin Officer/Manager			weeks stock				
Sign		- 1	1 report ivialiages			}			- 4	Admin Audit			
Date		2	20-08-2022			20-08-2022							
Inter 1 * Cond	a conv of the			immadiatalı. 1	Cand								

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for materiat, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

			Dak Villas part-II		Date:	20-08-2022			
Site: Silver			Dak Villas part-II		Prepared by:	K.Tulasi Rani			
Report From / To 12-08-2 sat)			2022 to 20-08-202	22(fri to	Approved by:	K Purshotham			
Report Date		20-08-2	2022						
	tions nun	nhers mi	issing in the repor	-+*·					
List of requisi	tions who	ere PO/V	WO not prepared	3 working	g days after requisition:				
Req No. Req Date Se			Serial no of	Voltaing	Item Description	Reason for not preparing PO/WO#			
		item in Req			reason for not preparing 1 0/ W 0				
184421			1		Headset -JBL	Online Purchase			
184483 06-08-22		08-22	1	GI wire PVC coated 13					
184507	17.6	20.00		bundles pending					
		08-22	1-3		Plumbing Sanitary				
184509		08-22	1-8	Electri	cal conducting material				
184510	17-0	08-22	1-8	Electri	cal conducting material				
184511	17-0	08-22	1-8	Electri	cal conducting material				
184512	17-0	08-22	1-8		cal conducting material				
184513	17-0	08-22	1-8		cal conducting material				
184514	_	08-22	1-8						
184515			1	Electrical conducting material					
104313	184515 17-08		1	Hold Fast					
T:	<u>. </u>								
List of requisi	tions whe	ere PO/V	VO is prepared an	d items ha	ve not been received at s	site beyond the lead time:			
Req No. Req Date		Serial no of item in Req.	Item Description		Details of discussion with supplier ^s				
184324	30-0	6-22	1	Gate lights		Material Available Delivered by Tuesday			
184368	184368 02-07-22		1	Pad locks		Material Available Delivered by Monday			
184372	184372 28-07-22		1-3	Ultra Sprinkle HL, Luna DK & HL		Material Available Delivered by Monday			
184404	184404 15-07-22		1-12	Wall & Floor tiles		Material Available Delivered by Monday			
184405	184405 15-07-22		1-8	Wall & Floor tiles		Material Available Delivered by Monday			
184406	184406 15-07-22		1-12	Wall & Floor tiles		Material Available Delivered by Monday			
184410	84410 18-07-22 1-8		1-8	Wall & Floor tiles		Material Available Delivered by Monday			
184420	19-0	7-22	1		Printer cable	Local purchase			
184461	29-07	7-22	1	Wall hung EWC with seat cover		Material Not Available			
184463	01-08	1 1		Crack fill chemical		Material Available Delivered by Tuesday			
184468	03-08	3-22	1-2	Panel ma	ain Doors & SS hinges	Material Available Delivered by Tuesday			
184474	184474 03-08-22 1-3		Wall plug fisher 5mm & White cement & Araldite pending		Material Available Delivered by Tuesday				
184480	05-08	3-22	1-9		umbing Sanitary	Material Not Available			
184484				Vertified Nitco Biblios		Material Available Delivered by			
184485 08-08-22		3-22	1-12	Nitco Wall & floor tiles		Monday Material Available Delivered by Monday			

184502	16-08-22	1-26	CPV	CPVC material			Material Available Delivered by Tuesday				
No. of gate p	asses issued this	week:	3/5	From No.	9648	To No	D. 9	0650			
	site visit on:1		16-8-22,17-0	8-22,18-08-22,20-0							
Inward repor	t (MRN/other) &	stock report ema	ailed in pdf forma	ed in pdf format to purchase?			Yes				
Items not ord	lered but received	i :									
Other correct	tions & remarks:										
Details of ste	el & cement stoc	k									
Sl. No Tor size		Wt per mtr	Wt. for 12 mtr	Stock at site -	Stock at site		Previous stock in Kgs				
		kgs	rod – kgs	no of rods	in Kgs						
1.	8mm	.395	4.74	-	-						
2.	10mm	.617	7.404	-	-						
3.	12mm	.89	10.68	-	-						
4.	16mm	1.58	18.96	-	-						
5.	20mm	2.47	29.64	-	-						
6.	25mm	3.86	46.32	-	-						
7.	32mm	6.32	75.84	-	-						
8.	Binding wire	-		Nill	Nill		Nill				
OPC stock	Nill	OPC last	Nill	PPC/PSC stock	276	PP	C/PSC last	356			
		weeks stock				- 1	weeks stock				
Details		Project Manage	er	Admin Officer/Manager		Ad	Admin Audit				
Sign				- to							
Date		28-08-2022		20-08-2022							

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