PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	17/8/22	Prepared by	Vanajakshi	Serial no.	7256
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	GHT	Project	GHT	HO received date	
PO/WO date	8/8/22	PO/WO No.	90773	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25199	13/8/22	15,537.06/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,537.06/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110719 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,538/-
Amount E – PO / WO value:	22,782/-
Amount F – Difference (A – E):	7,244/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/8/22
Remarks:	– part bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	17/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details			
Sharada Naraboina		Invoice No.	25199
Sy No.196, , Kowkur, Hyderabad		Invoice Date.	13-08-2022
		PO No.	90773
		PO Date.	08-08-2022
		Req ID	78659
		Req Date	05-08-2022
GSTIN : 36BDWPN0356G1Z7	PAN .	Loc Req No	142133

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	198600 - PAEE-Paints - External	32091010	3	2625.00	7,875.00	18	1,417.50
2	474100 - PAWP-Paints - Wall Putty- Cement --JK -	32091010	6	882.00	5,292.00	18	952.56
3							
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IGST	CGST	SGST			
			Total Taxable Amount	13,167.00	2,370.06
	1,185.03	1,185.03	Total Invoice Amount	15,537.06	

Rupees : Fifteen Thousand Five Hundred Thirty Seven and Paise Six Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92800 Date: 13/8 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-08-2022 14:15:15

90773

29.07.22 12:09:35

Copy

From Company : **Sharada Naraboina**
83, Nehru Nagar, Jammigadda, Kushaiguda,Kapra, Malkajgiri, Medchal,Telangana-500062
G S T No. : 36BDWPN0356G1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90773	142133
Doc Date	08-08-2022	
Quote No	Nil	
Quote Date	08-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 198600 - PAEE-Paints - External Emulsion-White-Asian ACE - 20ltr - Nos	3.00	2,625.00	0.00	18.00	9,292.50
2 474100 - PAWP-Paints - Wall Putty- Cement --JK - 20Kgs - bags	6.00	882.00	0.00	18.00	6,244.56
3 342500 - PAWP-Paints - Wall Putty -Gypsum--NCL Altek - 30Kgs - bags	20.00	306.98	0.00	18.00	7,244.73
Total Order Value . . .					**22,781.79**

Rupees : Twenty Two Thousand Seven Hundred Eighty One and Paise Seventy Nine Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. - Asian brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-Block 314 & 305 painting work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25199	13/8/22	15,537.06
2.			
3.			
4.			
5.			

For *Sharada Naraboina*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form					
Company Name:	N SHARDHA	Date:	2022-08-05		
Site & Phase :	GHT	Time:	1900-01-15		
Flat/Block no.	B Block				
Supplier:		Req. No.	142133		
Material required before date:	2022-08-07	ID No.	78659		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	PAEE1986-Paints -External Emulsion-White-Asian ACE-20ltr -Nos	3		3	
2	PAWP4741-Paints -Wall Putty- Cement --JK-20Kgs-bags 90773	6		6	
3	PAWP3425-Paints -Wall Putty -Gypsum--NCL Altek-30Kgs-bags	20		20	
4					
5					
6					
7					
8					
9					
10					
Remarks:	A Block 314 & 305 PAINTING WORK PURPOSE				
	Contact Contractor no 9912517701				
	Engineer	Project Manager		Purchase	
Prepared By:	ASMA				
Approved By:	A SURESH				
Sign & Date:	2022-08-05				

APPROVED
10 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details	DC No	21513
Sharada Naraboina	DC Date	13-08-2022
Sy No 196, , Kowkur, Hyderabad	PO No.	90773
	PO Date	08-08-2022
	Req ID	78659
GSTIN : 36BDWPN0356G1Z7	Req Date	05-08-2022
	Loc Req No	142133

	Description of Goods	HSN/SAC	Qty
1	198600 - PAEE-Paints - External Emulsion-White-Asian ACE - 20ltr - Nos	32091010	3
2	171100 - PAWP-Paints - Wall Putty Cement - JK - 20Kgs - bags	32091010	6
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INWARD
Inward No: 12940 Dt: 13/08/22
MRN No: 110719 Dt: 16/08/22
Received By:
MEHTA & MODI REALTY ... LLP
17:14

SUMMIT SALES LLP
IN WARD
No: 51958
Date: 16/8/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction