PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/8/22	Prepared by	prashanth	Serial no.	7157
Supplier name	M. Sudarshan			HO inward no.	
Firm/Company	MRM LLP	Project	GMR	HO received date	
PO/WO date	25/7/22	PO/WO No.	90342	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	193	08/08/22	2,61,924.80	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,61,924.80
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: / Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,61,924.80
Amount E – PO / WO value:	2,61,924.80
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/08/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	APPROVED 19 AUG 2022	APPROVED 18 AUG 2022 P. ... MANAGER PURCHASE			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Modi Reality Mallapur LLP
5-4-187/3&4 II Floor M.G. Road Sc-bad
GST No 36AAEFM1459R1ZP

Bill No. 193 Date : 8-8-22
D.C No. 15 Date :
Order No. 90342 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
	UPVC Window's			SFT			
1	6'-0 x 4'-0 — 12 Nos	3916		288-0	335=00	96480	00
2	4'-0 x 3'-0 — 4 Nos	"		48-0	385=00	18480	00
3	2'-6 x 2'-0 — 8 Nos	"		40-0	520=00	20800	00
4	8'-0 x 7'-0 — 4 Nos	"		224-0	400=00	89600	00
	F Block 103, 104, 401, 406						
		SUB TOTAL				225360	00
		SGST %		9		20282	40
		CGST %		9		20282	40
		IGST %					
		GRAND TOTAL				265924	80

Rupees In Words : Two Lakhs Sixty Five Thousand Nine hundred Twenty Four and Eighty Paise only

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97687 Date: 11/8/22 Sign:

For M. SUDARSHAN
Sudarshan
Signature

Requisition Form

Company Name:	MRMLLP						
Site & Phase :	GMR	Date:	07.07.2022				
		Time:	01:40				
Supplier:	M.Sudarshan	Req. No.	193437				
Material required before date:	Urgent	ID No.	77829				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	WIND5126-Window-UPVC-Sliding with mesh--1800WX1200Hmm-Nos 6'x4'	12	0	12	335		
2	WIND2212-Window-UPVC-Sliding with mesh--1200WX900Hmm-Nos 4'x3'	4	0	4	385		
3	WIND7662-Window-UPVC-Ventilator top hung --750WX600Hmm-Nos 2 1/2 x 2	8	0	8	520		
4	WIND7763-French door-UPVC-Sliding with mesh--2400WX2100Hmm-Nos 8'x7'	4	0	4	400		
5							
6							
7							
8	PO 90342						
9							
10							
Remarks:	F-Block flat.no 103,104,401,406 at GMR Site.						
	Engineer	Project Manager		Purchase			MD
Prepared By:	Gosika Rajesh						
Approved By:							
Sign & Date:	G. Raj 07/07/2022						

APPROVED BY
07 JUL 2022
M. RAM PRASAD (G.M.R.)
Project Manager

APPROVED BY
25 JUL 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
25 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT

Purchase Order

 25-07-2022 12:33:58 PM

90342
14.07.22 12:47:29

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Mr. M. Sudarshan	**Doc No**	90342	193437
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	25-07-2022	
	Quote No	Nil	
	Quote Date	09-03-2022	
9849102251	**SupplyType**	Supply And Installation	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos *6'X4'-12 Nos*	288.00	335.00	0.00	18.00	113,846.40
2	221200 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX900Hmm - Nos *4'x3'-04 Nos*	48.00	385.00	0.00	18.00	21,806.40
3	766200 - WIND-Windows - UPVC-Ventilator top hung - - 750WX600Hmm - Nos *21/2'x2'-08 Nos*	40.00	520.00	0.00	18.00	24,544.00
4	776300 - WIND-Windows - UPVC-French door Sliding with mesh- - 2400WX2100Hmm - Nos *8'x7'-04 Nos*	224.00	400.00	0.00	18.00	105,728.00
					Total Order Value . . .	**265,924.80**

Rupees : Two Lakh(s) Sixty Five Thousand Nine Hundred Twenty Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation dt. 09/03/2022.

Payment Terms 50% as advance & balance on delivery of materials and receipt of invoice.

Tax All taxes included in above price.

Delivery Date Within 25 days.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _______, Admin 9502211011

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Rel processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

Penality For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs.1,32,962/-Cheque Dt---01/08/22.

APPROVED BY
25 JUL 2022
SOHAM MODI
MANAGING DIRECTOR

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for F-Block Flat No-103,104,401,406 purpose.

Completion Date Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Reality Mallapur LLP*

Authorised Signatory

25/07/22

Name : ______

Contact - -

Accepted the above Terms And Conditions

For *Mr. M. Sudarshan*

Name : ______

Date : __/__/____

INSTALLATION REPORT

Company/ firm:	MRMLLP	Requisition nos.:	193532.
Project:	GMR	PO no.:	90342
Supplier:	Sudarshan	Material type:	UPVC

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	10/08/2022		UPVC Sliding window's	6'x4'	12 No's
2.	10/08/2022		UPVC Sliding window's	4'x3'	04 No's
3.	10/08/2022		UPVC Sliding window's	2½'x2'	08 No's
4.	10/08/2022		Glass french window's	8'x4' x 6mm	04 No's
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	28 No's

Remarks: Windows are fixed & Silicon work completed
CF-Block flat no: 103, 104, 401, 406

Approved by	Project manager	Security	Admin (Audit)
	APPROVED BY PRASAD Project Manager 13/08/22	Goma 13/8/22	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.