PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/8/22	Prepared by	Prabhakar	Serial no.	7159
Supplier name	SVR TELECOM SERVICES			HO inward no.	
Firm/Company	SSLLP	Project		HO received date	
PO/WO date	07/08/22	PO/WO No.	90659	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3545	11/08/22	93,000200	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	93,000200
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110706 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	93 000200
Amount E – PO / WO value:	93 000200
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/08/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		19 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SVR TELECOM SERVICES

2-1-392/1/3/8, Tilaknagar, Nallakunta, Hyderabad – 500044
Phone No. 9848294384
GSTN:36ADIPV3204E1ZP

Customer	**Summit Sales LLP**	SALES PERSON	- -
Address	5-4-187/3&4, 2nd Floor, M G Road, Secunderabad	Invoice No	SI-3545
GST NO	**36ACQFS2044C1Z7**	Invoice Date	11/08/2022

Sl. No	DESCRIPTION OF GOODS	HSN CODE	Rate	Qty. Units	Gross Amount	Amount
01	MI CC CAMERA 360	85258900	3,100.00	30	2,627.11	78,813.30

Received the goods in good condition	Total	78,813.30
	CGST 9%	7,093.35
Signature :	SGST 9%	7,093.35
Designation :	Amount	93,000.00

SUMMIT SALES LLP
IN WARD
No: 97582
Date: 12/5
Sign: L
R.R. DIST.

Terms & Conditions :

1. All Disputes are subject to Hyderabad Jurisdiction.
2. Warranty in respected any product shall be of the manufacturer in
In accordance with their terms and conditions
3. Goods once sold will not be taken back or exchange !

For : SVR TELECOM SERVICE

SVR
TELECOM SERVICES
Shop No.2-1-392/1/3/8, Tilaknagar Road,
Nallakunta, Hyderabad - 500 044.

INWARD

Inward No: 18543	Dt: 13/8/22
MRN No: 110706	Dt: 12/8/22
Received By:	Sign:

SUMMIT SALES LLP

Purchase Order

 02-08-2022 15:15:19

Div.Copy

90659
29.07.22 12:09:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

SVR Telecom Services
shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.

GSTIN 36AD1PV3204E1ZP
8801121212 8801121212

Doc No	90659	170024
Doc Date	02-08-2022	
Quote No	Nil	
Quote Date	02-08-2022	
SupplyType	Supply	

Kind Attn : V. Raghavendar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5001 - Equipment - consumable durable - CCTV Camera - NA - nos *MI*	30.00	2,627.11	0.00	18.00	92,999.69
					Total Order Value . . .	**92,999.69**

Rupees : Ninty Two Thousand Nine Hundred Ninty Nine and Paise Sixty Nine Only.

Terms and Conditions :-

Specification / Brand	MI cc camera 360 degree
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in a wek
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 93,000-00, by cheque.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
03 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *SVR Telecom Services*

Name : ____________

Date : __/__/____

8'x41

Requisition Form						
Company Name:	SSLLP	Date:	22.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	170024			
Material required before date:		ID No.	78326			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC6991-Electrical-CCTV Cameras-Wi-Fi-MI--Nos	30	0	30		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

20659

APPROVED BY
23 JUL 2022
SOHAM MODI
MANAGING DIRECTOR